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| <p>Curriculum & Instruction 8740</p> <hr/> <p>Field Trips and Outdoor Education</p> | Administrative Application | |
| | Last Reviewed /Approved on: | November 20, 2018 |
| | References: | The Education Act, 1995, Sec. 85, 179 Policy 12 – Role of the Director |
| | Status: | Operational |

Preamble

The Regina Catholic School Division (RCSD) recognizes the value of educational experiences outside of the school and supports school sponsored out of school excursions in the form of field trips, outdoor education, and other experience-based learning opportunities.

Definitions

1. **Field Trip**
A field trip, for the purpose of this application, is any excursion taken by a classroom or group of classrooms to a location other than the school for any broad educational purpose.
2. **Outdoor Education**
Outdoor Education, for the purpose of this application, refers to a unit or portion of a unit of study directly related to curriculum delivered at a location other than the school.
3. **School Sponsored**
This refers to all field trips and outdoor education experiences directly related to curricular or classroom-based objectives, carried out under the direct supervision of a teacher.

Application

1. School sponsored educational field trips or outdoor education programs within city limits are subject to administrative applications pursuant to this application and the approval of the principal.
2. School sponsored educational field trips or outdoor education programs outside city limits are subject to administrative applications pursuant to this application and the approval of the designated superintendent.
3. School sponsored educational field trips and outdoor education programs shall:
 - a. Involve adequate levels of supervision based on the nature of activity involved.
 - b. Involve qualified personnel based on the specific nature of activity involved.
 - c. Have stated, realizable educational objectives.
4. Principals shall obtain informed consent from parents for field trip and outdoor education activities.

5. RCSD assumes no relationship or responsibility for privately planned recreational trips coordinated and/or led by employees of the school division that may involve students, parents, school division staff and/or members of the public.
6. The principal, when aware of activities of the nature described in regulation #5, shall inform parents of this application.