

Dr. Martin LeBoldus High School



August Newsletter



WELCOME

Welcome to the 2006-2007 school year at Dr. Martin LeBoldus High School. We hope that you make this the greatest year of your schooling and life so far. We also hope you will be able to positively contribute to a very exciting and rewarding year. Be part of the plan. Get involved in the academics and the extracurricular opportunities and challenges. My advice to you is very simple:

WORK HARD / STUDY SMART / GET INVOLVED / HAVE SENSIBLE FUN

- Dale Reed

Dale Reed, Principal
Kelly Hammond, Vice Principal
Scott Adelman
Robert Arsenaault
Wade Bartlett
Denise Beaudin-Anaquod
Leeanne Boehm
Charlene Bolen
Brad Breit
Jean Chabot (Semester 1)
Lisa Cherepuschak
Donna Columpsi
David Cornish
Robert Davies
Paul Dawson
Debra Dittrick
Rose-Marie Dornstauder
Jason Duczek
Kelley Ehman
Greg Fischer
Elisabeth Fogarty
John Foord
Jim Gallagher
Bonnie Gantfoer-Nayet (Semester 2)
Deana Gelinias
JoAnne Gelowitz
Denis Genest

Sheldon Gray (Semester 1)
Christine Hladky
Karen Hoffmann
Rhonda Horvath
Rod Houk
Louise Kenyon
Kathy Kirby-Tapp
Marjorie Koch
Stan Kopciuch
Garrett Kot
Miguel Leon
Rosemarie Macdonald
Kelly Magnusson
John Majewski
Tom Metz
Vince Meyer
Lyle Morley
Michelle Mougeot
Lynette Nishnik
Daniel Phaneuf
Amy Sanville
Patrick Stawarz
Debbie Ward
Misty Wensel
Jennifer Whitney
Jeff Zimmer (Semester 2)
Monica Zasada

Support Staff

Sherry Grant
Brenda Hicks
Melinda O'Byrne
Pat Stoffel

Instructional Assistants

Monique Boyko
Darcy Demyen
Mary-Anne Harazny
Scott Kuntz
Dana Thompson
Arlene Walsh-Dawson

Maintenance

Marc Castillo
Ervin Dutenhoffer
Kelly Geiger
Patrick Kleisinger
Frank Meier
Paul Meier
Elvin McSymetz

Dale Reed, Principal

Kelly Hammond, Vice Principal

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SCHOOL OPENING

Wednesday, August 30, 2006

8:30 AM - Grade 9 Students (Assembly in the Gym and TAG)

1:00 PM - Grades 10, 11, 12 (Assembly in the Gym and TAG)

Thursday, August 31, 2006

8:30 AM - REGULAR CLASSES BEGIN for all Students

12:00 PM - Grade 9 Welcome BBQ & Activities

NOTE: Extra-curricular tryouts for sports such as cross-country, soccer, and volleyball typically begin on this day. Football tryouts & practice begin August 22. Be prepared for the try-outs as the specifics for each will be announced at the group assembly.

MISSED EXAMS / ASSIGNMENTS:

Students missing an exam or assignment without an excused absence will receive a mark of 0%. To excuse the absence, parents/guardians must contact the school by 8:00 AM on the school day following the absence.

Students who plagiarize/copy papers from books, the Internet, each other, etc. can expect to receive a mark of 0%.

Students who have an excused absence from an exam must write the exam or its alternate within one week. Generally, students will write the exam on the day they return. These arrangements must be made by the student with the specific teacher the period and day of returning.

Exams that are not written within the agreed time or within a week of returning to LeBoldus may be assigned 0%.

Assignments not handed in on the due date will be assessed a penalty as outlined by the individual subject teacher. If there is an excused absence, the assignment is due on the day that the student returns.

Late assignments will be accepted with penalty up to a maximum of two weeks after the due date. Assignments not handed in by this time may be assigned 0%.

STUDENT TIMETABLE/CHANGES

Student timetables for the 2006-07 school year are enclosed. Your finalized timetable will be issued at TAG on Wednesday, August 30. The timetable is extremely tight and has very little flexibility to accommodate student requests for classroom switches. Please keep this in mind when looking at the timetable. Timetable changes for students who **REQUIRE CHANGES due to class failures** will be done on Thursday, August 31 from 10:00 AM to 1:00 PM in Student Services.

