

Dr. Martin LeBoldus Catholic School Community Council (CSCC)
Minutes – October 29, 2008
Dr. Martin LeBoldus School Library – 2nd Floor

Council Members in attendance: Cindy Haynes (Chair), Jacquie Messer-Lepage (Vice-Chair), Iris Sirke (Treasurer), Veronica Fradette (Secretary), P.L. Bastian (Director), Rhonda Romanuk (Director), Angele Borys (Director), Idi Idem (Director), Nicole Haynes (Director), Dave Ripplinger (Principal), Ali Piwowar and Carmen Currie (SRC Reps), Lorna Boucher-Burnet (Social Committee Chair)
Regrets: Rhonda Horvath (Teacher Representative) **Minutes Taker:** Veronica Fradette

Agenda Item	Discussion Points	Notes / Motions / Actions
Item #1 – Call to Order and Welcome	<ul style="list-style-type: none"> ▪ Chairperson, Cindy Haynes called meeting to order at 5:20 p.m. 	
Item #2 – Opening prayer	<ul style="list-style-type: none"> ▪ Opening Prayer – Dave Ripplinger 	
Item #3 – Agenda	<ul style="list-style-type: none"> ▪ Agenda Amended – Add SRC to Committee Reports. Due to time constraints, no report on Parent Education Programming or PR and Communication. 	Moved by Rhonda Romanuk / Idi Idem to adopt the agenda. MOTION CARRIED
Item #4 – Approval of Minutes for September 24, 2008	<ul style="list-style-type: none"> ▪ September 24, 2008 minutes were emailed prior to meeting. 	Approval of Minutes – Moved by Angele Borys / Nicole Haynes to adopt minutes. MOTION CARRIED
Item #5 - Correspondence	<ul style="list-style-type: none"> ▪ CSCC Board Forum – Holy Rosary School Gym, November 18 at 7 to 9 PM. All CSCC members are welcome to attend. ▪ Making Sense of Your Future – SIAST Three sessions @ \$172.72. Geared for those students who are unsure of how their interests equate into a course of education and career choices. 	Action: Council members to confirm attendance with Cindy Haynes by November 14 .
Item #6 – Business Arising from the September 24, 2008 minutes	<p>6.1 Board Accountability – Board Forum Topics and Parent Ed Session Topics – Need some direction for upcoming Board Forum topics.</p> <p>6.2 Strategic Planning – Jacquie Messer-LePage did presentation on strategic planning. Information in presentation based on data gathered in 2007 from end of year 2006 survey. Presentation detailed valuable contribution of Council to the school as well as the strengths of the school (diverse, well-respected, top AP school, safe school, Christian values, 145 of 200 students in 2007 went on to post-secondary). Areas for improvement for CSCC (brand identity, more visibility, continuity with teacher representatives, direct parish / community representation, difficulty on staying on task and on time [this is improving], web page needs updating). Areas for improvement for school (focus on material, alcohol and respect for, lack of spirit, negative behaviours enabled by parents, ineffective use of resources). Identifies Top 10 opportunities and possible hinderances to plan. Some successes include: Council drafted a constitution, logo, increased visibility, established a relationship with SRC and teachers. Moving forward – there are a number of action items that have been identified. Suggestion of sub-committees for action items with discussion at the next council meeting.</p>	Action: 6.1 Council members asked to indicate top 4 sessions, in order of preference and return to Cindy Haynes. Cindy will compile results and return to Catholic School Board. 6.2 Jacquie Messer-Lepage to email Cindy Haynes the identified action items.

