

PARENT/TEACHER/STUDENT CONFERENCES
ARCHBISHOP M.C. O'NEILL HIGH SCHOOL
THURSDAY, October 21, 2010

INTERVIEWS ARE BY APPOINTMENT ONLY

1:00 P.M. – 7:40 P.M.

Parents will have an opportunity to request a teacher conference for **Thursday, October 21** by completing the form on the backside of this sheet and **returning it to the Office**. Please indicate the name(s) of the teacher(s) with whom you would like to meet with.

RETURN this form to the Office no later than **Friday, October 15, 2010**. **Appointments are slated on a first come first serve basis**. If you have **more than one student attending, please hand all the forms in together**. We will schedule the times and confirm your booking by returning the form to your son/daughter.

Parents may book scheduled times **by phone**, but this may **ONLY** be done **Monday, October 18** by phoning **791-7242**. Please remember that space may be **limited at this time**, as bookings made utilizing the conference form will have priority.

CONFERENCE times are 7 minutes in length. If you believe that you will require more than this amount of time, please make an individual arrangement with the teacher(s) in question for another day.

Students are encouraged to attend each conference.

The students **will not** have school on Thursday, October 21 for the Conferences and are expected back to classes on Friday, October 22, 2010.

ARCHBISHOP M.C. O'NEILL HIGH SCHOOL
 PARENT/TEACHER/STUDENT CONFERENCES REQUEST FORM
THURSDAY, October 21, 2010

- Afternoon 1:00 p.m. – 4:00 p.m.
- Evening 4:50 p.m. – 7:40 p.m.
- Either - Afternoon or Evening

Please check one box only

****FORMS MUST BE RETURNED TO THE MAIN OFFICE
 BY: Friday, October 15, 2010****

STUDENT'S NAME: _____ STUDENT'S GRADE: _____

PARENT'S TELEPHONE: (home) _____ (work) _____

Please list the teachers you wish to see in the order of priority.

Priority	Course	Teacher	Time and Room # (to be completed by the office)	
1				
2				
3				
4				
5				
6				

PARENT/GUARDIAN NAME (Please Print)	PARENT/GUARDIAN SIGNATURE
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If you have more than one child attending O'Neill
PLEASE RETURN THE FORMS TOGETHER