

Dr. Martin LeBoldus Catholic School Community Council (DMLCSCC)
Minutes – January 28, 2009
Dr. Martin LeBoldus School Library – 2nd Floor

Council Members in attendance: Cindy Haynes (Chair), Jacquie Messer-Lepage (Vice-Chair), Iris Sirke (Treasurer), Veronica Fradette (Secretary), Angele Borys (Director), Nicole Haynes (Director and Parent Education Coordinator), Idi Idem (Director), Rhonda Romanuk (Director), Rhonda Horvath (Teacher Representative), Rebecca Fradette and Raoul Garcia (SRC Reps)
Guest Speaker: Jennifer Cartwright
Regrets: P.L. Bastian (Director), Dave Ripplinger (Principal) **Minutes Taker:** Veronica Fradette

Agenda Item	Discussion Points	Notes / Motions / Actions
Item #1 – Call to Order and Welcome	<ul style="list-style-type: none"> ▪ Chairperson, Cindy Haynes called meeting to order at 7:05 p.m. ▪ Welcome to guest speaker and two SRC Representatives 	
Item #2 – Opening prayer	<ul style="list-style-type: none"> ▪ Opening Prayer – Rhonda Horvath 	Opening prayer will randomly be assigned to Council members.
Item #3 – Guest Speaker Presentation	<ul style="list-style-type: none"> ▪ Guest speaker, Jennifer Cartwright, Communications Officer for Regina Catholic School Board - Introduced by Nicole Haynes ▪ Presentation: Initial question: What promotion has Council done to date? Other than website, presence at school events, Grade 9 orientations and through funding announcements, etc., nothing formal. ▪ <u>What is our goal?</u> To get more involvement in Council or build awareness about what the Council is doing? Both. ▪ <u>Focus: Community or school?</u> Looking for more parent involvement. Starting in the school will spread to the community. ▪ <u>Suggestions:</u> <ol style="list-style-type: none"> 1. <u>Fast fact sheet</u> identifying high level who, what, where, why and how of Council. Sample circulated. Suggested that this be handed out at school events, barbeques. Post fast fact sheet in the community. Raises visibility, builds awareness in school and community. 2. <u>Partners and posters:</u> When working with SRC on events and posters are circulated, put on CSCC logo (an identifier which will stick in people's minds). 3. <u>School level:</u> Build awareness in the school by having a contest with students (by quizzing on fast fact sheet) – Incentive to participate and building awareness. 4. <u>Websites:</u> Regina Catholic School Board redesign underway and opportunity to post on this website or websites of local Community Associations. 5. <u>Parish Bulletins:</u> Opportunity to build awareness in the wider community. 6. <u>Media Relations:</u> Promotions department of all local media outlets can be contacted for distribution of information on upcoming events. Approach media at events that you want coverage on to get your message out. 7. <u>Suggestion by Rhonda Romanuk:</u> Link LeBoldus website to feeder schools 	<p>Action: Council picture will be taken at the February meeting for SRC Yearbook. Rhonda Horvath to contact Madame Gautier for picture at 7:30. If not all members present, a second photo will be taken at the March meeting.</p>

