



<b>Safety and Emergency Measures</b> <b>10320</b> <b>Bomb Threats</b>	<b>Administrative Application</b>	
	<b>Effective:</b>	December 18, 2018
	<b>References:</b>	RCSD Emergency Response Guide for School Administrators Policy 12 – Role of the Director
	<b>Revised:</b>	Operational

**Preamble**

In the event of a bomb threat, the principal shall follow the Bomb Threat procedures established by the school division in accordance with the Regina Catholic School Division (RCSD) *Emergency Response Guide for School Administrators*.

**Application**

1. Principals should provide for the regular review of “Bomb Threats Procedures” with all staff.
2. All staff shall immediately notify the principal or designate of any bomb threat.
3. If an evacuation is deemed necessary, the evacuation shall be conducted in accordance with the school emergency evacuation plan.