

<p>Personnel and Employee Relations 7420 Duties of the Caretaker</p>	Administrative Application	
	Last Reviewed /Approved on:	January 15, 2020
	References:	Administrative Application 7201 – Employee Code of Conduct Policy 12 – Role of the Director
	Status:	Operational

Application

Caretakers in the Regina Catholic School Division (RCSD) shall carry out their duties in accordance with contract and Board policy, under the ongoing supervision of the principal and the general direction and supervision of the Controller of Plant and Accommodation Services or designate. They follow the *Administrative Application 7201 – Employee Code of Conduct*.

Caretakers shall demonstrate courtesy in their contacts with colleagues, students, parents, and the public.