	<p>to encourage parents of elementary schools to look at LeBoldus as an option for their child.</p> <p>8. <u>Suggestion by Cindy Haynes</u>: Have designated showcase for Council containing picture of Council, photos of events that Council has sponsored, write ups of events that Council has sponsored.</p>	
Item #4 – Agenda	<ul style="list-style-type: none"> ▪ Agenda adopted as circulated. 	Moved by Angele Borys / Rebecca Fradette to adopt the agenda. MOTION CARRIED
Item #5 – Approval of Minutes for November 26, 2008	<ul style="list-style-type: none"> ▪ November 26, 2008 minutes were emailed prior to meeting. 	Approval of Minutes – Moved by Rhonda Romanuk / Nicole Haynes to adopt minutes. MOTION CARRIED
Item #6 - Correspondence	<p>6.1 Request for Council funding re: Best Buddies Blues Band trip to Telemiracle (Rhonda Horvath) – Funding events include concert at Applause Dinner Theatre February 9th and 10th. Best Buddies Blues Band seeking monetary donation, door prize to offset expenses for trip to TeleMiracle Saskatoon in March 2009.</p> <p>6.2 Request for Board Member attendance at Council meeting (Cindy Haynes) – Suggested that we have a Board Member attend our February Council Meeting.</p> <p>6.3 Parent Education – January 29th @ Miller High School (7:00 to 8:00) – Presentaton by Martha Kaufeldt, “Begin with the Brain”</p> <p>6.4 Announcement of press release regarding upcoming Kindergarten registration in the fall – Cindy Haynes</p>	<p>Action:</p> <p>6.2 Cindy Haynes will invite Board Member to next Council meeting in February 2009</p>
Item #7 – Business Arising from the November 26, 2008 minutes	<p>7.1 Security Measures arising from CSCC Action Goals – Traffic Flow (Rhonda Horvath) – This item was an initiative identified in the 2008 – 2009 Learning Improvement Plan. Dave Ripplinger and Cindy Haynes met the week following the November meeting to discuss and some possible solutions have been identified and are for discussion:</p> <ol style="list-style-type: none"> 1. Traffic Study – Concern about the delay in getting study completed by City. Studies have been completed in the past resulting in traffic tickets and suggested cross walk (this would take away up to 12 parking spots. Not a viable solution when parking is at such a premium.) 2. Educate student body and parents – Suggestion that SRC promote safety awareness. Question: Is it possible to stagger school exit times for different grades to reduce traffic congestion? 3. Enforce the no stopping lane – Good idea – Concerted effort between city and school. 4. Designate both sides of 25th as no parking – Thought that this would create more of a problem. 5. Utilize cones to create no stopping zone – Good idea. Someone within school would need to set out the cones. Option would be maintenance staff as is done in some elementary schools, but this would need to be negotiated. 6. Have Safety Resource Officer enforce no-stopping zone – May be time issues as designated SRO is responsible for a few schools. 7. Negotiate with St. Jean Baptiste for parking arrangements – Is it possible to expand the current parking lot? Suggestion of donation made to the church to use their parking for senior grade parking. Build a relationship with St. 	<p>Action:</p> <p>7.1 Rhonda Horvath to convey suggested actions / recommendations to Dave Ripplinger.</p>

	<p>Jean-Baptiste. Restrict direction of traffic flow out of parking lot to right turn only between the hours of 3 p.m. and 3:30 p.m.</p> <p>8. Other suggestions – a) Create map of site plan of proposed parking, direction of traffic flow and clearly identify hazard areas for communication, distribution to parents, students, staff. b) SRC video of traffic flow. c) Restrict direction of traffic flow out of parking lot to right turn only between the hours of 3 p.m. and 3:30 p.m.</p> <p>7.2 Learning Improvement Plan – Cindy Haynes – <u>Promotion of Catholic Education</u> to be supported by CSCC but will not take the lead. <u>Focus on Core Basics</u> – CSCC to provide funding for dictionaries to enhance research. <u>Safe and orderly environment</u> – Investigate options as identified in Item 7.1 above. <u>Financial Stewardship</u> – CSCC will provide funding to enhance educational material . . . essential to effective teaching.</p> <p>7.3 LeBoldus Website Update – Cindy Haynes – Suggestions identified at November 2009 meeting were presented to Dave Ripplinger and where possible, suggested changes were implemented.</p> <p>7.4 CSCC Appreciation Day – Nicole Haynes – Nicole visited the Saskatchewan Association of School Councils (SASC) website for details. Waiting for a response from site’s general email address. As an FYI . . . public school CSCC appreciation day is generally first Monday or Tuesday in May.</p>	
<p>Item # 8.1 Chairperson’s Report</p>	<p>8.1.1 Chairperson’s Report – Cindy Haynes – Wish List Funding Confirmation letters sent. Letter indicated that funds to be used by March 15, 2009</p>	<p>Action: No action.</p>
<p>Item #8.2 Treasurer’s Report</p>	<p>8.2 Treasurer’s Report – Iris Sirke</p> <ul style="list-style-type: none"> • Treasurer’s report circulated. Note: Provincial Grant detailed in bank statement in the amount of \$2,000 was 2007-2008 grant money. 2008-2009 grant money remains available for application. As per statement, net worth of \$15,025.42 less proposed wish list of \$11,500 (anticipated balance of approximately \$3,545.22 to carry us through the end of the year with start up for next year). • Rhonda Horvath brought forward letter from Chris Hdlaky (Library) – Requesting an advance of \$2,500 to their budget or give an extension to when funds have to be spent because purchase of AV equipment is not a one-off order. General consensus of Council is that the purpose of the wish list is to fund special projects not to supplement department budgets. • Outstanding expenses / liabilities – Teacher Appreciation Luncheon (app. \$500), fall barbeque (app. \$1,000) and student scholarship (\$200). • Suggestion by Cindy Haynes to include liabilities on statements to clearly forecast net worth. • Intent of \$2,000 grant money available to CSCC – To be directed to Parent Education resources, communication costs, collecting data, food for meeting, registration costs for workshops, events that strengthen home/school/parish/community bond, etc. Based on this criteria, Council has sufficient expenses to apply for the 2009 grant money at this time. • Best Buddies Tele-Miracle Trip – Request for funds to cover cost of trip (anticipated to be around \$5,000). 	<p>Action:</p> <p>8.2 Rhonda Horvath to contact Chris Hdlaky to clarify what Council’s understanding of what was to be purchased and how the wish list funding is to work. Response to be provided to Cindy Haynes for distribution to Council by February 15, 2009.</p> <p>8.2 Iris Sirke to apply for 2008-2009 grant money as soon as possible.</p> <p>Motion to provide Best Buddies funding for \$200. Moved by Angele Borys / Rhonda Romanuk. MOTION CARRIED</p> <p>Motion to accept Treasurer’s Report as presented. Iris Sirke / Nicole Haynes MOTION CARRIED</p>

