

VISION

The Regina Catholic School Division will provide a quality Catholic education that is faith-based, student-centered, and results-oriented.



**Regina
Catholic Schools**
www.rcsd.ca

MISSION

The Regina Catholic School Division will work with the community and local church to provide a quality Catholic education that fosters academic excellence and the development of informed, responsible citizens.

VALUES ACCOUNTABILITY COLLABORATION HONESTY INTEGRITY RESPECT WELLNESS

MINUTES OF THE REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81
Public Board Meeting held at the Catholic Education Centre, September 3, 2019.

BOARD MEMBERS PRESENT: B. Kowalchuk (Chair), D. Ziegler, V. Bonnell, D. Bresciani, R. Bresciani, R. Dittrick, F. Flegel.

STAFF MEMBERS PRESENT: D. Scuglia, C. Van Parys, K. Ehman, H. Hildebrand, R. Hoffart, S. Gherasim, J. Landry, D. Magnusson, T. West, C. Redler (Recorder).

Mr. Kowalchuk: *I wish to acknowledge that we are on Treaty 4 territory, traditional lands of the Nêhiyawak (neh HEY o wuk), Nahkawé (NUK ah way), Nakota, and homeland of the Métis, Lakota, and Dakota.*

Trustees collectively opened the meeting with a prayer.

Mr. Kowalchuk welcomed Student Trustees: Nifemi Oyetuga, Miller Comprehensive Catholic High School; Karrah Dereniski, Archbishop M. C. O'Neill Catholic High School; and Jordan Verbeek, Michael A. Riffel Catholic High School to the meeting.

1. 13484. Adoption of Agenda

Mrs. Bresciani: That the agenda be adopted as amended.

CARRIED

Mr. Kowalchuk: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.

2. 13485. Adoption of Minutes

Mrs. Ziegler: That the minutes of the June 19, 2019 Public Meeting be adopted.

CARRIED

3. Presentation(s)

3.1 None

4. Decision Items

4.1 **13486. Board Policy 8 – Board Operations**

Mrs. Ziegler: That the Board approve the amendment to Board Policy 8 – Board Operations.

CARRIED

4.2 **13487. SSBA's Premier's Board of Education Award for Innovation and Excellence in Education Submission**

Mr. Bresciani: That the Board approve the nomination of the Tinker Tubs project (winner of the Annual Follett Challenge) for the 2019 Premiers Board of Education Award for Innovation and Excellence in Education.

CARRIED

4.3 **13488. 2019 SSBA Annual General Meeting – Ballot Information Form**

Mrs. Bresciani: That Mr. Kowalchuk be the representative authorized to pick up ballots for the Board at the General Assembly Registration Desk.

AND

That the 45 votes for the SSBA Annual General meeting be divided equally with Trustees attending the meeting, with the remainder of the votes being allocated to the Chair and that if one Trustee is not available the votes be divided equally with the remainder of the votes allocated to the Chair.

CARRIED

5. Student Trustee (STRIVE) Report

5.1 Nifemi Oyetuga, Karrah Dereniski and Jordan Verbeek reported about the first day back for students at their respective schools.

6. Discussion

6.1 **Enterprise Risk Management – Optional Trustee Interview**

Mrs. Ziegler and Mrs. Bonnell expressed interest in the collective opportunity to meet with KPMG.

6.2 **Communications**

Mr. Kowalchuk reminded trustees when they are contacted with complaints or concerns by phone or email to refer to Policy 4 – Role of the Trustee (1.8)

“Refer administrative matters to the Director. The Trustee, upon receiving a complaint from a parent or community member about school operations, will refer the parent or community member back to the school and will inform the Director of this action.”

6.3 **Baragar Historical and Projected Enrolment**

The Board asked Senior Administration to provide Baragar and RCSD actual enrolments for comparisons (historical data) for the upcoming Planning meeting on September 16, 2019.

7. Strategic Plan Update

Mrs. Bonnell provided an overview of the policy review process that the Board follows.

7.1 **Review Policy 1 – Division Foundational Commitments and Board Strategic Plan**

Senior Administration provided a report. No changes are required at this time.

7.2 **Review Policy 3 – Policy Making**

No changes are required at this time.

7.3 **Review Policy 4 – Role of the Trustee**

No changes are required at this time.

7.4 Review Policy 5 – Trustee Code of Conduct

No changes are required at this time. Board members must complete the Public Sector Accounting Board (PSAB) PS2200 – Related Party Disclosure questionnaire and provide it to the Ministry of Education.

8. Reports

8.1 Chair's Report

Mr. Kowalchuk provided an overview of the facilities review and reported that he brought greetings on behalf of the Board at CLASS 2019 and RCSD's Opening Mass.

