



Regina Roman Catholic Separate School Division # 81

Students 9102 <hr/> Admission of Students New to Canada	Administrative Application	
	Effective:	November 20, 2018
	References:	Policy 12 – Role of the Director
	Status:	Operational

Application

Schools should directly refer students new to Canada who are permanent residents, temporary residents or refugee claimants to the Regina Catholic School Division (RCSD) representative at the Newcomer Welcome Centre. All other students new to Canada (i.e. Study Permit, Visitor Record) must be referred to the RCSD International Student Program school division representative to verify their eligibility for admission as fee-paying or non-fee-paying students and for receipt of a letter of conditional approval where applicable.

1. **Study Permits and Visitor Records**
 - a. Schools should not register a student who has a Study Permit or a Visitor Record document from Citizenship and Immigration Canada without confirmation from the appropriate RCSD representative. The student/student's family may need to pay fees.

2. **Residency Status**
 - a. Students who are not Canadian citizens nor permanent residents are required to provide documentation verifying their residency status in Canada.
 - b. RCSD will require verification of temporary status or possession of a study permit from visitors to Canada when they apply for admission to a school in order to determine whether tuition fees are applicable.
 - c. Schools will not provide letters of confirmation, attestation, approval or acceptance without confirmation from the appropriate RCSD representative.
 - d. RCSD reserves the right to impose International Student tuition fees to families who may have made changes to their immigration status. It is the responsibility of the family to notify the school division of changes to their immigration status.