

<b>VISION</b> The Regina Catholic School Division will provide a quality Catholic education that is faith-based, student-centered, and results-oriented.	 <b>Regina Catholic Schools</b> <a href="http://www.rcsd.ca">www.rcsd.ca</a>	<b>MISSION</b> The Regina Catholic School Division will work with the community and local church to provide a quality Catholic education that fosters academic excellence and the development of informed, responsible citizens.
<b>VALUES</b> ACCOUNTABILITY   COLLABORATION   HONESTY   INTEGRITY   RESPECT   WELLNESS		

MINUTES OF THE REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81  
Public Board Meeting held at the Catholic Education Centre, June 12, 2017

BOARD MEMBERS PRESENT: D. Ziegler (Chair), R. Bresciani, V. Bonnell, D. Bresciani, R. Dittrick, F. Flegel, B. Kowalchuk

STAFF MEMBERS PRESENT: D. Scuglia, C. Van Parys, S. Baragar, M. Braun, S. Chase, K. Ehman, B. Lach, T. West, C. Redler (Recorder)

Mrs. Ziegler: Welcome and we respectfully acknowledge that we are all Treaty people and we are standing on Treaty 4 territory and homeland of the Métis.

Mr. Bresciani opened the meeting with a prayer.

1. **13230. Move into Closed Session**

MR. KOWALCHUK: That the Board meet in Closed Session.

**CARRIED**

2. **13231. Move out of Closed Session**

MRS. BONNELL: That the Board move out of Closed Session.

**CARRIED**

3. **13232. Adoption of Agenda**

MR. BRESCIANI: That the agenda be adopted as amended.

**CARRIED**

Mrs. Ziegler: Do any of the trustees have a conflict of interest based on the agenda they need to declare?  
No Trustees responded.

4. **13233. Adoption of Minutes**

MR. FLEGEL: That the minutes of the May 1, 2017 Public Board Meeting be adopted.

**CARRIED**

## 5. Board Presentations

- 5.1 Saskatchewan Alliance for Youth and Community Well-Being (SAYCW)  
Sandra Baragar, Human Resource Services Superintendent provided an update and presented the results from the thirteen schools in the Regina Catholic School Division that completed the SAYCW survey. Plans are established to determine areas to target and address.
- 5.2 Student Services – Support around SMART Goals  
Kelley Ehman, Education Services Superintendent presented how the division’s team supports students who have barriers to learning. This team includes the student services coordinator, elementary counsellors, elementary learning resource teachers, response to intervention (RTI) consultant, behaviour consultant, family support coordinators, high school counsellors and Rand Teed who is contracted by Regina Catholic Schools to work with families and students in the areas of addiction and mental health.

## 6. Ownership Linkage

- 6.1 Regina Catholic Connections Forum Minutes  
A small group will be formed to look at how the Division can work better with our Catholic partners. It was decided that Mrs. Ziegler, Mr. Scuglia, Archbishop Don Bolen and Deacon Joe Lang will meet early in the new school year to plan the next steps.
- 6.2 Board/CSCC Spring Linkage Meeting Summary  
Schools can carry over 5% of their budget to the new school year, including the CSCC budget allocation.
- 6.3 Board/High School Student Senate Meeting Summary  
The Board requested that Senior Administration provide a follow-up of implemented items prior to next year’s Board/High School Student Senate Meetings.
- 6.4 Board/Archdiocese Liaison Committee Meeting Minutes  
Deacon Joe Lang, Twylla West, Communications and Media Coordinator and the Archdiocese Communications staff will work together to share Catholic Education Week information with the parishes next year.
- 6.5 Board/CSCC Spring Meeting Minutes  
Provided as information.
- 6.6 School Boards/City Council Liaison Committee Meeting Notes  
A meeting will be scheduled in October 2017.

## 7. Decision Items

- 7.1 **13234.** 2017-2018 Board Planning Cycle and Agenda Schedule  
MRS. BRESCIANI: That the Board approve the 2017-2018 Board Planning Cycle and Agenda Schedule.

**CARRIED**

- 7.2 **13235.** Preventative Maintenance and Renewal  
MR. BRESCIANI: That the Board authorize Senior Administration to proceed with processing and submitting the three year plan as required to ensure inclusion in the program.

**CARRIED**

7.3 **13236. Teacher Secondment – Sheldon Gray**

MRS. BONNELL: That the Board approve an extension for Sheldon Gray's secondment (January 2018 – June 2018) with the condition that it will not be extended beyond June 2018.

**CARRIED**

7.4 **13237. Land Purchase Letter**

MRS. BONNELL: That the Board decline the offer of this unsolicited request.

**CARRIED**

7.5 **13238. Letters to the Priests in the Archdiocese**

MR. DITTRICK: That thank you letters be sent to the priests who will be moving and welcome letters to the new priests who will be working with our schools.

