

**Dr. Martin LeBoldus Catholic School Community Council (DMLCSCC)**  
**Minutes – November 15, 2011**  
**Dr. Martin LeBoldus School Library – 2<sup>nd</sup> Floor**

**Council Members in attendance:** Jim Petrychyn (Chair), Iris Sirke (Past Chair), Barry Holtslander (Vice-Chair), Veronica Fradette (Secretary), Angele Borys (Treasurer), Melanie Buchanan (Director), Rhonda Romanuk (Director), Berni Zopf (Director), Dave Ripplinger (Principal), Liza Donnelly (Vice-Principal), Liam McKinnon, Marcia Fisher (SRC Representatives)

**Guests :** Leona Read, Annette Clute

**Regrets:** Rhonda Horvath (Teacher Representative),

**Minutes Taker:** Veronica Fradette

Agenda Item	Discussion Points	Notes / Motions / Actions
<b>Item #1 – Call to Order</b>	<ul style="list-style-type: none"> <li>▪ Chair, Jim Petrychyn called meeting to order at 5:40 p.m.</li> </ul>	
<b>Item #2 – Opening prayer</b>	<ul style="list-style-type: none"> <li>▪ Opening Prayer – Jim Petrychyn</li> </ul>	Opening prayer will randomly be assigned to Council members.
<b>Item #3 – Agenda</b>	<ul style="list-style-type: none"> <li>▪ No additions, corrections to the Agenda</li> </ul>	Moved by Berni Zopf / Angele Borys to adopt the agenda as amended. <b>MOTION CARRIED</b>
<b>Item #4 – SRC Report</b>	<ul style="list-style-type: none"> <li>▪ SRC Report – Liam McKinnon, Marcia Fisher               <ul style="list-style-type: none"> <li>○ Plans are underway for the Winter Formal on November 24. The theme will be “Jungle Theme”. Parent volunteers (20) are needed for the Winter Formal. There will be three (3) shifts (5:00 to 8:00; 8:00 to 11:00 and a shift in-between). If you are interested in volunteering, please forward your name to Ms. Boehm or Jim Petrychyn</li> </ul> </li> </ul>	<b>Action:</b> No action required.
<b>Item #5 – Approval of Minutes for October 18, 2011</b>	<ul style="list-style-type: none"> <li>▪ October 18, 2011 minutes were emailed prior to meeting.</li> </ul>	<b>Action:</b> Approval of Minutes – Moved by Angele Borys / Iris Sirke to adopt minutes as submitted. <b>MOTION CARRIED</b>
<b>Item #6 - Correspondence</b>	6.1 An invitation was forwarded to Dave Ripplinger and Jim Petrychyn to attend CSCC Board Forum on November 22, 2011. This forum will be held at Dr. Martin LeBoldus High School. Anyone interested in attending, the forum will be held in the Resource Centre from 7:00 to 8:30. Barry Holtslander will be attending.	<b>Action:</b> No action required.
<b>Item #7 – Business Arising from the minutes</b>	7.1 New Directors – Two Director positions remain vacant. Annette Clute expressed an interest in filling one of the Director positions. One position remains vacant.	<b>Action:</b> 7.1 Rhonda Romanuk made a motion to nominate Annette Clute as Director.

