

**Dr Martin LeBoldus Catholic School Community Council (DMLCSCC)**  
**MINUTES - September 26, 2007 7:00 pm**  
**Dr Martin LeBoldus School Library - 2<sup>nd</sup> floor**

**Attending:** Cindy Haynes (Chair), Jacquie Messer-Lepage (Vice-Chair), Rhonda Wheatley (Director), Garry Oledzki (Director), Nicole Haynes (Director), Rhonda Romanuk (Director), Dale Reed (Principal), Rhonda Horvath (Teacher Representative) Joey Bali, Brigitte Leibel.

**Regrets:** Jackie Schmidt, Melanie Kosloski, Sandy Novak (Treasurer), Donna Woloshyn (Secretary), Lauren Oledzki (SRC President), Nate Hilts (SRC Vice-President)

**Minute Taker:** Jacquie-Messer Lepage

AGENDA ITEM	DISCUSSION POINTS	MOTIONS/ACTIONS
<b>Item #1 Call to Order and Welcome</b>	<ul style="list-style-type: none"> <li>Meeting called to order at 19:08 hrs by Cindy Haynes. Jacquie-Messer Lepage agreed to take minutes.</li> </ul>	<b>Action</b> - List of Dr Martin LeBoldus Council members and committee members circulated.
<b>Item #2 Opening Prayer</b>	<ul style="list-style-type: none"> <li>Dale Reed opened the meeting with the prayer.</li> </ul>	
<b>Item #3 Adoption of the Agenda</b>	<ul style="list-style-type: none"> <li>Agenda adopted as presented.</li> </ul>	<ul style="list-style-type: none"> <li><b>Motion</b> by Dale Reed/Garry Oledzki to adopt agenda. <b>CARRIED</b></li> </ul>
<b>Item #4 Approval of Minutes - Aug 27-07</b>	Minutes of August 27 2007 were reviewed with notation of one correction: <ul style="list-style-type: none"> <li>Note the August 27 meeting was called to order 'at' vs. 'a'</li> </ul>	<ul style="list-style-type: none"> <li><b>Motion</b> by Rhonda Wheatley/Garry Oledzki to adopt minutes. <b>CARRIED</b></li> </ul>
<b>Item #5 Business Arising from the Minutes</b>	5.1 Signage report from Garry Oledzki: Sign was power washed; need to get stencils and repaint; freehand painting can be done for ~\$175-200 5.2 Council's Letterhead: Dale Reed will check with Kelly Hammond and report to Cindy Haynes for next meeting. 5.3 Survey Results/Discussion: <ul style="list-style-type: none"> <li>Dale Reed reported that he has discussed the survey results with the staff and teachers and that the school is attempting to address some of the issues raised in the survey, including use of agendas, timely return of assignments and tests, etc. SRC is working to build spirit and look for opportunities to promote spirit within the school.</li> <li>Homework assignments/marks - timely return of information - this has been raised with staff to try and ensure that cycle time is improved/monitored; Dale Reed/Kelly Hammond will continue to keep on top of this issue and encourage teachers to self-check.</li> <li>Planning Sessions with counselor Gr. 11/12 year: School administration is working on this issue - looking at opportunities to schedule career fairs etc... to include grade 11 students. Will be promoting 'practical applied arts'. Consultant has been assigned by government to examine this area. Past grads are being contacted to offer opportunity to take up to 4 courses (trade sessions). Courses will run 8-10 weeks. Role of guidance counselor may be misunderstood due to terminology. Rhonda Horvath will look at this together with Dale Reed.</li> <li>Uniform policy - no further action required.</li> <li>Dale Reed encouraged CSCC to direct any parents/students with concerns to speak directly with the teacher prior to escalating further with administration.</li> </ul>	5.1 Signage <b>Motion</b> by Garry Oledzki/Rhonda Wheatley to proceed with sign painting for ~\$200. <b>CARRIED</b>  5.2 Council's Letterhead <b>Action</b> - Dale Reed will check with Kelly Hammond and report to Cindy Haynes for next meeting.