**CARRIED**

The Board asked that the Catholic Education Services Coordinator arrange an orientation session for the priests who will be working with our schools.

**8. Discussion/Decision**

8.1 **Understanding & Exploration of Teacher Time and Workload Intensification Meeting**

The Understanding & Exploration of Teacher Time and Workload Intensification Committee was established and met three times. The committee will continue to meet to address this issue through action plans and soliciting more feedback from teachers. This will be pursued in the fall. The Board requested Senior Administration provide a report in the fall which includes assessments that have been reduced and a complete list of teacher time and workload requirements.

8.2 **Supports provided for EAL Students**

Brian Lach, Education Services Superintendent provided information for the Board that included: Status Update Report for the EAL Audit; EAL Elementary Instructional Program Review; EAL High School Instructional Program Review; and EAL and Immigration PreK to Grade 12 Student Enrolment Data. A survey will be sent to teachers to follow-up on how the in-service and training in SIOP has affected their teacher practices.

8.3 **Regina Catholic School Division Charity Donations**

Senior administration provided a list of charity donations for 2011-2016 that were within the City of Regina.

8.4 **SSBA Position Statements**

The SSBA has requested that the Board provide feedback electronically with respect to the Position Statements by June 16, 2017. Mrs. Bonnell will compile the Trustees' responses and submit the survey on behalf of the Board.

8.5 **Policy Governance of Strategic Plan**

The Board has met with Ted Amendt from the SSBA.

8.6 Exploring Joint Transportation with Regina Public School Division

A committee of representatives from Regina Public Schools, Regina Catholic Schools and the Ministry will be formed in September 2017 to begin to explore the possibility of any savings that can be realized by sharing transportation services. The Board will be kept informed as developments and updates are made available.

8.7 SCSBA Fundraising Initiative for Theodore

The Regina Catholic School Division will join the provincial fundraising campaign set up by the SCSBA. Communication regarding “*Catholic Education Matters*” fundraising campaign to the Division’s schools, families and Catholic Connection partners will be sent out before the end of the school year.

8.8 Plan for CEC Archives

Senior administration will contact Susan Klein, Archivist for the Archdiocese of Regina for advice on how to proceed with exploring a place to showcase the Division’s history. The Board will add this idea as a future agenda item.

8.9 Robert’s Rules of Order

The Board will follow the Robert’s Rules of Order at their meetings.

9. Information Items

9.1 Information/Updates

1. 2016-2017 Faith SMART Goals – Elementary and High School Student Data
2. Catholic Education Week Summary
3. Strengthening Relationship between Schools and Parishes Summary
4. Employee Engagement Survey Gallup Results/Plans 2016-2017
5. Policy GP-7: Schedule of Remuneration and Expense Allowances Quarterly
6. Financial Statement
7. Staffing Report for the Period of April 27, 2017 to June 7, 2017
8. Student Enrolment  
The Board asked that student enrolment report also include the previous month’s enrolment.
9. Reconciliation Regina – April 25, 2017 Meeting Summary and Next Steps
10. Circulation/Review of Proposed Rosewood Park Concept Plan
11. Catholic Connections
12. High School Practical and Applied Arts/Partnerships  
The Board will send a congratulatory letter to Richard Donnelly for the successful RCSD Career Day at Miller Comprehensive Catholic High School.
13. Communications
14. Trustee Newsletter Item
15. 2017 High School Graduation Schedule – Trustee on Rotation
16. Furniture and Equipment – JUSP Project
17. Administration Applications Revisions
18. Administrative Application 2000 – Presentations to the Board
19. Recommendation for External Flag Poles
20. Scholantis Update
21. 2017-2018 Kindergarten Registrations – June 2, 2017
22. Staff Announcements Newsflash
23. Facility Department Staff Redeployment
24. Facility Department Summer Work
25. Online Catholic Studies: Special Circumstance – St. Luke Students
26. 2017-2018 SMART Goals

27. 2017-2018 Before and After School Programs
28. 2017-2018 Elementary School Fees
29. 2017-2018 High School Fees
30. Director's Communique – May 2017
31. Director's Communique – June 2017
32. Month at a Glance

## 9.2 Chair's Report

Mrs. Ziegler's report included the following events that she attended: Twelfth Year Gallery Show, Moving in Faith and the School Board City Council Liaison Committee Meeting. Trustees also celebrated Miller Comprehensive Catholic and Archbishop M.C. O'Neill Catholic High Schools 50<sup>th</sup> Anniversary Celebrations, St. Angela Merici School's Catholic Education Day Liturgy, Annual Board/Priests/School-Based and Senior Administration Luncheon, RCSTA Superannuation Wine and Cheese and CCSTA Conference. Our Board presented at the conference: *Walking Forward Together: Truth, Reconciliation & Hope in Catholic School Boards* showcasing the wonderful work being done in our division

## 9.3 Director's Report

The Director's update highlighted the following:

- Miller Comprehensive Catholic and Archbishop M.C. O'Neill Catholic High Schools 50<sup>th</sup> Anniversary Celebrations  
The Board will send thank you letters to the staff and volunteers involved in the 50<sup>th</sup> anniversary celebrations at Miller Comprehensive Catholic and Archbishop M.C. O'Neill Catholic High Schools.
- École St. Andrew Closing Mass
- Employee Recognition Night
- Friendship Games
- That's Possible Theatre
- Rookie Rugby
- Canada Wide Science Fair
- Catholic Education Week
- St. Gregory Recycled Fashion Show
- PTSD Basketball Fundraiser
- 19<sup>th</sup> Annual SaskTel Indigenous Youth Awards of Excellence Gala
- Moving in Faith  
The Board will send a thank you letter to the Moving in Faith Organizing Committee.
- Board Hosted Retirement Reception and Dinner
- RHSAA Awards Ceremony
- On Target Awards

## 9.4 Trustee Reports

Mr. Bresciani represented the Board as Trustee on Rotation for: The Treaty 4 Ceremony at Sacred Heart Community School and the First Nations University of Canada 2017 Pow Wow honouring Grade 12 and post-secondary graduates of Treaty Four territory.

Mrs. Bresciani shared comments she received from the retirees and superannuates about how they enjoyed the Board hosted Retirement Reception and Dinner. She also participated in the Blanket Exercise at St. Jerome on their Truth & Reconciliation Day.

Mr. Kowalchuk spent a half a day at the Career Day at Miller Comprehensive Catholic High School and complimented Richard Donnelly for the great work he has done in organizing such

a wonderful opportunity for the students in our division. He also participated in the Blanket Exercise at Holy Rosary Community School on their Truth & Reconciliation Day.

Mr. Flegel also attended Miller's Career Day and echoed Mr. Kowalchuk's comments.

Mrs. Bonnell participated in the Blanket Exercise at St. Timothy School at the Truth & Reconciliation Day. She too attended the Treaty 4 Ceremony at Sacred Heart Community School and commented on what a wonderful job the students did. The Director's meeting which included mass and a performance from the LeBoldus Chamber Choir was an inspiring way to end the school year. Thank you to all who were part of organizing the event.

10. **Correspondence**

10.1 **External**

The following external correspondence were received and filed: Pastoral Letter from the Bishops of Saskatchewan on the Theodore School Ruling; Premier of Saskatchewan; Honourable Don Morgan, Q.C. – Insulin Injections; Response from Honourable Don Morgan, Q.C. – Insulin Injections; Honourable Don Morgan, Q.C. – International Students; Provincial Auditor re: School Divisions' annual audits for year ending August 31, 2017; Provincial Auditor's 2017 Report – Volume 1; CCSTA Request to Meet with Regina Members of Parliament; RCSD Families – Theodore Update – May 2, 2017; RCSD Staff – Theodore Update – May 2, 2017; Catholic Connections Partners – Theodore Update – May 2, 2017; Speaker of the Legislative Assembly; B'nai Brith Sponsorship for Holocaust Education; Mr. George Bolduc, Board Chair - PACSD 130<sup>th</sup> Anniversary; Mr. Maurille Hammond – Thank you letter; Cancer Risk Assessment in Youth Survey 2017 (CRAYS); PCAP Mode Study Quality Control; Tempo Commercial Truck Terminal; Ms. Amanda Hagel – May 8, 2017; CanadaHelps; RHSAA 2017 Awards Luncheon Invitation; First Nations University of Canada – Treaty 4 Graduation Pow Wow; N. Forsberg, PhD – Professor Health, Outdoor, Physical Education (HOPE); Ms. K. Schaan – May 30, 2017.

10.2 **Internal**

The following internal correspondence was received and filed: Thank you letters to Miller Staff for Prime Minister Justin Trudeau's Visit; Thank you letter to Sacred Heart Community School – Closing Ceremony; Archbishop M.C. O'Neill Catholic High School's 50th Anniversary Invitation; Thank you letter to Mr. C. Kleisinger, MTMS; Taxation Information email sent to RCSD Families; St. Timothy School Wellness Day; St. Peter's Day of Reconciliation; Miller Comprehensive Catholic High School Concert Choir; Dr. Martin LeBoldus Catholic High School Choral Concert; École St. Mary's Marian Celebration; Archbishop M.C. O'Neill Catholic High School Extracurricular Awards Night.

11. **13239. Move in to Closed Session**

MRS. BRESCIANI: That the Board meet in Closed Session.

**CARRIED**

12. **13240. Move out of Closed Session**

MR. KOWALCHUK: That the Board move out of Closed Session.

**CARRIED**

13. Items for Future Agenda

13.1 None

14. 13241. Adjournment

MR. DITTRICK

Moved adjournment

**CARRIED**

Mrs. Bresciani closed the meeting with a prayer.

  
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Board Chair

  
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Superintendent of Business & Finance