		Barry Holtslander seconded. <b>MOTION CARRIED.</b>  Veronica Fradette will update the CSCC Contact List and provide an updated copy to Pat Stoffel for posting.																		
<b>Item # 8</b> <b>Chairperson's Report</b>	8.1 Chairperson's Report – Jim Petrychyn – No report.	<b>Action:</b> No action required.																		
<b>Item #9</b> <b>Treasurer's Report</b>	<p>9.1 Treasurer's Report – Angele Borys – Angele Borys circulated the new format for the Financial Transaction Summary reporting. In addition, Angele presented the LeBoldus CSCC Historical Information on Teachers' Wishlist expenditures. It was noted that membership fees totaling \$9791.81 have been received to date.</p> <p>Dave Ripplinger provided a copy of the Summary of the Angel Fund expenditures to date. Discussion: Administration of the Angel Fund will remain with LeBoldus (to maintain the confidentiality, privacy of those students accessing these funds).</p> <p><u>Discussion on Budget Items:</u> <u>Other Support:</u> The only budgeted item in this category for the 2011-2012 school year is \$200 for the CSCC Citizenship Award. Any other requests for support will be discussed at the time of the submission. There was some discussion on the amount of the \$200 CSCC Citizenship Award and whether this amount should be increased. Dave Ripplinger has asked that this item be tabled to the January 17, 2012 meeting. At that time, the criteria for this award will be presented to the Committee.</p> <p><u>Other Expenses:</u> Dave Ripplinger has provided an invoice in the amount of \$1,081.25 (to cover the postage of the August newsletter).</p> <p><u>Revenue:</u> Membership fees budgeted at \$10,000. Actual fees received to date total \$9,791.85.</p> <p>Teacher Wish List expenses: refer to item 12.1 for details of approved allocation.</p> <p style="text-align: center;"><b>Dr. Martin LeBoldus CSCC</b> <b>Financial Report - Transaction Summary</b> <b>September 1, 2011 to November 11, 2011</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th colspan="3" style="text-align: center;">Accounts</th> <th></th> </tr> <tr> <th colspan="2"></th> <th style="text-align: center;">Bank</th> <th style="text-align: center;">LeBoldus</th> <th style="text-align: center;">Angel Fund</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td style="width: 30%;"><b>OPENING FUND BALANCES -</b></td> <td style="width: 20%;">September 1, 2011</td> <td style="text-align: right;"><u>\$ 3,156.43</u></td> <td style="text-align: right;"><u>\$ 278.87</u></td> <td style="text-align: right;"><u>\$ 522.90</u></td> <td style="text-align: right;"><u>\$ 3,958.20</u></td> </tr> </tbody> </table>			Accounts						Bank	LeBoldus	Angel Fund	Total	<b>OPENING FUND BALANCES -</b>	September 1, 2011	<u>\$ 3,156.43</u>	<u>\$ 278.87</u>	<u>\$ 522.90</u>	<u>\$ 3,958.20</u>	<p><b>Action:</b> 9.1 CSCC Scholarship – Discussion on amount of award and whether it will be increased will be tabled to the January 17, 2012 meeting.</p> <p>Iris Sirke made a motion to pay postage in the amount of \$1,081.25. Seconded by Barry Holtslander. <b>MOTION CARRIED.</b></p> <p>Angele Borys made a motion to change the postage amount to actual of \$1,081.25, adjust wish list expenses to actual approved amount of \$8,231.00 and to accept budget as submitted. Berni Zopf seconded. <b>MOTION CARRIED.</b></p> <p>Motion by Angele Borys to accept Treasurer's Report as submitted. Barry Holtslander seconded. <b>MOTION CARRIED</b></p>
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	<p><b>INCOME</b></p> <p>CSCC Membership Dues 9,791.75 9,791.75</p> <p>Government grant - 2011/12 -</p> <p>Donations to angel fund -</p> <p>Bank interest 0.06 0.06</p> <p>total income \$ 0.06 \$ 9,791.75 \$ - \$ 9,791.81</p> <p><b>EXPENSES</b></p> <p>Welcome BBQ -</p> <p>Pepsi - Cola 234.88</p> <p>Fradette - ice 11.96</p> <p>Centennial Food Service 380.00</p> <p>Praireland - BBQ rental 292.20</p> <p>Sobey's 439.65 1358.69</p> <p>Executive expenses - -</p> <p>Wishlist items -</p> <p>Angel Fund expenditures \$ 14.07 14.07</p> <p>Education sessions - -</p> <p>CSCC Citizenship Award -</p> <p>Staff Appreciation Luncheon - -</p> <p>total expenses \$ 11.96 \$ 1,346.73 \$ 14.07 \$ 1,372.76</p> <p><b>ENDING FUND BALANCES - November 11, 2011</b></p> <p><b>\$ 3,144.53 \$ 8,723.89 \$ 508.83 \$ 12,377.25</b></p>	
<b>Item #10 Committee Reports</b>	<p>10.1 Social Committee</p> <p>10.1.1 Welcome BBQ (2012 date to be determined) – Melanie Buchanan / Rhonda Romanuk – No report.</p> <p>10.1.2 SRC Formal Dance (November 24, 2011) – Jim Petrychyn – The Formal Dance is scheduled for November 24, 2011. Jim Petrychyn will lead the volunteers again this year. Dave Ripplinger did send a synerovice to all parents, as 20 volunteers are need for this event. Dave Ripplinger confirmed that a Criminal Record Check is not required to volunteer at the Winter Formal.</p> <p>10.1.3 Staff Appreciation Luncheon (March 20, 2012) – Berni Zopf / Iris Sirke – No report.</p>	<p><b>Action:</b></p> <p>10.1.2 Dave Ripplinger will do synerovice to volunteer list to get 20 volunteers.</p>