SUCCESSFUL ATTENDANCE PRACTICE IN REGINA CATHOLIC HIGH SCHOOLS

Good attendance is important for success at school. Absences and lates, whether excused or unexcused, may be detrimental to a student's success. Research shows that after five absences in a semester, students' learning is significantly affected. Monitoring of absences and lates, by both the home and the school, will help students to be more successful in school. We encourage all parents and guardians to impress upon their children the necessity of attending classes and being on time. We also ask that appointments or vacations be made outside of school time as much as possible. By working together we can help students succeed at school. All Regina Catholic High Schools have incorporated a new attendance practice. Please see the attached document for specifics.

WELCOME TO THE LeBOLDUS C.S.C.C. OPEN HOUSE BARBECUE/NIGHT SCHOOL FOR PARENTS:

Wednesday, September 6, 2006

5:30 PM - Barbecue begins

6:30 PM - Assembly in the Gym

The Catholic School Community Council, the staff and Student Representative Council would like to welcome you to the new school year! We invite you to come out and meet the teachers and other parents at this free barbecue. Please let the school office (791-7250) know how many adults will be able to attend or e-mail the school at www.rcsd.ca/leboldus no later than Thursday, August 31, 2006.

ADMINISTRATIVE LEADERSHIP TEAM AT LEBOLDUS

Mr. Reed and Mr. Hammond are joined by the members of the LeBoldus Leadership Team. This team is comprised of the Principal, Vice Principal, and the following Department Heads:

Ms. K. Ehman – ELA, Humanities

Mr. J. Foord – Phys. Ed, PAA, Extra-curricular

Mr. R. Houk – Math , Sciences

Mrs. R. Horvath - Student Services, FIAEP, Christian Ethics

Mrs. L. Nishnik – Core French, Fine Arts, French Immersion , Spanish

Mr. M. Leon - Chaplain

STUDENT FEES

Student fees are established by the Regina Catholic School Board and are payable by each student. Fee statements for the 2006-2007 school year will be distributed to each student by mid-September. If you have any questions, please do not hesitate to call the school at 791-7251. Fees are assessed to provide support materials, participation charges/fees at a variety of venues, and/or resources for the classrooms, labs, and/ or Physical Education. Therefore, it is very important that these be looked after when the fee statements are sent out.

A \$25.00 uniform fee for all Grade 9's is a mandatory fee. The uniform, which is to be used for physical education classes, will be distributed at the start of the school term. These can be used in the Phys. Ed. classes your sons/daughters may take throughout the four years at Dr. Martin LeBoldus High School. Thank you for your cooperation in this matter.

OUTSTANDING STUDENT FEES

As a result of lost or damaged textbooks during the 2005-2006 school year, several students have outstanding fees. If the fees are in excess of \$20.00, a fee statement is enclosed with this newsletter. Fees under \$20.00 will be added to the 2006-2007 fee statement. Please pay these outstanding amounts by September 30. Your attention to this matter is greatly appreciated!

LEBOLDUS SCHOOL CALENDAR

Find enclosed the 2006-2007 Dr. Martin LeBoldus High School Yearly Planner. This is provided to give you and your family information regarding the pre-scheduled events throughout the year. Please note this is not the full calendar, as the schedule for the various athletic and fine arts activities are not included at this time as they are unknown. Note these dates on your calendar so that you may keep current on monthly activities.

INFORMATION AND AGENDAS PROVIDED ON OPENING DAY

Students will receive information regarding policies, books, lockers, etc. during their orientation sessions at TAG on Wednesday, August 30. Agendas will be given out as well. These will be used to review the school and system policies on this opening day, and prepare students to use the Agenda throughout the year.

STUDENT FORMS--ALL DUE THURSDAY, AUGUST 31 atTAG

A) STUDENT DEMOGRAPHIC FORM

The enclosed information is currently what we have on file. Please check the form for accuracy, make any necessary changes and return the form to your teacher advisor. **PLEASE INCLUDE ANY MEDICAL CONDITIONS OF WHICH WE SHOULD BE AWARE.** If there are any very serious medical conditions, please contact Mr. Reed at 791-7250 with the appropriate details. Please return the demographic form whether changes were or were not necessary. This information is vital for communication with the parents or guardians, particularly should there be an emergency situation requiring parental attention.

B) R.H.S.A.A. WAIVER FORM

Each year the Regina High Schools' Athletic Association requires all students who compete in high school intercollegiate sports to complete a permission form. Please note that if general permission is being given for participation in "all sports", then only this box should be checked. This will eliminate the need for parents to sign forms throughout the year for individual sports. Please return this form to your teacher advisor.