<p>Item # 7.1 Chairperson's Report</p>	<p>7.1.1 Signing Authority changed at Bank of Montreal – Cindy Haynes and Iris Sirke.</p> <p>7.1.2 Supper and information update – October 21 – Presentation on Early Years Project. Literacy Council and Qu'Appelle Health Region reps were in attendance. Presentation centered around the development from 0 to 6 years. More interaction in early years increases learning, understanding. Project involves data collection of Regina families and mapping of results to determine areas where more funding is needed. "Come Read With Us" initiative started in 2007. Data indicates that reading levels have increased in the last year since program started. Magnet courses have been developed where students can attend a course offering at another school where facilities are available (Centralized course offering). Jennifer Cartwright, new Communication Coordinator was introduced and has offered to assist CSCC in promoting themselves.</p> <p>7.1.3 Wish List Letters Distributed – Deadline November 15, 2008</p>	<p>Action: 7.1.1 Jacquie Messer-Lepage to go to Bank of Montreal (Southland) to sign signature card.</p>																														
<p>Item #7.2 Treasurer's Report</p>	<p>7.2 Treasurer's Report – Iris Sirke</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">OPENING BANK BALANCE</td> <td style="text-align: right;">\$3,049.40</td> </tr> <tr> <td colspan="3">Transaction Summary</td> </tr> <tr> <td colspan="3">INCOME</td> </tr> <tr> <td>Bank Interest</td> <td></td> <td style="text-align: right;">\$.12</td> </tr> <tr> <td colspan="3">EXPENSES</td> </tr> <tr> <td colspan="3">Welcome BBQ</td> </tr> <tr> <td>Sobey's</td> <td style="text-align: right;">\$ 35.92</td> <td></td> </tr> <tr> <td>Sobey's</td> <td style="text-align: right;">\$ 552.03</td> <td></td> </tr> <tr> <td>Total Expenses</td> <td></td> <td style="text-align: right;">\$ 587.95</td> </tr> <tr> <td>BANK BALANCE Oct 29,2008</td> <td></td> <td style="text-align: right;">\$ 2,461.57</td> </tr> </table> <p>Note: Opening Balance is higher than the Ending Balance of \$2960.15 as stated on the Financial Statement provided at year end. A cheque in the amount of \$89.25, payable to Corinne Patterson, was included in the previous year's Ending Balance, but has not yet cleared the account.</p> <p>The Grant from the Dept of Learning for \$2000 has not been received but was also included in the Balance Sheet for August 31, 2008.</p>	OPENING BANK BALANCE		\$3,049.40	Transaction Summary			INCOME			Bank Interest		\$.12	EXPENSES			Welcome BBQ			Sobey's	\$ 35.92		Sobey's	\$ 552.03		Total Expenses		\$ 587.95	BANK BALANCE Oct 29,2008		\$ 2,461.57	<p>Action: Moved by Iris Sirke / P.L. Bastian to accept Treasurer's Report as presented. Motion Carried.</p>
OPENING BANK BALANCE		\$3,049.40																														
Transaction Summary																																
INCOME																																
Bank Interest		\$.12																														
EXPENSES																																
Welcome BBQ																																
Sobey's	\$ 35.92																															
Sobey's	\$ 552.03																															
Total Expenses		\$ 587.95																														
BANK BALANCE Oct 29,2008		\$ 2,461.57																														
<p>Item #7.3 Committee Reports</p>	<p>7.3.1 Social Committee Chair – Lorna Boucher-Burnet reported that she has had difficulties with her computer and was unable to access her emails re the winter formal. She would access the emails from an alternate computer and work on getting volunteers in place.</p> <p>7.3.2 SRC – Ali Piwowar and Carmen Currie (SRC Social Directors). Winter formal theme is Black and White. Need help with chaperones (20 parents) to volunteer from 5:30 to 11:00 Thursday, November 27th @ Delta. Each student will need a completed permission form before they can purchase tickets. Tickets on sale from 17th to 21st.</p>	<p>Action: 7.3.1 Lorna Boucher-Burnet to get 20 parent volunteers for winter formal and work with LeeAnne Boehm in that regard.</p>																														

	\$20 with activity card, \$25 without activity card. Portion of ticket money will go to Wildlife Federation in Saskatchewan. Flowers will be available for sale.	
Item #7.4 Principal's Report	<p>7.4.1 Dave Ripplinger – First Progress Reports sent out – Statistic reporting will be done after each progress report to identify students that need more support in their academics. Students are handling courses very efficiently. Goal is to have 90% of students passing in all classes by end of first term. Current failure rate is 21%, which would have been 10% less if reporting had been done the week following because there were more marks to average and weighting was shifted. Teachers will be working with those students who are experiencing difficulty immediately.</p> <p>7.4.2 Security: Meetings held to review two emergency procedure protocols. Council asked to review presentation. Currently working on Lock-down Needs Assessment.</p> <p>7.4.3 Learning Improvement Plan – Draft presented to Council. Requested to develop four goals and detail how CSCC is going to support these school goals.</p> <p>7.4.4 Regina Catholic School Board website includes history, mission statement, key goals, school successes, etc.</p> <p>7.4.5 Security Clearance Referral Forms are to be completed by parent volunteers and returned to the office. The staff will take the forms to the police service to obtain the clearance certificates so that individuals do not have to go out of their way to do this.</p>	<p>Action:</p> <p>7.4.2 Council asked to review security measures presentation.</p> <p>7.4.3 Council asked to review learning improvement plan and be prepared to discuss at next Council meeting.</p> <p>7.4.4 Council members asked to visit and review current site. What enhancements would we like to see?</p>
Item # 8 – New Business	<ul style="list-style-type: none"> ▪ None 	N/A
Item #9 Next Meeting	<ul style="list-style-type: none"> ▪ Next scheduled CSCC meeting is November 26 at 5:15 PM at LeBoldus. It will be a supper meeting. Please plan for a long meeting. There is a lot to discuss. 	
Item #10 Adjournment	<ul style="list-style-type: none"> ▪ Meeting adjourned @ 6:52 PM 	Moved by Iris to adjourn the meeting. CARRIED.