

VISION The Regina Catholic School Division will provide a quality Catholic education that is faith-based, student-centered, and results-oriented.	 Regina Catholic Schools www.rcsd.ca	MISSION The Regina Catholic School Division will work with the community and local church to provide a quality Catholic education that fosters academic excellence and the development of informed, responsible citizens.
VALUES ACCOUNTABILITY COLLABORATION HONESTY INTEGRITY RESPECT WELLNESS		

MINUTES OF THE REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81
Organizational Board Meeting held at the Catholic Education Centre, November 6, 2017

BOARD MEMBERS PRESENT: V. Bonnell, D. Bresciani, R. Bresciani, R. Dittrick, F. Flegel, B. Kowalchuk, D. Ziegler

STAFF MEMBERS PRESENT: D. Scuglia, C. Van Parys, S. Baragar, R. Hoffart, M. Braun, S. Chase, K. Ehman, B. Lach, T. West, C. Redler (Recorder)

Mr. Van Parys: I want to acknowledge that we are all Treaty People and are blessed to live and learn on Treaty 4 territory, the traditional homeland of the Cree, Saulteaux, Nakota, Dakota, Lakota and Métis.

Mr. Scuglia opened the meeting with a prayer.

1. 13272. Appointment of Meeting Chairman

MR. FLEGEL: That Mr. Van Parys be appointed to conduct the order of business for this organizational meeting until the Chair is elected.

CARRIED

2. Review of Minutes

The November 7, 2016 Organizational Meeting Minutes were provided for review.

3. Election of Chair

Mr. Van Parys called for nominations for Chair.

Mr. Flegel nominated Mr. Bresciani.

There being no further nominations, Mr. Bresciani was declared Chair.

4. Election of Deputy Chair

Mr. Bresciani called for nominations for Deputy Chair.

Mr. Flegel nominated Mr. Kowalchuk for Deputy Chair.

There being no further nominations, Mr. Kowalchuk was declared Deputy Chair.

5. Board Group Photo

A Board group photo was taken.

6. 13273. Signature Plate

MRS. BRESCIANI: That the Chair and Superintendent of Business and Finance be the signing officers for the Division and that in the absence of the Chair, the Deputy Chair be designated

as signing officer and that in the absence of the Superintendent of Business and Finance, the Director of Education or the Comptroller be designated as signing officers.

CARRIED

7. 13274. Signing Authorities for Bank Accounts

MR. DITTRICK: That the signatories for the Operating Account, Payroll Account, Capital Reserve Account, US Dollar, School Based Funds Account, and Trust Accounts will be any two of the Board Chair, Deputy Chair, Superintendent of Business and Finance, Director of Education or Comptroller.

CARRIED

8. 13275. Line of Credit

MRS. ZIEGLER: That we authorize the borrowing of \$10,000,000 at any time to meet current operating expenses and that the authorizing resolution be forwarded to TD Canada Trust.

CARRIED

9. 13276. Board Meeting Dates and Times

MRS. BONNELL: That the Board hold Public Board Meetings on the first Monday of the month commencing at 5:00 pm.

MR. KOWALCHUK: That the Board hold Closed Board Meetings on the first Monday of the month in conjunction with and following the Public Board Meeting.

MR. FLEGEL: The Board hold Planning Meetings on the third Monday of the month commencing at 5:00 pm.

CARRIED

10. Board Committees

The Board committee representation will be determined at the November 20, 2107 Board Planning Meeting.

1. 13277. Adoption of Agenda

MR. DITTRICK: That the agenda be adopted.

CARRIED

Mr. Bresciani: Do any of the trustees have a conflict of interest based on the agenda they need to declare?
No Trustees responded.

2. 13278. Adoption of Minutes

MR. FLEGEL: That the minutes of the October 2, 2017 Public Meeting be adopted.

CARRIED

3. **Board Presentation**

3.1 Holocaust Education Follow-up

Ada Paez, Michelle Phair and Milos Menhart, RCSD teachers shared highlights of their experiences from the Holocaust Education trip to Germany and Poland this past summer. They were part of a group of teachers and students from other Catholic school divisions in Ontario.

4. **Ownership Linkage**

4.1 Board/CSCC Fall Linkage Meeting Agenda – November 16, 2017

Provided as information.