C) MEDIA CONSENT FORM

Enclosed is a media consent form. Please complete and return to the school to your teacher advisor.

D) COMPUTER ACCEPTABLE USE POLICY FORM

ELECTRONIC MESSAGING – (Email/Webpage) - This upcoming academic school year Dr. Martin LeBoldus High School will be utilizing our network to forward all mailings to parents via email and we will be posting all mailings on our school website www.rcsd.ca/leboldus. All of our newsletters, notes to parent, etc. will be delivered using our current technology. If you do not have an email address, copies of all communications will be available to students at the office.

SCHOOL AGENDA

An organized student tends to be a successful student. It is important for our students to use Agendas to help them maintain a sense of order in their lives.

The Student Agenda will be provided in order for parents and students to familiarize themselves with the school's policies and practices. Please ensure that you are aware of the contents of the Agenda. Students **MUST** have the Agenda with them at all times during the school day. We use the Agendas as another means to ensure safety within our school. The Agenda must have the student's timetable and attendance practice inserted within the Agenda.

Why do we issue an Agenda to each student?

1. Each student will learn about time management, goal setting, study skills, keeping track of assignments and appointments, and recording grades.
2. Parents and teachers may record notes on the weekly assignment calendar in order to communicate on a daily or weekly basis. This will improve the students' performance at school.
3. Athletic schedules and other activity meetings will be recorded by the students so parents and teachers will be prepared for these commitments. The Study Skills section will be used by the TAG teachers to help students develop good study habits and practices.
4. The Student Agenda section is included at the front of the Agenda to ensure that parents and students are informed of current and pertinent school policies.
5. The reference section contains important formulae and tables, common grammar rules, scientific equations and historical and geographical information to assist students with their classroom and homework activities.
6. Students must have their Agendas signed by the staff member or office personnel in order to leave their respective classrooms for any required activity, including, but not exclusive to, being called to the office, going to the Resource Centre, SRC Room, or washroom. This will help to monitor and protect student activity within the school.
7. Students who lose their Agenda will have to purchase a new one for \$7.00.

PARENT NIGHT SCHOOL – Wednesday, September 6

On **Wednesday, September 6, from 7:00- 9:00 PM** parents will be given the opportunity to experience the timetable of their son/daughter. The evening will begin with a general assembly in the gymnasium. It will then be followed by the parents following their child's/children's timetable. Beginning with period 1, parents will move through their child's four or five classes and in a maximum of 10 minutes per class, parents will meet the teacher and be provided with a brief outline of the course content, the expectations of the students in terms of behavior, work habits and attitude, as well as an outline of the evaluation procedure for that particular class. Parents are asked to bring a copy of their son's/daughter's timetable with them. This indicates the periods, room numbers and teachers' names. We look forward to seeing you!

SCHOOL PHOTOS – Thursday, September 7

Lifetouch Canada will be taking **school photos on Thursday, September 7.** All students must have a photo taken for their Library/ I.D. card. Please adhere to the dress code guidelines outlined in the

Student Agenda. Students will not be allowed to have photos taken with inappropriate paraphernalia or gimmicked eyewear. Hats are also not allowed to be worn. Picture packages will be available on a prepaid basis. Pricing and package information will be sent home early in September. These will be the photos used for the yearbook.

TEXTBOOKS

Textbooks are provided for student use. A non-refundable fee of \$20.00 is charged annually to all students when they pay registration fees. Students will be charged for all lost or damaged textbooks. An appropriate amount, prorated for damage and replacement cost for a lost book, will be assessed should any damages or losses be incurred by a student. Students must ensure that all textbooks are handed in at the end of the semester to the appropriate teacher, and that the textbooks are assessed and marked as returned by that teacher for that classroom. All textbooks must be returned. If they have been lost or damaged, the textbook must be paid for at the end of the semester, prior to participating in the student's first CFD of the semester.

LOCKS AND LOCKERS

Each student will be assigned a locker on opening day. Grade 9's & 10's students will be issued an individual locker, while the grade 11's & 12's will be asked to share a locker. All grade 9 students and students new to Dr. Martin LeBoldus High School must purchase a LeBoldus issued lock. All other students who do not have a LeBoldus lock must purchase one from the Main Office. **All students must have a LeBoldus lock.** Students who attended LeBoldus last year are reminded to bring their LeBoldus lock on September 1. Students must keep their combinations to themselves, and their lockers locked, to prevent theft. Students will have to take responsibility for lost or stolen property.