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<p><b>Item #6</b> Old Business</p>	<p><b>6.1 Furniture:</b> Dale Reed received a memo from Rod Hoffart re: donated furniture/equipment should not be allowed. Fabrics/furniture can result in increased allergic reaction/contamination. Custodial staff is not responsible for maintenance of these items.</p> <p><b>6.2 Wish List:</b> Cindy has drafted a letter for teachers and is seeking approval to send it out (it will be distributed to teachers shortly with a closing date of Nov. 15<sup>th</sup>). Funds are estimated at ~\$6500 (\$10/family); funding is applied to 'extras' that teachers identify for their classrooms (i.e. mixers; microscopes; etc...).</p>	<p><b>6.1 Furniture:</b> <b>Action</b> - School administration/board office must pre-approve any items of this kind prior to bringing them into the facility.</p>
<p><b>Item #7.1 Chair - person's Report</b></p>	<p>7.1.1 Gr. 9 Welcome Assembly went well. At the AGM, 7 more individuals expressed interest in the CSCC.</p> <p>7.1.2 Complaints - Girls bathroom (across from gym) soap dispenser is powder; Council requested that LeBoldus consider changing this. Dale will look into this because they were supposed to be changed to liquid.</p> <p>7.1.3 Cindy met with Celeste York at the School Board office. Celeste explained her role as liaison; she also cleared up grant process requirements. As of this year, our application grant date is due June 30<sup>th</sup>, 2008 for the next school year - aligned with school year. Typically funds are received mid-October of each year through school budget - which in turn is applied to CSCC expenses.</p> <p>7.1.4 E-mail etiquette re: messaging and volume issues was discussed.</p> <p>7.1.5 Sask. Community Schools Assoc Conference is being held October 24 - 26, 2007, in Prince Albert. Cindy is attending. The list of session topics was circulated at the meeting; attendees were asked to indicate the sessions they would like Cindy to attend and report back on.</p> <p>7.1.6 Drinking parties are happening nearly every weekend. Discussion ensued - what is the school council prepared to do about it? It starts with parents - what can/should we do? Parent &amp; student education was identified as one area of opportunity.</p>	<p>7.1.3 <b>DMLCSCC Grant (2007-08)</b> <b>Action</b> - Sandy Novak to make note of the new due date for the grant process; the application grant date is due June 30<sup>th</sup>, 2008 for the next school year.</p> <p>7.1.4 <b>E-mail etiquette</b> <b>Action</b> - When e-mailing to the group, please send replies only to the sender rather than 'reply to all' to reduce the potential for misinterpretation and the overall volume of messages sent.</p> <p>7.1.5 <b>Saskatchewan Community Schools Assoc Conference -</b> <b>Action</b> - Cindy Haynes will represent DMLCSCC at the Community School conference in Prince Albert on Oct 24 - 26.</p>
<p><b>Item #7.2</b> Vice Chair Report</p>	<p>7.2 No report</p>	<p>7.2 Tabled to October meeting to set a date for Strategic Planning follow up meeting.</p>
<p><b>Item #7.3</b> Treasurer's Report</p>	<ul style="list-style-type: none"> <li>Treasurer Report - Basically unchanged since Annual General Meeting-- net worth as of 31 August, 2007 - \$3,054.83. Only change to that is for the barbecue.</li> </ul>	<p><b>Motion</b> by Garry Oledzki/Rhonda Romanuk to cover the Council Chair's travel costs to attend conference in Prince Albert. <b>CARRIED</b></p>
<p><b>Item #7.4</b> SRC Report</p>	<ul style="list-style-type: none"> <li>No report -items covered.</li> </ul>	<p>N/A</p>
<p><b>Item #7.5</b> Principal's Report</p>	<p>7.5.1 SRC has had a good start to the year; Welcome Week went well. They raised ~\$700. Spirit is growing; SRC is working collaboratively with school administration. SRC is meeting Oct. 1<sup>st</sup> to set future plans.</p> <p>7.5.2 LeBoldus student population is 813. Additional staff was added and timetables were modified - 8 classes were added to accommodate increased enrollment. Staffing/timing needs to be raised at the Forum. Statistically, we have had 1 or 2 teachers added each year. This could be very useful information in terms of planning and forecasting.</p>	<p>7.5.2 Cindy Haynes to raise the issue of staffing timing at the Forum.</p>