4.2 Board/Archdiocesan Liaison Committee Meeting Minutes – October 25, 2017

The Board/Archdiocesan Liaison Committee Meeting Minutes were approved as amended at the meeting.

4.3 Board Linkage with Stakeholders Update

Provided as information.

5. **Decision Items**

5.1 Board Policy Amendments

At its October 18, 2017, the Board Policy Review Committee proposed amendments to the following policies and bring them forward for Board approval:

13279. ENDS Goals

MRS. BRESCIANI: That the amendment to Policy Ends-Goals be approved effective November 6, 2017.

CARRIED

13280. ER-5 Asset Protection

MR. FLEGEL: That the amendment to Policy ER-5 Asset Protection be approved effective November 6, 2017.

CARRIED

13281. GP-3 Board Responsibilities

MR. DITTRICK: That the amendment to Policy GP-3 Board Responsibilities be approved effective November 6, 2017.

CARRIED

13282. GP-6 Board Committee Structure

MR. KOWALCHUK: That the amendment to Policy GP-6 Board Committee Structure be approved effective November 6, 2017.

CARRIED

13283. GP-8 Code of Conduct

MRS. BONNELL: That the amendment to Policy GP-8 Code of Conduct be approved effective November 6, 2017.

CARRIED

13284. GP-12 Board Planning Cycle with Agenda Control

MR. DITTRICK: That the amendment to Policy GP-12 Board Planning Cycle with Agenda Control be approved effective November 6, 2017.

CARRIED

13285. GP-16 Request for Presentations to the Board

MRS. BONNELL: That the amendment to Policy GP-16 Request for Presentation to the Board be approved effective November 6, 2017.

CARRIED

5.2 **13286. 2016-2017 Statistical Data Report**

MR. FLEGEL: That the Board receive and file the Division Statistical Data Report.

CARRIED

5.3 **13287. 2016-2017 Director's Performance Review and Objectives for 2017-2018**

MRS. BRESCIANI: That the Board receive and file the 2016-2017 Director's Performance Review and Objectives for 2017-2018.

CARRIED

5.4 **13288. Portable Allocation and Approval**

MR. DITTRICK: That the Board authorize Senior Administration to proceed with processing and submitting documentation to the Ministry as required to secure participation, advance payment and funding in the 2018-2019 relocatable program.

CARRIED

6. Discussion/Decision6.1 **SSBA 2017 Annual General Meeting – Proposed Bylaw Amendments and Resolutions**

The Board Policy Review Committee will review existing policy as it relates to provincial legislation regarding possession and the use of marijuana at its January 17, 2018 meeting. The Board asked Senior Administration to review existing administrative applications as it relates to the use of cannabis for medicinal purposes and bring back information to the Board.

6.2 **13289. Specific Land Claims**

MRS. ZIEGLER: That the September 8, 2017 Saskatchewan Boards Association correspondence concerning Specific Land Claims be received and filed.

CARRIED**6.3 Board Advocate/Parent Representative**

The Board support accessing the Ministry of Education's mediation services when a third party individual is required to mediate a conflict (provided at no cost). The Board believes that the Division is in need a variety of services to advocate for the most vulnerable students and their families. Senior Administration was asked to find out what agencies, organizations, volunteers and services are available; consult with parents/teachers to see if and what is the need to help with systemic barriers and bring back a report to the Board.

6.4 JSGS Governance Program

Mrs. Ziegler and Mr. Kowalchuk are interested in this pilot training sessions if space is still available.

6.5 2017 Premier's Award for Excellence in the Public Service Invitation

The Regina Catholic School Division along with the other P3 School divisions will be recognized on November 15, 2017 by the Premier of Saskatchewan for their efforts to open eighteen new schools across the province. Representing the Division are Mrs. Bonnell, Trustee; Mr. Scuglia, Director of Education; Rodd Hoffart, Superintendent of Facilities and Curt Van Parys, CFO and Superintendent of Business & Finance/Technology Services.

6.6 Catholic Graduate Studies

Mr. Scuglia provided an update.

7. Monitoring Reports**7.1 13290. ER-4 Financial Condition and Activities**

MR. KOWALCHUK: That the Board has read and accepts the monitoring report for policy ER-4 Financial Condition and Activities, showing full compliance with a reasonable interpretation of the policy.

CARRIED**7.2 13291. ER-9 School Reviews**

MRS. BONNELL: That the Board has read and accepts the monitoring report for policy ER-9 School Reviews, showing full compliance with a reasonable interpretation of the policy.

