

Dr Martin LeBoldus Catholic School Community Council (DMLCSCC)
MINUTES – June 20, 2007 5:15 pm (as corrected Aug 27/07)
Dr Martin LeBoldus School Library – 2nd floor

Attending: Ferne Johnston (Chair), Cindy Haynes (Vice-Chair), Sandy Novak (Treasurer), Donna Woloshyn (Secretary), Jacquie Messer-Lepage, Jackie Schmidt, Kelly Hammond, Garry Oledzki

Regrets: Siony Dumauual, Daniela Leon (SRC rep), Dale Reed, Rhonda Horvath, Rhonda Wheatley

Minute Taker: Donna Woloshyn

| AGENDA ITEM | DISCUSSION POINTS | ACTIONS |
|---|---|---|
| <u>Item #1</u> Call to Order | <ul style="list-style-type: none"> • Ferne Johnston called the meeting to order at 5:15 pm. • Kelly Hammond is representing Dale Reed who sent regrets. • Light supper provided. | |
| <u>Item #2</u> Opening Prayer | <ul style="list-style-type: none"> • Donna Woloshyn opened the meeting with the prayer. | |
| <u>Item #3</u> Adoption of the Agenda | <ul style="list-style-type: none"> • Agenda was adopted as presented. Note for minute taking purposes - the sub-headings under #7 do not match the Agenda. | Moved by Jackie Schmidt, Jacquie Messer-Lepage to adopt agenda. Motion carried. |
| <u>Item #4</u> Approval of Minutes May 23-07 | <p>Minutes of May 23-07 were reviewed with notation of the following correction:</p> <ul style="list-style-type: none"> • Note that for 7.1.2 the Dr Martin LeBoldus High School sign in front of the school was put up in 1976, not 1986. | <ul style="list-style-type: none"> • Moved by Jackie Schmidt, Jacquie Messer-Lepage to adopt minutes of May 23-07 with correction noted. Motion carried. |
| <u>Item #5</u> Business Arising from the Minutes | <ul style="list-style-type: none"> • 5.1 Update on SRC Furniture – Ferne Johnston found more pieces of industrial strength furniture. School policy is that their schools cannot accept used furniture due to health/cleanliness issues. New linoleum is being installed. Unexpended funds of \$290 will be returned to Council's general revenue. • 8.4 Follow-up on Microwaves that Council voted to purchase – Principal Dale Reed indicated that the purchase is on hold pending consideration as to where and/or whether the school needs more microwaves and where they would be located. • 5.2 Dr Martin LeBoldus Catholic School Community Council (DMLCSCC) - <ul style="list-style-type: none"> • Ferne Johnston is preparing Council's annual report for the Council's first Annual General Meeting in September 2007. Ferne is missing reports from Cindy (Vice President) and Donna (Secretary's report and job description). • Ferne reported that Council's letterhead will be available for use in September 2007. Council's logo will go on the letterhead. • Council needs to have the new Mission statement ready for the fall AGM (scheduled September 13-07) so that it can be put forward for approval. • Discussion on purchase of nametags for Council members was raised. | <p>Actions:</p> <ul style="list-style-type: none"> • 5.1 Update on SRC Furniture - Furniture will be monitored to see whether replacements needed. • 8.4 Follow-up on Microwave Purchases - Decision to purchase deferred until Principal has opportunity to discuss with Council. • 5.2 DMLCSCC <ul style="list-style-type: none"> • Kelly Hammond will get a draft copy of what will go into the summer bulletin and will forward to Council for approval before it is posted. • Donna Woloshyn to email Secretary's report and Cindy Haynes to re-email her report to Ferne Johnston as soon as possible. • Ferne will work with Dale Reed/Kelly Hammond regarding the visual identity of the letterhead to coincide with school letterhead format/colours. • Ferne will order School Council nametags for each Council member as per Council's discussion. Nametags will be 3" by 1 1/2" with LeBoldus School Council logo. |

