

MINUTES OF THE REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81
Organizational Board Meeting held at the Catholic Education Centre, November 7, 2016.

BOARD MEMBERS PRESENT: V. Bonnell, D. Bresciani, R. Bresciani, R. Dittrick, F. Flegel,
R. Kowalchuk, D. Ziegler

STAFF MEMBERS PRESENT: D. Scuglia, C. Van Parys, M. Braun, K. Ehman, C. Exner, B. Lach,
T. West, C. Redler (recorder)

Mr. Scuglia opened the meeting with a prayer.

1. **13153. Appointment of Meeting Chairman**

MRS. BONNELL: That Mr. Van Parys be appointed to conduct the order of business for this organizational meeting until the Chair is elected.

CARRIED

2. **Review of Minutes**

The November 2, 2015 Organizational Meeting Minutes were provided for review.

3. **Declaration of Office**

Each Trustee completed a copy of the Declaration of Office.

4. **Election of Chair**

Mr. Van Parys called for nominations for Chair.

Mrs. Bonnell nominated Mrs. Ziegler.

There being no further nominations, Mrs. Ziegler was declared Chair.

5. **Election of Deputy Chair**

Mrs. Ziegler called for nominations for Deputy Chair.

Mr. Dittrick nominated Mr. Bresciani for Deputy Chair.

There being no further nominations, Mr. Bresciani was declared Deputy Chair.

6. **Board Group Photo**

A Board group photo was taken.

7. **13154. Signature Plate**

MR.FLEGEL: That the Chair and Superintendent of Business and Finance be the signing officers for the Division and that in the absence of the Chair, the Deputy Chair be designated as signing officer and that in the absence of the Superintendent of Business and Finance, the Director of Education or the Comptroller be designated as signing officers.

CARRIED

8. **13155. Signing Authorities for Bank Accounts**

MRS. BRESCIANI: That the signatories for the Operating Account, Payroll Account, Capital Reserve Account, US Dollar, School Based Funds Account, and Trust Accounts will be any two of the Board Chair, Deputy Chair, Superintendent of Business and Finance, Director of Education or Comptroller.

CARRIED

9. 13156. Line of Credit

MR. KOWALCHUK: That we authorize the borrowing of \$10,000,000 at any time to meet current operating expenses and that the authorizing resolution be forwarded to TD Canada Trust.

CARRIED

10. 13157. Board Meeting Dates and Times

MR. BRESCIANI: That the Board hold Public Board Meetings on the first Monday of the month commencing at 5:00 pm.

MRS. BONNELL: That the Board hold Closed Board Meetings on the first Monday of the month in conjunction with and following the Public Board Meeting.

MR. FLEGEL: The Board hold Planning Meetings on the third Monday of the month commencing at 5:00 pm.

CARRIED

1. 13158. Adoption of Agenda

MR. DITTRICK: That the agenda be adopted as amended.

CARRIED

2. 13159. Adoption of Minutes

MRS. BONNELL: That the minutes of the October 3, 2016 Public Meeting be adopted.

CARRIED

3. Ownership Linkage

3.1 Board/CSCC Annual Fall Meeting Agenda – November 17, 2016
Provided as information.

4. Decision Items

4.1 Board Policy Revisions

13160. ER-4 Financial Conditions and Activities

MR. DITTRICK: That the amendments to Policy ER-4 Financial Conditions and Activities be approved effective November 7, 2016.

CARRIED

13161. ER-5 Asset Protection

MR. KOWALCHUK: That the amendment to Policy ER-5 Asset Protection be approved effective November 7, 2016.

CARRIED

13162. ER-12 Information Management

MRS. BONNELL: That Policy ER-12 Information Management be approved effective November 7, 2016.

CARRIED

13163. GP-7 Schedule of Remuneration and Expense Allowances

MRS. BRESCIANI: That the amendments to Policy GP-7 Schedule of Remuneration and Expense Allowances be approved effective November 7, 2016.

CARRIED

13164. GP-13 Special Rules of Order

MR. FLEGEL: That the amendment to Policy GP-13 Special Rules of Order be approved effective November 7, 2016.

CARRIED

13165. BMD-4 Monitoring Director Performance

MR. BRESCIANI: That the amendments to Policy BMD-4 Monitoring Director Performance be approved effective November 7, 2016.

CARRIED

4.2 **13166. RCSD Nomination for the SCSBA Executive**

MR. BRESCIANI: That the Board Nominate Trustee Vicky Bonnell for the position of SCSBA Vice President at the November 5, 2016 Saskatchewan Catholic School Board Association's Annual General Meeting.

CARRIED

4.3 **13167. Portable Allocation and Approval**

MR. DITTRICK: That the Board authorize Senior Administration to proceed with processing and submitting documentation to the Ministry as required to secure participation, advance payment and funding in the 2017-18 relocatable program.

CARRIED

5. Monitoring Reports5.1 **13168 ER-4 Financial Condition and Activities**

MR. KOWALCHUK: That the Board has read and accepts the monitoring report for policy ER-4 Financial Conditions and Activities, acknowledging the non-compliance indicated in Section 5.2.

CARRIED

A request was made to change Policy ER-4 to address sole source payments.

5.2 **13169. ER-9 School Reviews**

MRS. BONNELL: That the Board has read and accepts the monitoring report for policy ER-9 School Reviews, showing full compliance with a reasonable interpretation of the policy.

CARRIED

6. Information Items6.1 Requested by the Board

- a) Staffing Report for the Period of September 29, 2016 to October 31, 2016
- b) Student Enrolment
- c) Joint Use Schools (JUS) Project
- d) Base Instruction Funding
- e) Catholic Connections
- f) High School Practical and Applied Arts/Partnerships
- g) Communications Update
- h) Trustee Newsletter Item
- i) Month at a Glance

6.2 Chair's Update

Mr. Flegel thanked the Board and Senior Administration for their support during his term as Board Chair.

6.3 Director's Update

The Director's update was presented.

6.4 Trustee Updatea) Correspondence

The Board will send congratulatory letters to Mayor Michael Fougere, City Councillors and Chief of Police Evan Bray. A thank you letter will be sent to Ms. Diane Boyko, Board Chair of Greater Saskatoon Catholic School Division for hosting the SCSBA Annual General Meeting and Conference last weekend.

b) Elder Replacement

Senior Administration is working towards finding a replacement for Elder Mike Pinay.

7. Correspondence7.1 External

The following external information items were received and filed: Minister of Education – October 11, 2016; Saint Cecilia Catholic Church – September 2016 Newsletter.

7.2 Internal

The following internal information item was received and filed: RCSD Christmas Party, Invitation to Dr. Martin LeBoldus Catholic High School Drama Production – Count of Monte Cristo.

8. Items for Future Agenda

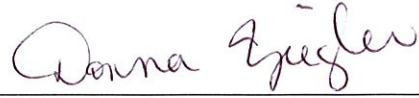
None

9. 13170. Adjournment

MRS. BONNELL: Moved adjournment

CARRIED

Mr. Flegel closed the meeting with a prayer.

A handwritten signature in black ink that reads "Donna Flegel". The signature is written in a cursive style with a horizontal line underneath it.

Board Chair

A handwritten signature in blue ink that reads "Curt Van Poy". The signature is written in a cursive style with a horizontal line underneath it.

Superintendent of Business & Finance