CARRIED**8. Information Items****8.1 Information/Updates**

1. RDIEC – Addendum #1 to the 2016-2019 Memorandum of Understanding
2. School Calendar 2018-19
3. Catholic School Division Mill Rates
4. Fire Risk in School Divisions

The Board Policy Review Committee will amend existing policy or create a new policy to include Fire Risk Management.

5. Alliance for Gender and Sexual Diversity Information
6. RCSD – Review New School Openings
7. Indigenous-language revitalization/preservation – Current Statistical Information

8. Ongoing Faith Formation Opportunities
9. Archdiocesan Priorities and RCSD Alignment
10. EAL Programming Audit Status Report
11. FRIENDS Resiliency Program
12. Student Enrolment & Monthly Comparison – October 31, 2017
13. Financial Statement
14. Staffing Report for the Period of September 28, 2017 – November 1, 2017
15. Catholic Connections
16. High School Partnerships/Practical and Applied Arts
17. Communications
18. Monthly Board of Trustees Memo for School Websites – November 2017
19. Administrative Application Updates
20. Director's Communique – October 2017
21. Director's Communique – November, 2017
22. Month at a Glance

8.2 Chair's Report

Mrs. Ziegler reported that she attended the following events:

- Truth and Reconciliation (TRC) activities that included Orange Shirt Day, Circle of Voices Meeting, Traditional Spiritual Blessing of the Division's Symbol and Commitment to Truth and Reconciliation
- CHAS/SCSBA Joint Conference
- "Footloose" the musical production at Archbishop M.C. O'Neill Catholic High School was excellent

Mrs. Ziegler congratulated Mrs. Bonnell, the newly elected SCSBA President and Delmer Wagner, newly elected SCSBA Vice President. The Board will a congratulatory letter to Mr. Wagner.

8.3 Director's Report

The Director's report highlighted the following:

- School Visits
- Orange Shirt Day
- Sacred Heart Community School Buffalo Blessing
- Education Week
- Remembrance Day
- Board/Archdiocesan Liaison Committee Meeting
- Indigenous Sweat and Purification Ceremony
- Circle of Voices Protocol/Reminders
- Traditional Spiritual Blessing of our Symbol and Commitment to TRC

8.4 Trustee Reports

Mr. Dittrick reported that he attended the No Stone Left Alone Memorial Ceremony on November 6, 2017 at the Regina Cemetery – Field of Honour.

9. Correspondence

9.1 External

The following external correspondence were received and filed: Bishops of Saskatchewan – HPV Vaccine; Archbishop Don Bolen – Letter of Appreciation for New School Blessings; Ministry of Educations Letters: TLC agreements with First Nations and school divisions, Canada-European Comprehensive Economic and Trade Agreement, Funding for EAL Assessment Initiatives, Follow-up from Strategic Issues Committee Meeting; SSBA –

Education Property Tax Regulation Consultations; SASBO – Proposed Education Property Tax; Sacred Spiritual Purification Ceremony; Campion College – St. Kateri Tekakwitha Entrance Award for Indigenous Students; Circle Project Assoc. Inc. – Response to Sacred Heart Childcare Centre.

9.2 Internal

The following internal correspondence were received and filed: Jean Vanier Annual Oktoberfest Lunch and Dance; Archbishop M.C. O'Neill Catholic High School Annual Academic Awards Night and Social; Dr. Martin LeBoldus Catholic High School Annual Awards Night; St. Marguerite CSCC Walkathon; RCSD Annual Cooking Competition; Dr. Martin LeBoldus Catholic High School Drama Production; Miller Comprehensive Catholic High School Drama Production; Archbishop M.C. O'Neill Catholic High School Musical; Regina Catholic School Division High School Choral Concert.

10. **13292. Move into Closed Session**

MRS. BRESCIANI: That the Board meet in Closed Session.

CARRIED

11. **13293. Move out of Closed Session**

MRS. ZIEGLER: That the Board move out of Closed Session.

CARRIED

12. **Items for Future Agenda**

12.1 Student Trustee Update

13. **13294. Adjournment**

MR. KOWALCHUK: Moved adjournment

CARRIED

Mr. Bresciani closed the meeting with a prayer.



Board Chair



Superintendent of Business & Finance