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	<p>7.5.3 Activities:</p> <ul style="list-style-type: none"> <li>• Friday September 28<sup>th</sup> @ 10:45 Lori Ann Munzer (Canadian Cycling Olympian gold medallist in Athens) will be speaking on "Goal Setting...See it, Plan it, Achieve it!"</li> <li>• November 1<sup>st</sup> Gerry Goebel - coming to school to lead a parent retreat/meeting. Topic is "Conversations--talks that you need to have with your children". CSCC is needed to assist with refreshments (~\$100) and to be present at the event. Similar events are being held at other Catholic High Schools</li> </ul> <p>7.5.4 Traffic signs in front - Dale ordered sign and is working on this issue.</p> <p>7.5.5 BBQ - thanks to CSCC. Dale suggested increasing parent attendance in transitioning from barbecue to AGM by having a door prize next year.</p> <p>7.5.6 Thanks for Giving Week - opportunity to donate non-perishable items for the food bank next week (Oct.1<sup>st</sup>).Students can bring them during period 2.</p> <p>7.5.7 Saskatchewan Learning Goals - "reading literacy" - Each of the schools will identify goals that focus in this area. CSCC needs to be involved in some of the goal setting etc. Smart goals are specific, measurable and time-oriented goal to help support initiatives of the school. For the next couple weeks, this will be worked on by the Leadership Initiative. All relevant stakeholders will be engaged. Specifically LeBoldus is looking to:</p> <ul style="list-style-type: none"> <li>• evaluate different learning styles - auditory learners; aligning tools with tools available at post-secondary institutions</li> <li>• creating a collaborative approach to addressing this area. LeBoldus target date to complete the process is by October 20<sup>th</sup>.</li> </ul>	<p>7.5.3 <b>Activities: November 1 Parent Retreat Motion</b> by Garry Oledzki/Rhonda Romanuk that the CSCC advance \$100 to cover the costs of refreshments for Parent Retreat on November 1<sup>st</sup> and that all council members be in attendance to support the event. <b>CARRIED.</b></p>
<p><b>Item # 7.6</b> <b>Committee</b> <b>Reports</b></p>	<p>7.6.1 Social - BBQ went smoothly except for a glitch with the soda lines and delivery of the missing cups. Attendance was not as high as it could have been. Is more advertising needed?</p> <p>7.6.2 Parent Education - Rhonda Wheatley raised topics for possible sessions/educational materials:</p> <ul style="list-style-type: none"> <li>• Building positive peer cultures</li> <li>• Communicating with teens - learning how to set limits and not get caught up in power struggles (Dave Gorrie)</li> <li>• Katie Hutchinson - speaks on the death of her husband due to drinking and driving accident. Perhaps we can collaborate with other schools to fully leverage her costs - \$1000 plus travel and GST</li> <li>• Nikki Mader - speaker re: drug/alcohol issues</li> <li>• Rand Teed - also speaks on drug/alcohol issues</li> </ul> <p>7.6.3 <b>Public Relations Committee</b> - No report; need a committee chair.</p>	<p><b>Action Items</b></p> <p>7.6.4 <b>Public Relations Committee - Action</b> - Cindy Haynes will meet with potential members and see if someone from the committee will volunteer to act as convener.</p>
<p><b>Item #8</b> <b>New</b> <b>Business</b></p>	<p>8.1 New Correspondence</p> <ul style="list-style-type: none"> <li>• Utours - Cindy Haynes received a telephone call from this organization. This is a group that toured Canada and interviewed 6000 students from the 20 top universities across the country.</li> <li>• 5.5 hour video: "What You Need to Know Before You Go" and what the</li> </ul>	<p>N/A</p>

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	<p>top 20 universities campuses have to offer. Free sneak preview is available on-line at <a href="http://www.utours.ca">www.utours.ca</a>. Click on university prep link.</p> <p>8.2 Announcements - Action item: Jacquie will set next strategic planning date</p> <p>8.3 Other - Discussion on when signs are moving and when the 10-foot sight line requirement will be enforced. Can the school reinforce the need to abide by the requirement?</p> <ul style="list-style-type: none"> <li>• Signs are ordered</li> <li>• Enforcement is a city police issue</li> </ul> <p>- Garrett Oledzki raised the issue of increasing family fees from \$10.00 to perhaps \$25.00 a year. Some discussion. Dale Reed cautioned that there may be a problem with that at the Board level. Tabled to the next meeting.</p> <p><b>Action:</b> Discuss possible family fee increase for next year.</p>	
<u>Item #9</u> Next meeting	<p>Next Meeting: October 24, 2007. Cindy Haynes will be away at the Sask. Community Schools Assoc Conference in Prince Albert.</p>	<ul style="list-style-type: none"> <li>• Next DMCCSC meeting is October 24, 2007 at 7 pm in LeBoldus High School Resource Centre.</li> <li>• <b>Action</b> - Jacquie Messer-Lepage (Vice-Chair) will chair the next meeting.</li> </ul>
<u>Item #10</u> Adjournment	<p>Meeting adjourned @ 9:35 pm</p>	<p>Motion to adjourn the meeting. CARRIED</p>