



# Regina Roman Catholic Separate School Division # 81

<b>School, Community, and Home Relations</b> <b>11200</b> External Grants, Funding, and Donations	<b>Administrative Application</b>	
	<b>Effective:</b>	January 27, 2015
	<b>References:</b>	ER General Executive Constraint ER-4 Financial Condition and Activities
	<b>Status:</b>	Operational

## Preamble

The Board supports schools and administrators in their application for external funding, grants, and donations that foster a better understanding of the teaching-learning process, enhance the quality of instruction and/or supports professional growth of staff in meeting educational objectives.

## Application

1. Application for external funding, grants, and donations shall be under the direction of the principal.
2. Staff participation in meeting external funding, grants, and/or donation criteria shall be voluntary.
3. External grants, funding, and donation sources shall operate in harmony with the school division mission, belief statements, religious and educational mandate, and other Board policies.
4. Record keeping procedures for acquired funds, grants, and donations shall follow routines established by the Business and Finance Department.
5. A prepared and filed annual financial summary of all acquired funds, grants, and donations shall be available to senior administration, staff, Catholic School Community Councils, and/or individual parents upon request.