



Regina Roman Catholic Separate School Division # 81

Curriculum & Instruction 8770 Summer School	Administrative Application	
	Effective:	August 9, 2016
	References:	ER Executive Limitations ER-1 Treatment of Students and Parents/Guardians
	Status:	Operational

Preamble

Various school divisions offer versions of Summer School. Some are for pupils wishing to accelerate their programs and others are for pupils who need to repeat courses.

Application

Pupils from the Regina Catholic School Division may apply to Summer School. The pupil and/or the pupil's parents/guardians bear the responsibility for any costs associated with such courses.

Pupils apply for Summer School courses offered by Regina Public Schools, Regina Catholic School Division Learning Online or other provincial Summer School offerings.

1. Summer School Registration – Recovery Option

- a. Recovery course options are provided to pupils who have failed to meet a minimum course mark of 50%. These students need to target specific outcomes to pass the class.
- b. Pupils registering for Summer School do so at their personal cost. The Regina Roman Catholic School Division does not pay for any costs associated with Summer School.
- c. Pupils must have taken the course previously. The pupil must have attained a final mark in the course.
- d. Regina Public Schools may allow pupils to take a 30-level course without having taken it before, as long as the pupil has the pre-requisite. This is not an option elsewhere.
- e. Course marks for 10- or 20-level courses must have been submitted to the Ministry of Education. In no instance may a pupil without a final mark take a 9-, 10-, or 20-level course in Summer School, unless the course is a new, complete 100 – hour course.
- f. Pupils must have a final mark of at least 30% in a subject before entering Summer School. Principals approve marks lower than 30% only in exceptional cases.
- g. Because these are recovery program options, students with marks above 50% who wish to improve their grades must retake the entire course. By definition, they are not eligible for recovery course options.



- h. Enrolment in Summer School recovery courses will be limited to a maximum of two subjects per pupil.
- i. No registrations for Summer School will be accepted without the approval of the principal of the home school.

2. Summer School Registration – Full Course Option

- a. Any student can register for a full course offered through Regina Catholic Learning Online, Saskatoon Cyberschool, or other online full course offerings.
- b. Pupils registering for Summer School do so at their personal cost. The Regina Roman Catholic School Division does not pay for any costs associated with Summer School.
- c. Pupils must have the pre-requisite course for a Summer School course. Investigating pre-requisites is the responsibility of the pupil and the pupil's family.
- d. Regina Public Schools may allow pupils to take a 30-level course without having taken it before, as long as the pupil has the pre-requisite. This is not an option elsewhere.
- e. The pupil is responsible for providing the home school with the necessary mark information once the course is completed.
- f. No registrations for Summer School full course offerings will be accepted in Regina Catholic Schools without the approval of the principal of the home school.

3. Summer School and Final Mark Submission

- a. Marks for 30-level Summer School courses (recovery or full course) are sent directly to the Ministry of Education from Summer School.
- b. Marks for 9, 10, and 20-level Summer School full courses (100-hour courses) are sent directly to the Ministry of Education from Summer School.
- c. Summer School marks for pupils in 9-, 10-, or 20-level recovery courses taken via Regina Public are sent to the home school. For these courses, the home school will grant an automatic 50% for the course that was taken at school level. That 50% will be averaged with the pupil's Summer School mark. Thus, if a pupil obtains a mark of 35% in a course at his/her high school and 70% in the Summer School course, the pupil will have earned a final mark of 60% $[(50\% + 70\%) \div 2]$.
- d. Summer School marks for pupils in credit recovery taken via Regina Catholic Schools will be calculated as all credit recovery courses are calculated (see Credit Recovery application).
- e. Pupils who do not complete courses in Summer School will retain the original course mark.
- f. If a pupil fails a completed 10- or 20-level recovery course in Summer School and the average described in (c) above is higher than the original course mark, the new mark must be submitted to the Ministry of Education by the home school.



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- g. The principal of the home school must approve recovery Summer School final marks before those marks are sent to the Ministry of Education.