<p>Item #8.3 Committee Reports</p>	<p>8.3.1 Social Committee – Lorna Boucher-Burnet has resigned her position from Council and therefore will not be leading the Social Committee. Cindy Haynes will give the Social Committee update tonight.</p> <p>8.3.1.1 Thank you re: Advent Mass Luncheon – Received thank for Advent Mass Luncheon from Mr. Leon.</p> <p>8.3.1.2 Teachers’ Appreciation Luncheon – Rhonda Romanuk and Angele Borys will co-coordinate this event (purchasing supplies, coordinating volunteers, etc.). Teachers’ Appreciation Luncheon will be on Tuesday, March 17, 2009 from 1:00 to 2:00.</p> <p>8.3.2 SRC – Rebecca Fradette – Upcoming SRC Events:</p> <ol style="list-style-type: none"> 1. Matchmaker Fundraiser – Week of February 2, students complete a profile. They can purchase the results for \$2. 2. Have A Heart Campaign – February 9 to 11 – Selling Heart-A-Grams (includes bookmark, gum and red ribbon) to raise AIDS Awareness. 3. Red, Pink and White Day – February 11 – Spirit day for Valentine’s Day. 4. Improve Week – LeBoldus is hosting third week of February. 5. Guitar Hero Competition – February 23 and 24 6. Registered as In Motion school – Ideas of possible activities: Dance to promote fitness; Yoga team; Video for a PEP rally to promote fitness <p>8.3.3 Parent Education – Nicole Haynes</p> <p>8.3.3.1 Speakers for sessions – Contacted Celeste York / Jennifer Cartwright re: Parent Education speakers for the three suggested topics of interest. It is possible to get speakers on Career Exploration, Safe Schools and Technology topics. For Technology session, the topic will be Cyber Bullying – Scheduled for Wednesday, February 18, 2009 @ 7:00 to 8:30 at Sheldon Auditorium. Will contact Celeste York for speakers for the other two sessions (for March meeting and April meeting).</p>	<p>Action:</p> <p>Cindy Haynes requests a volunteer to lead Social Committee. Anyone interested, please submit your name to Cindy Haynes. This could be a parent not otherwise associated with Council.</p> <p>Rhonda Romanuk will get planning folder containing details of last year’s Teachers Appreciation Luncheon from Lorna Boucher-Burnet.</p>
<p>Item #8.4 Principal’s Report</p>	<p>8.4.1 Principal’s Report - Dave Ripplinger – No report. Rhonda Horvath brought forth discussion items on behalf of Dave Ripplinger.</p>	<p>Action: No action.</p>
<p>Item #9 – New Business</p>	<ul style="list-style-type: none"> ▪ C.O.M.P.A.S.S. meeting, Wednesday, February 18, 2009, hosted by Sheldon Williams Collegiate. Topic: Cyber Bullying panel presentation. (This is a collaborative meeting held between Public School System and Catholic School System, rotating between schools. It may be LeBoldus’ turn to host this session next year, 2010. We would need to get a guest speaker and set the program as well as arrange for refreshments--coffee, juice, cookies) 	<p>N/A</p>
<p>Item #10 Next Meeting</p>	<ul style="list-style-type: none"> ▪ Next scheduled CSCC meeting will be changed to Tuesday, February 24, 2009 at 7:00 PM at LeBoldus. 	<p>Action: Cindy Haynes to contact Regina Catholic</p>

		<p>School Board Members to invite a Board Member to the next DMLCSCC meeting in February (and to clarify the change in meeting date to February 24, 2009)</p> <p>Veronica Fradette to contact b.breit@rcs.sk.ca and request that a notification be posted on the website re: change in meeting date.</p> <p>Veronica Fradette will forward November 28, 2009 minutes to Brad Breit for posting on the website.</p>
Item #11 Adjournment	<ul style="list-style-type: none"> ▪ Meeting adjourned @ 9:20 PM 	<p>Moved by Idi Idem to adjourn the meeting. CARRIED.</p>