| AGENDA ITEM | DISCUSSION POINTS | ACTIONS |
|--|--|--|
| <p>Item #5 Business Arising from the Minutes (continued)</p> | <ul style="list-style-type: none"> • 5.3 Update on the LeBoldus Crosswalk – The City has not done a traffic count to date as promised. Garry Oledzki has checked regarding the status of school signage (City of Regina and the Regina Catholic School Board) and has approval to move/install signs. This means that bus stop will be moved away from the front of the school closer to the Marion Chateau apartments. This should be done before the start of the school year. Regina Transit and the bus drivers need to be notified. • 5.4 Strategic Planning Session – Jacquie Messer-Lepage conducted a Strategic Planning session for Council on the evening of June 19-07. The session went well and there will be a follow-up session in the fall. | <ul style="list-style-type: none"> • 5.3 LeBoldus Cross Walk: <ul style="list-style-type: none"> • Kelly Hammond will put the information in the August 2007 school newsletter that will be mailed out a week before school starts. • Dale Reed will facilitate moving the bus signs. • 5.4 Strategic Planning Session <ul style="list-style-type: none"> • Jacquie Messer-Lepage will summarize the notes from Council's Strategic Planning Session and will present at Council's next meeting. |
| <p>Item #6 Old Business</p> | <ul style="list-style-type: none"> • 6.2 LeBoldus Student Survey – Survey was completed, with thanks to Dale Reed and LeBoldus staff for obtaining student input. 62% of LeBoldus students participated with 19 out of 30 classes participating; had a good cross-section from all classes. Council may want to tie student survey to Council's Strategic Plan. • 8.2 ATM Machines – tabled until the Council meets in the fall. | <p>Actions</p> <ul style="list-style-type: none"> • 6.2 – Leboldus Student Survey <ul style="list-style-type: none"> ○ Cindy Haynes will compile results for next meeting and forward to Council members. ○ Jackie Schmidt and Jacquie Messer-Lepage will meet over summer to review the Strategic Plan. • 8.2 ATM Machines – tabled until the Council meets in the fall. |
| <p>Item #7.1 Chairperson's Report</p> | <ul style="list-style-type: none"> • 7.1.1 Provincial Community School Council Conference is in the Prince Albert from October 24-26, 2007. Council would like to send one or two people. • 7.1.2 Council Refurbishment of LeBoldus School Sign (in front of the school) – approval given to proceed. Rod Hoffart, Supt. of Facilities, approved staining the sign. Council volunteers will need to do the work. Council approved \$100 for supplies. • 7.2.1 – Fall AGM Council Elections - Cindy Haynes discussed the advanced planning that needs to take place in order for Council to hold Council's Fall AGM. Need to prepare Council positions for the Fall AGM, based on the following information: <ul style="list-style-type: none"> ○ For example, Council needs to look at the number DMLCSCC positions needs to fill (note 1 and 2 year terms are staggered). ○ Chair and Vice-Chair are two-year positions. Note that Ferne Johnston will become Past-Chair while Cindy Haynes will move into Chair for 2007-08 ○ June 2007 Resignations: Terry Shalley and Jackie Schuett. ○ What is status of Siony Dumauual? ○ Donna Woloshyn (Secretary), Sandy Novak (Treasurer), Rhonda Wheatley, Jackie Schmidt and Jacquie Lepage-Messer are in their first year of a two-year position. ○ Need to recruit some Grade 9 parents to ensure there is continuity and to adjust for natural attrition (Grade 12 students and parents that exited in June 2007). ○ Daniela Leon (SRC Representative) will be replaced with new SRC President, Lauren Oledzki, and one other student. • 7.2.2 – DMLCSCC Constitution – Cindy reported it is still in draft format but will have to be ready for Council's Fall AGM if parents are going to be able to vote on it. Will also need to consider who can make motions – elected members or can a motion come from an attending parent? | <p>Actions:</p> <ul style="list-style-type: none"> • 7.1.1 Provincial Community School Council Conference – Discussion tabled for Fall Council meeting. • 7.1.2 Council Refurbishment of LeBoldus School Sign - Ferne Johnston to send out email regarding date and time with a request for volunteers to assist. • 7.2.1 – Fall AGM Council Elections <ul style="list-style-type: none"> ○ Cindy will contact Pat Stoffel at the Regina Catholic School Board to discuss Council's Fall AGM election re: nominations ○ Cindy will report to the Council at the next meeting. • 7.2.2 – DMCSOC Constitution - <ul style="list-style-type: none"> ○ Cindy will work on the Constitution and send a draft to Council members when it is ready. ○ Council will meet in August to determine what needs to be prepared for the Fall AGM in September 2007. ○ Who can make a motion? |

