



Regina Roman Catholic Separate School Division # 81

Curriculum & Instruction 8730 St. Luke: Supportive Learning Environment (SLE)	Administrative Application	
	Effective:	January 7, 2019
	References:	The Education Act, 1995, Sec. 142 Policy 12 – Role of the Director
	Status:	Operational

Preamble

The Regina Catholic School Division (RCSD) will attempt to accommodate and provide alternate program placements for all students needing intensive supports in accordance with *The Education Act*.

Application

1. Referral to SLE

- a. Before discussion of SLE placement with parents/guardians, the principal of the home school contacts the senior administrator in charge of St. Luke School to discuss possible referral. The referral must come with a significant history of emotional and/or behavioural challenges, multiple attempts at intervention (e.g., counselling, referral to Child and Youth), on-going parent/guardian contact, and a behaviour plan in place for at least one (1) month. The Behaviour Consultant must have been consulted.
- b. **When approved**, the home school completes the SLE referral form (available online).
- c. Completed SLE referrals are forwarded to the senior administrator responsible for St. Luke and to the principal of St. Luke School.
- d. The referring school team will be expected to attend the SLE intake meeting, along with the parents/guardians of the student.
- e. St. Luke office personnel will set up taxicab or van transportation for the student, effective the first day of class. This transportation is available to students who can be transported safely. Students who are not able to be transported safely must be transported by their parents/guardians.
- f. In most cases, the last day of referral to SLE is June 1st of the school year.

2. SLE Communication/Support

- a. Students are connected to the home school while they attend SLE. The intent is to return the student to their home school.
- b. When the student is ready for transition back to the student's home school or designated site, the principal of St. Luke will contact the home school and arrange for a transition planning meeting with the home-school administrator, classroom teacher, school counsellor, and parent/guardian(s).



Regina Roman Catholic Separate School Division # 81

- c. The transition planning meeting will address the student's current level of functioning, academic and behavioural growth and needs, suggested academic and behavioural strategies, and suitable contingency planning.
- d. The school counsellor and home school teams will monitor the student. It is expected that the home school will collaborate with St. Luke SLE staff on a regular basis as the student re-enters the home school.