

Curriculum & Instruction 8510 <hr/> Graduation Exercises	Administrative Application	
	Last Reviewed /Approved on:	November 20, 2018
	References:	Ministry of Education – Student Records Administrative Application 9230 – Student Conduct: Alcohol and Illicit Drugs Policy 12 – Role of the Director
	Status:	Operational

Preamble

The Regina Catholic School Division (RCSD) favours graduation exercises for all students who are in a position to complete the provincial and school division high school requirements.

Graduation exercises shall reflect the spiritual and academic aspects of Catholic education and should be sensitive to family socio-economic, cultural, and personal situations.

Definition

1. Graduation Exercises

For the purpose of this administrative application, the term “graduation exercises” refers to the Mass and Awards Ceremony held in recognition of formal graduation from Grade 12 in accordance with the Ministry of Education and school division requirements.

Application

1. The principal shall assure that Grade 12 students are made aware of the requirements for graduation eligibility at the beginning of the Grade 12 year and/or graduating year.
2. To be eligible to participate in graduation exercises the student must have:
 - a. Completed the provincial requirements for Grade 12 standing at the end of the current school year.
 - b. Completed Christian Ethics 30 or be currently enrolled in the class and, in the opinion of the principal, doing satisfactory work in the class in order to participate in graduation exercises.
3. Each high school principal shall inform parents of graduands of the administrative applications regarding participation in high school graduation exercises participation before April 1st.
4. Each high school principal shall provide parents of graduands all information regarding graduation activities that are part of the school sponsored and planned program.
5. Parents shall also be advised that any other activities related to graduation do not have the approval of the school or the school division. The non-sanctioned activity letter from the school division to parents of graduands about graduation activities addresses this.
6. Schools should attempt to hold graduation exercises at a time outside the regular school day.

7. Graduation exercises should be self-sustaining and graduation fees should pay for all of the related costs. Principals are to notify the planners of graduation celebrations of any issues of student and family poverty.
8. The celebration of Mass is to be held in close proximity to graduation exercises.
9. Each high school shall develop and conduct a program emphasizing safety and due diligence in all activities related to graduation.
10. Each high school principal shall inform parents of graduands of the expectation of student behaviour and sobriety of all attendees at all graduation activities with respect to *Administrative Application 9230 Student Conduct: Alcohol and Illicit Drugs*.