



# Regina Roman Catholic Separate School Division # 81

<b>School, Community and Home Relations</b> <b>11000</b> <b>Custodial and Non-Custodial Parents – Custody and Access</b>	<b>Administrative Application</b>	
	<b>Effective:</b>	January 27, 2015
	<b>References:</b>	The Education Act, 1995, Section 367 Divorce Act, 1986 Children’s Law Reform Act ER-1 Treatment of Students and Parents/Guardians
	<b>Status:</b>	Operational

## Preamble

The Board expects all staff to work collaboratively with the parents, legal guardians and others who are authorized by the Courts or by separation agreements to have access to pupil information and pupils enrolled in Regina Catholic Schools.

1. The Board expects parents, legal guardians or others authorized by the Courts to provide the school with the most current court documentation, parenting orders or separation agreements that clearly address the separate issues of:
  - a. Who has primary custody of the child(ren) enrolled at school and,
  - b. Who has access to the child(ren) while enrolled at school?
2. The Board expects parents, legal guardians and others authorized either by the Court or by separation agreements to provide documentation that clearly indicates who is to receive information from the school regarding the pupil.
3. Failure on the part of the parents, legal guardians and others, authorized by either the Court or by separation agreements to provide documentation upon request of school administration shall be justification for school division employees to inform parents of their refusal to provide either access to pupils enrolled at the school, or to pupil information.

## Application

1. Parents shall provide school administration with a current “parenting order”, court order or written agreement that addresses the issue of custody and access.
2. Parents or guardians who have primary custody or access shall be provided with pupil information in the same manner as provided for any other parent unless otherwise ordered by the court.
3. School administration has the right to enquire as to who has primary custody of the child(ren) and who has access to the child(ren) at school during school hours, and what kind of information shall be provided to the other parent.
4. Non-custodial parents that do not have a parenting order or court order indicating access to the pupils at school or for periods covering school hours shall be denied access to the pupils.



## Regina Roman Catholic Separate School Division # 81

---

5. Non-custodial parents must provide written documentation from the primary custodial parent that they may participate in school excursions with their children.
6. School administration shall confirm the parenting order or court order with either or both parents as required and inform staff on an as needed basis.
7. In the event of a conflict with either the primary custodial or non-custodial parent, the school administrator may take such steps as necessary to protect the child or staff member from harm.
8. Staff shall provide information that is only within their area of knowledge and observation.
9. Staff shall not provide information that may be speculative in nature.
10. Staff may refuse to be interviewed unless directed by an order of the court.
11. School administration shall maintain documentation as required.