	<p>10.1.4 Pancake Luncheon (February 17, 2012) – Berni Zopf – No report</p> <p>10.2 Parent Education Committee – Barry Holtlander / Dave Ripplinger – Dave Ripplinger advised that the Parent Education Night at the Scholarship Information Night on November 20 will be the first Parent Education night. Another event will be planned in conjunction with SUTIL evening (April 2012). Barry Holtlander and Dave Ripplinger will meet to discuss further.</p>																																																									
<p><b>Item #11</b> <b>Administrative Report</b></p>	<p>11.1 Administrative Report – Dave Ripplinger – Students from LeBoldus have done very well in city, provincial championships, some of which have been highlighted in the Regina Leader Post.</p> <p>The drama production, The Crucible, is scheduled for November 17 to 19. Residents at Marian Chateau and Marion Gardens have been invited to the dress rehearsal the afternoon of November 17, 2011.</p> <p>Three (3) war veterans participated in the laying of the wreath at the LeBoldus Remembrance Day celebrations.</p>	<p><b>Action:</b> No action required.</p>																																																								
<p><b>Item #12</b> <b>Any other business</b></p>	<p>12.1 Teacher's Wishlist – Council members reviewed the Teachers' Wishlist as submitted and agreed to expenditures (detailed below) in the amount of \$8,231:</p> <table border="1" data-bbox="340 764 1335 1344"> <thead> <tr> <th colspan="4" style="text-align: center;">2012 Wish List Requests</th> </tr> <tr> <th></th> <th style="text-align: center;">Requested</th> <th colspan="2" style="text-align: center;">Approved</th> </tr> <tr> <th></th> <th style="text-align: center;">Requested</th> <th style="text-align: center;">Allocation</th> <th style="text-align: center;">_____</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;"><b>Humanities</b></td> </tr> <tr> <td>- 2 digital projectors</td> <td style="text-align: right;">\$ 1,400.00</td> <td style="text-align: right;">\$ -</td> <td></td> </tr> <tr> <td>- 2 sets of speakers</td> <td style="text-align: right;">\$ 100.00</td> <td style="text-align: right;">\$ -</td> <td></td> </tr> <tr> <td>- 2 data projector cords</td> <td style="text-align: right;">\$ 120.00</td> <td style="text-align: right;">\$ -</td> <td></td> </tr> <tr> <td>- 32 smart board clickers (Senteos)</td> <td style="text-align: right;">\$ 2,400.00</td> <td style="text-align: right;">\$ 2,400.00</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;"><u>\$ 4,020.00</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>\$ 2,400.00</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>\$ -</u></td> </tr> <tr> <td colspan="4" style="text-align: center;"><b>Math and Science</b></td> </tr> <tr> <td>- 3 class sets of graphing calculators for AP Math</td> <td style="text-align: right;">\$ 12,375.00</td> <td style="text-align: right;">\$ 2,000.00</td> <td></td> </tr> <tr> <td>- series of bio-plastic mounts (bio 20)</td> <td style="text-align: right;">\$ 232.00</td> <td style="text-align: right;">\$ 232.00</td> <td></td> </tr> <tr> <td>- five senses poster set (bio 30)</td> <td style="text-align: right;">\$ 91.00</td> <td style="text-align: right;">\$ 91.00</td> <td></td> </tr> <tr> <td>- flash anatomy booklets (bio 30)</td> <td style="text-align: right;">\$ 198.00</td> <td style="text-align: right;">\$ 198.00</td> <td></td> </tr> </tbody> </table>	2012 Wish List Requests					Requested	Approved			Requested	Allocation	_____	<b>Humanities</b>				- 2 digital projectors	\$ 1,400.00	\$ -		- 2 sets of speakers	\$ 100.00	\$ -		- 2 data projector cords	\$ 120.00	\$ -		- 32 smart board clickers (Senteos)	\$ 2,400.00	\$ 2,400.00			<u>\$ 4,020.00</u>	<u>\$ 2,400.00</u>	<u>\$ -</u>	<b>Math and Science</b>				- 3 class sets of graphing calculators for AP Math	\$ 12,375.00	\$ 2,000.00		- series of bio-plastic mounts (bio 20)	\$ 232.00	\$ 232.00		- five senses poster set (bio 30)	\$ 91.00	\$ 91.00		- flash anatomy booklets (bio 30)	\$ 198.00	\$ 198.00		<p><b>Action:</b> 12.1 Motion by Angele Borys to authorize expenditures in the amount of \$8,231 for the Teachers Wishlist. Barry Holtlander seconded. <b>MOTION CARRIED.</b></p>
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	<b>Christian Ethics</b>			
		<u>\$ -</u>	<u>\$ -</u>	
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<b>Fine Arts and French Immersion</b>			
	- laptop for FIAEP classroom	\$ 500.00	\$ 500.00	
	- acoustic guitar for music program	\$ 2,000.00	\$ -	
	- data projector/cord/speakers for classroom & SRC use	\$ 810.00	\$ 810.00	
		<u>\$ 3,310.00</u>	<u>\$ 1,310.00</u>	<u>\$ -</u>
	<b>Practical &amp; Applied Arts and Phys. Education (Athletics )</b>			
	- bulletin board for phys.ed. outside change rooms	\$ 600.00	\$ -	
	- bulletin board for wrestling in main hallway	\$ 400.00	\$ -	
	- cross country & track and field uniforms	\$ 3,600.00	\$ 1,000.00	
	- washer and dryer for food studies lab	\$ 1,200.00	\$ 1,000.00	
		<u>\$ 5,800.00</u>	<u>\$ 2,000.00</u>	<u>\$ -</u>
	<b>Total Wish List</b>	<u>\$ 26,026.00</u>	<u>\$ 8,231.00</u>	<u>\$ -</u>
	<b>History - paid by CSCC to department</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>
	Humanities	\$ 3,325.15	\$ 1,545.04	\$ 1,350.00
	Math and Science	\$ 1,526.39	\$ 1,121.54	\$ 2,436.55
	Fine Arts and French Immersion	\$ 2,589.90	\$ 4,200.00	\$ 2,116.40
	Christian Ethics	\$ -	\$ -	\$ 1,000.00
	Practical & Applied Arts and Phys. Education (Athletics )	\$ 3,899.10	\$ 2,100.00	\$ 1,293.86
	<b>Total Wish List funded by CSCC</b>	<u>\$ 11,340.54</u>	<u>\$ 8,966.58</u>	<u>\$ 8,196.81</u>
	<b>2011-12 allocation approved by CSCC at November 15, 2011 meeting.</b>			
<b>Item #14 Next Meeting</b>	<ul style="list-style-type: none"> <li>Next scheduled CSCC meeting will be <b>January 17, 2012 at 7:00 pm</b> at Resource Centre.</li> </ul>		<b>Action:</b>	

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		No action required.
<b>Item #15 Adjournment</b>	<ul style="list-style-type: none"><li>▪ Meeting adjourned at 7:15 PM</li></ul>	Moved by Rhonda Romanuk to adjourn the meeting. <b>CARRIED.</b>