STUDENT PARKING LOT – NEW REGULATIONS

Parking in the student parking lot will be on a PERMIT basis. Anyone who parks in non-parking areas, including in front of the gate to the John Paul II Centre, in staff parking spots or in visitor parking can be expected to be ticketed and/or towed. For those students who must park on the surrounding streets, we expect you will remember to be good citizens and show proper respect and courtesy to our neighbours and their property. Proper driving habits are important for the safety within our community. A limited number of parking permits will be made available for a cost of \$10.00 and may be purchased in the office in mid-September by activity card holders.

REGINA TRANSIT

Regina Transit will be offering special bus service for high school students living in South East Regina on a subscription only basis for the 2006-2007 school year. The subscription service will take students from South East Regina to Campbell Collegiate and LeBoldus High School with no transfers. The cost of the special bus service for the entire school year will be \$480.00, payable in 10 monthly installments of \$48.00. Students will receive special transit passes for the entire school year (which can be used on the regular transit system as well), a map indicating the route and departure times for the special bus and a list of operating procedures for the special service. For more information, call Regina Transit at 777-7813.

ATTENTION GRADE 11 STUDENTS

Last year, and for the years to come, many Canadian universities, including the University of Regina, have changed their entrance requirements to allow grade eleven credits to be used in the

entrance application procedure. What you do academically in grade 11 may affect your post-secondary plans. Plan accordingly. See Student Services for information on planning for scholarships and post-secondary opportunities.

THE SRC WELCOMES THE GRADE 9'S

On Wednesday, August 30, all grade nines will be welcomed to LeBoldus by the staff and students. They will meet in the gymnasium for a general assembly and then move to their TAG for orientation to the school's day-to-day operations and policies. The SRC will also lead them through a few activities and provide them with a welcome treat.

At noon, on Friday, September 1, all grade nines are invited to participate in the SRC noon hour BBQ and activities. The SRC will be giving further details to the students during the first day activities.

ANTI-BULLYING PRACTICE

Dr. Martin LeBoldus High School does not condone nor accept any bullying or hazing activities. This pertains to the school year and, in particular, to the first couple of weeks of the new school year. Our students are to respect the dignity and well being of each other and the community.

SRC ACTIVITY CARDS

For the upcoming school year, the Dr. Martin LeBoldus High School SRC will provide an opportunity for students to purchase an activity card for \$25.00. They may be purchased in early September at the same time as the student fees are paid. Students who purchase an activity card will receive:

- reduced admission to:
 - The Winter Formal
 - Spring Gala Night
 - The Drama Production
- free admission to all LeBoldus home basketball and volleyball games;
- discounts on a variety of "Food Days" held throughout the year
- a 10% discount at the LeBoldus SunStore
- special offers at D.Q. Grill & Chill and at A & W Restaurants
- a variety of other special offers throughout the year



BEST BUDDIES

Best Buddies is a student-based volunteer program designed to foster friendships between high school students with and without intellectual disabilities. Two years ago, we launched our Best Buddies Chapter at Dr. Martin LeBoldus High School, the first high school program in Western Canada. We had a very successful year and we were proud to be selected as the winner of the Fun, Friendship and Commitment Award for best new Chapter. This year we plan to continue with Best Buddies and we are looking for volunteers from Grades 9 to 12 who would like to participate in this valuable program. If selected, students are expected to contact their buddies A MINIMUM of once a week, to plan activities twice a month and to participate in group events four times per year. Any interested students should see Mrs. Horvath in Student Services to complete an application form.

ATTENTION GRADE 9 STUDENTS

Below is a suggested supply list for grade 9 students:

- two (2) sturdy 3-ring binders (different colors)
- two (2) sets of dividers
- two 3-ring pencil cases
- loose leaf paper (400 sheets)
- two (2) colored pens (red & blue)
- pencils
- one (1) highlighter
- one (1) ruler
- one (1) scientific calculator

HOME & SCHOOL ASSOCIATION (now called The Catholic School Community Council)

The Home & School Association will continue to work for the benefit of Dr. Martin LeBoldus High School students. The aim of the committee is to facilitate continuing communication and promote mutual understanding between the school and the community. If you would like to become involved with a committee that will benefit your children, please call the school in early September. The committee is not involved in fundraising. **The CSCC will host a barbecue on September 6 at 5:30 PM. The Annual General Meeting will be held September 6 at 6:30 P.M.** Elections for the 2006-2007 executive will take place on this evening. The dates of future Catholic School Community Council meetings, although typically once a month, will be announced at a later time. All parents are welcome and encouraged to attend. The current President of the Catholic School Community Council is Ferne Johnston. She can be reached at 584-0564.