| AGENDA ITEM | DISCUSSION POINTS | ACTIONS |
|---|--|---|
| <u>Item #7.2</u> Vice Chairperson's Report | <ul style="list-style-type: none"> • 7.2.3 – Council Participation in LeBoldus Grade 9 Orientation is on the morning of August 30. Council discussed need to give a presentation on the work of Council at the Grade 9 Orientation. • 7.2.4 – Rules of Order – Note the following: <ul style="list-style-type: none"> ○ Agenda items must be given to the Chair in advance of the meeting ○ Should use <i>Robert's Rules of Order</i> (not required but it helps to keep order and stay on task) • 7.2.5 – Parent/Student Survey – Cindy is in process of completing the tabulation both surveys. Council discussed its connection to the information gathered at the recent Strategic Planning session. | <p>Actions</p> <ul style="list-style-type: none"> • 7.2.3 – Council Participation in Grade Nine Orientation - Council will decide at August meeting who will be available to attend. • 7.2.4 – Rules of Order – Council will table discussion on rules of Order to the August meeting. • 7.2.5 – Parent/Student Survey – Cindy will tabulate over the summer and contact Jackie Schmidt and Jacquie Messer-Lepage regarding how it relates to Council's Strategic Planning session held on June 19. |
| <u>Item #7.3</u> Treasurer's Report | <ul style="list-style-type: none"> • No Treasurer's Report available. | <p>Actions:</p> <ul style="list-style-type: none"> • Sandy will provide full report at next Council meeting. |
| <u>Item #7.4</u> SRC Report | <ul style="list-style-type: none"> • Not available. | |
| <u>Item #7.5</u> Principal's Report | <ul style="list-style-type: none"> • Not available; relevant school business covered under previous agenda items. • Schedule for 2007-08 DMLCSCC meetings will be the 3rd Wednesday of every month; can be put into school calendar. | <p>Actions:</p> <ul style="list-style-type: none"> • Set dates for 2007-08 Council meetings. |
| <u>Item # 7.6</u> Committee Reports | <ul style="list-style-type: none"> • 7.6.1 - Public Relations Committee – no report • 7.6.2 - Social Committee (Jackie Schmidt and Jacquie Messer-Lepage) <ul style="list-style-type: none"> ○ The LeBoldus Fall BBQ is Thursday, Sept 13-07. The DMLCSCC will also be that night. Parent night to follow. ○ Social Committee reported that 2 BBQs have been rented from Wheatland Rental; Sobey's will supply and deliver food for the BBQ. • 7.6.3 Parent Education Committee –The following proposed sessions for the 2007/2008 school year were announced on behalf of Rhonda Wheatley (by written submission): <ul style="list-style-type: none"> ○ Depression segment that was offered to Parents in April 2007 proposed for LeBoldus staff and students ○ Building Positive Peer Cultures – Dr Larry Brendio ○ Communicating With Teens – Dave Gorrie ○ The Story of Bob – Katy Hutchinson (Alcohol, Drug Abuse and the Power of Forgiveness) ○ Scholarship Night | <ul style="list-style-type: none"> • 7.6.2 - Social Committee <ul style="list-style-type: none"> ○ Committee will be in charge of signing up volunteers. ○ Council reminder to request LeBoldus High School mascot (a Sun) to attend the BBQ. <p>- 7.6.3 Parent Education Committee</p> <ul style="list-style-type: none"> - Dates for parent development nights (Rhonda); confirm availability of speakers. |
| <u>Item #8</u> New Business | <ul style="list-style-type: none"> • None | <p>Actions:</p> |
| <u>Item #9</u> Next meeting | <ul style="list-style-type: none"> • Council scheduled a meeting on August 27 to prepare for DMLCSCC 2007 Fall AGM on September 13. | <ul style="list-style-type: none"> • Next DMLCSCC meeting for 2006-07 is August 27 at LeBoldus High School Library at 7 pm. |
| <u>Item #10</u> Adjournment | <ul style="list-style-type: none"> • Meeting adjourned @ 6:40 pm | |