8.2 Trustee Reports / Committee Chair Reports

Mr. Dittrick reported that he accompanied Mr. Kowalchuk to CLASS 2019.

8.3 Director's Report

Mr. Scuglia's report highlighted the following:

- CEC Organizational Chart
- Genocide and Holocaust Studies Summer Credit Course
- CLASS 2019
- Opening Mass
- Schools Celebrating Anniversaries 2019-2020
 - o St. Augustine Community School – 90 years
 - o St. Mary School – 110 years
 - o French Immersion Program – 50 years

9. Community Linkage

9.1 None.

10. Information

10.1 Senior Administration Updates

1. Student Enrolment & Monthly Comparison – June 28, 2019
2. Student Enrolment is 11,873 as of September 3, 2019 (draft)
3. Staffing Report for the Period of May 30, 2019 to August 28, 2019.
4. Catholic Connections
5. Communications
6. Monthly Board of Trustees Memo for School Websites – September 2019
7. Administrative Applications Update
8. Regina Catholic Schools Transportation Analysis 2018-19 – 3rd Quarter Update
9. Draft Shared Protocol – Preamble
Moved to the Closed Session.
10. Regina District Industry Education Council (RDIEC) Regional Partners Memorandum of Understanding 2019-2022
11. Joint Transportation Services: Regina Catholic Schools and Regina Public Schools
12. MySchoolSask Data Sharing Agreement/Deferred Implementation
13. CPAC Updates including CSCC Conference November 23, 2019
Moved to Closed Session.
14. French Designation Minister's Order – ED02.2019-20
15. LEED Canada NC Gold Certification for CaGBC Project #17075 – Sacred Heart School
The Board acknowledged Mr. Hoffart's work for the Division to be recognized for the gold certification received.
16. Funding Incentive
The Board extended their gratitude to Mr. Hoffart for submitting an application to the Ministry for inclusion in the Federal Climate Action Incentive Fund.
17. Board Trustees / Senior Admin/SBAs Meet and Greet

18. Partnership with Colombia Project Exchange
Risk management needs to be addressed moving forward with the Colombia Project. Senior Administration will bring forward this information at the October 7th Public Board meeting.
19. 4th Annual First Ride Program Summary
20. Speech and Language Program
Moved to Closed Session.
21. Catholic Education Week Schools Summary – Spring 2019
22. Regina Multicultural Council Special Event – August 30, 2019
Moved to Closed Session.
23. Director's Communique – Summer 2019
24. Director's Communique – September 2019
25. 2019-20 Board Activity Schedule

10.2 Information Items

1. Ministry of Education Annual Report 2018-19
2. SCSBA June 2019 Update
3. SCSBA President's Update – June 2019
4. SSBA – The School Trustee – June 2019
5. St. Peter's Parish Knights of Columbus #11307
6. Office of the Saskatchewan Information and Privacy Commissioner News Release
Moved to Closed Session.
7. Provincial Auditor of Saskatchewan 2019 – Report – Volume I
8. City of Regina 2019 Ward Boundary Review
9. STF Professional Growth Networks
10. SSBA – Proclaimed Days Fall 2019
11. SSBA – Submission of Bylaw Amendments and Resolutions for 2019 AGM
12. IT Leadership and Cloud Computing Adoption in Western Canadian K-12 School Districts: A Model of Excellence for the World – Executive Summary
13. SELU 2018-19 Annual Report

11. Correspondence

11.1 External

The following external correspondence was received and filed: Dr. Shawn Davidson; Minister of Education Correspondence; Prince Albert Catholic School Division Thank you Letter; Ministry of Education – 2019-20 Budget Approval.

11.2 Internal

The following internal correspondence was received and filed: Thank You Letter to Principal/Vice-Principals – Catholic Education Matters Fundraising; RCSD Response to L. Davyduke École, St. Pius X CSCC; RCSD Staff; RCSD Staff and RCSD Families 2019-20 School Year Welcome Letters

12. 13489. Move in to Closed Session

Mr. Dittrick: That the Board meet in Closed Session.

CARRIED

13. 13490. Move out of Closed Session

Mr. Flegel: That the Board move out of Closed Session.

CARRIED

14. **Review Board Annual Work Plan**

The Board reviewed the Board Annual Work Plan.

15. **Items for Future Agenda**

None

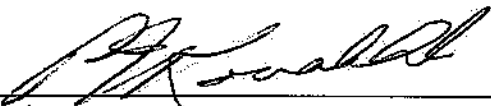
16. **13491. Adjournment**

Mr. Flegel:

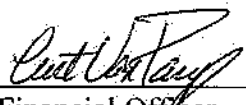
Moved adjournment.

CARRIED

Mrs. Bresciani closed the meeting with a prayer.



Board Chair



Chief Financial Officer