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E-MAIL ADDRESSES – RETURN TO TAG ADVISOR ON THURSDAY, AUGUST 31

We, at Dr. Martin LeBoldus High School, are interested in creating effective and cost efficient communication with the families within our school community. One such means of communication is through e-mail. At times we would like to provide information about upcoming events or practices of which you, as parents and students, must be aware. As well, we are preparing our computer system for automatic notification of unexcused student absences via e-mail. If your e-mail address is not supplied or if there is a problem with the delivery of the e-mail, messages will still be delivered by telephone. **Please be aware that you ARE NOT to reply to these e-mail announcements.** You are asked to continue to contact the school via telephone to report student absences.

This information will be used solely for school related business and will not be released to any other business or organization unless written permission is obtained.

Name of Student: Surname: _____ First: _____ Grade: _____

Name of Father/Guardian: _____

Father's/Guardian's Email Address: _____
(For confidential communication regarding student progress)

Name of Mother/Guardian: _____

Mother's/Guardian's Email Address: _____
(For confidential communication regarding student progress)

Attendance

"The mission of the Regina Catholic School Division is to work with the community and the local church to provide a quality Catholic education that fosters academic excellence and (the) development of informed, responsible citizens."

We strongly believe that the four criteria most critical for student success are: (1) attending classes regularly and punctually, (2) coming to school each day with a positive attitude and a willingness to work hard, (3) completing every assignment to the best of a student's ability and submitting all work by due dates, and (4) studying and preparing for all exams.

Positive attendance may be the most critical of the above four criteria, as it allows our teachers to work positively with students each and every day, focusing on those things that will lead to success. With this in mind, our system introduced a new attendance practice in all of our high schools in the previous school year. This new attendance practice has shown marked improvement for students academically. It has protected the integrity of the Saskatchewan Learning courses that we offer and has reinforced all of the positive habits that the majority of our students demonstrate each and every day. **Thank you for your support and commitment to this practice.**

The attendance practice in all of our high schools will continue to be:

1. Attendance and Punctuality

All students attending a Regina Roman Catholic High School must **attend all classes regularly** and be **punctual at all times**. Students must attend all classes regularly and punctually a minimum of 85% (this includes excused or unexcused absences and/or lates) of the time in a given semester in order to be eligible to receive credit for that class. (This is based on 100 hours of instruction which means that a student may not exceed 15 excused or unexcused absences or lates in a semester to be eligible to receive credit for that class. Suspensions will be counted as part of the absences). Failure to comply with these attendance standards will result in a student's removal from the class and he or she will be eligible to register for that same class only in the Fall semester of the following academic year. (This is a new **No Repeat Practice**). Students under the age of 16 must be in attendance at a school so alternate learning arrangements will be made to accommodate those students who are dismissed from a class.

2. Extenuating Circumstances

There may be extenuating circumstances that require a student to be away for a period of time either with prior knowledge or as a result of something unforeseen. If this is the case there will be an appeal process that will allow an **Attendance Appeal Committee** at each high school to review the situation. The appeal could be of two types:

a. **Extenuating Circumstances - Prior Knowledge Form:** If a student will be away and has knowledge of this ahead of time the student must submit this application form at least two weeks prior to the time the student will be away. The form will then be reviewed by the Attendance Appeal Committee at his or her high school. Applicable circumstances would be such things as a foreseen surgery, travel that is educational, or athletic competition (other situations may also apply). The Attendance Committee will meet within three school days of the submission of the application and will inform the student no later than 24 hours after the decision has been made.

b. **Application of Appeal—Extenuating Circumstances Form—**If a student has accumulated a number of absences and an unforeseen situation creates more than 15 absences (excused or unexcused) the student has an opportunity to submit to the Attendance Appeal Committee an application form seeking permission to continue in a particular class. Unforeseen situations would be such things as a funeral, a sudden lengthy illness (complete with medical certificate), and or other possible situations. The committee will meet as soon as possible and no later than three school days of the submission of the application and will inform the student no later than 24 hours after the decision has been made.

*** Application forms will be available at each of the high schools.**

3. Transferring Schools

If a student transfers schools within our system the absences and tardiness in a particular class will accompany that student to his or her new school if the student registers in the same class.

We saw that increased attendance and punctuality helped all of our students to be more successful not only in school but in all facets of their lives and this is always our ultimate goal – to ensure the success and development of all students.

If you have any questions please call us at the school. We look forward to working with you. Thank you.

