



# Regina Catholic Schools

THE BOARD OF EDUCATION OF THE REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81

Donna Ziegler  
Chair

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Welcome to Regina Catholic School Division Transportation.

The parent portal <https://bus.rcsd.ca> will be available on Monday August 14, 2017. You will be able to access your child's route information any time between August 14, 2017 and June 30, 2018 it updates daily at 1:15 and 5:15 pm. You will need your child's birthdate, **student ID #**, the grade and the school they will be attending. Please ignore the "forgot your pin" area; there is no PIN required. The portal will provide the bus number & animal, stop location and pick up/drop off times for your child(ren). Please pay close attention to the stop location as we have moved away from door-to-door stops.

We recommend you check the portal as follows:

- August 14th to verify the information is correct. Contact [e.chase@rcsd.ca](mailto:e.chase@rcsd.ca) with changes.
- September 4th to ensure you have the most accurate information for the first day of school
- Weekly in September as new registrations will change the routes and after Christmas and Easter breaks.
- Monthly for October-June to ensure you have accurate stop time information

We are unable to send out route changes every time a student is added or removed to each bus route.

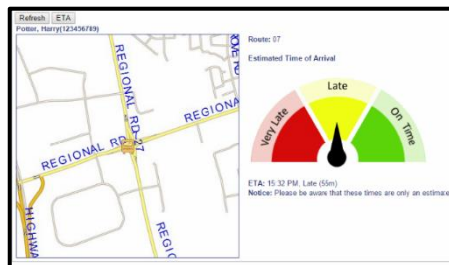
<b>To School:</b>			
Pickup:	8:24 AM	2160 CAMERON ST	Route: PIU8 Run: PIU8 AM
Dropoff:	8:38 AM	Ecole St. Pius X	
<b>From School:</b>	This is just an example of what you will see once in the parent portal		
No Transportation Information			

The portal offers a place to subscribe for notifications on route delays. In order to receive these notifications you need to complete the subscription. Note that most times the verification email is sent to your email junk box. If you do not complete the validation step the request to receive notifications will be incomplete.

When delays and cancellations occur which affect this student, an email can be sent to you. If you wish to subscribe to this service, please provide a valid email address below.

E-mail

"Where's my Bus?" is a great feature that utilizes the GPS unit located in each bus allowing parents to view in real time where the bus is located. Buses will also be equipped with on-board cameras. Videos are accessible only by the Transportation Officer for infraction investigation as well as a training tool for drivers.



Parents/Guardians/Childcare providers **are strongly recommended** to meet the bus every day for kindergarten students. We ask that if any child k-gr 8 is waiting to get picked up by the bus they are **outside at the stop** waiting 5 minutes prior to the scheduled pick up time. When younger students are being dropped off at the stop we ask that a responsible person be waiting for them 5 minutes prior to the estimated time of arrival. Younger students may not be released if no one is present. A wave from a window or an open door is acceptable provided the driver has a clear line of sight. If a younger child is not properly received the driver may have the child re-board the bus and be returned to the school.

Please email [e.chase@rcsd.ca](mailto:e.chase@rcsd.ca) before 7:30 am if your child will not require service that day. If your child has a secondary stop a schedule in word form not calendar form must be submitted monthly by the 20<sup>th</sup> so it can be attached to your child's file. Email [e.chase@rcsd.ca](mailto:e.chase@rcsd.ca) for assistance on schedule submission.

We are also very excited to announce the second annual **First Ride** program.

The First Ride Program allows parents and students the opportunity to ride on a school bus and learn the dos and don'ts surrounding school bus safety.

Pre-registration is not required; we just ask that you sign in at the event so that we can keep track of the number of attendees. There is no cost to this program.

Please feel free to attend the session that best suits your schedule. You are welcome to attend more than one session if you feel your child needs a little extra practice before school starts.

<b>Date &amp; Time</b>	<b>School Name</b>	<b>Location</b>
Tuesday, August 22 <sup>nd</sup> 10:30 a.m. to 12:00 p.m.	Plainsview School and St. Nicholas	School parking lot on Mapleford Blvd.
Tuesday, August 22 <sup>nd</sup> 6:30 to 8:00 p.m.	St. Kateri Tekakwita School and École Harbour Landing School	School parking lot on James Hill Rd.
Wednesday, August 23 <sup>rd</sup> 1:00 to 2:30 p.m.	École Wascana Plains School and École St. Elizabeth	School parking lot on East Green Brooks Way
Wednesday, August 23 <sup>rd</sup> 6:30 to 8:00 p.m.	École Connaught Community School	School parking lot on 13 <sup>th</sup> Ave

Trained professionals will be on site to assist young children in becoming comfortable with their first ride on a school bus.

With parents and children, we will review the following:

- Danger zones
- Walking around the bus
- Identifying your school bus
- Demonstration of a rear door evacuation
- Boarding a bus properly using three-point contact and single file
- The Emergency exit and windows inside the bus
- How to remain seated properly
- How to exit a bus properly

Parents will head back to the meeting location and with the children, we will review the following:

- How to cross an intersection safely
- How to sit with students we don't yet know
- The importance of not eating or drinking on the bus
- What **NOT** to do on a bus (yes, this is where I get to act a little silly)
- How to safely exit the bus when the driver tells the child it is safe to do so after seeing parents waiting.

Parents will have the opportunity to photograph their child getting on the school bus. Please note the following important reminders:

- **Safety First** - please do not drive in, park around, or block off the coned-in areas.
- Younger siblings **will not** be allowed to ride on the bus for this event.
- There will be no bathrooms available as the schools will not be open at this time.

Please take a moment to thank our special guests from Sask. Safety Council, SGI, CAA Saskatchewan & Regina Police Service - Resource Officers.

If you have any questions about the First Ride program, please feel free to e-mail Eléna Chase at [e.chase@rcsd.ca](mailto:e.chase@rcsd.ca)

The Transportation Department will be sending out a synervoice message in early July & August to all students even those not receiving transportation. Please watch your junk mail as many email accounts will file these messages as junk.

If you need to register your child for transportation please submit your online request at <https://bus.rcsd.ca/workflow/> as long as the stop qualifies for transportation they will be added to the closest stop as quickly as possible.

Our Transportation Department is always happy to assist you and can be reached at 306-791-7214, or [e.chase@rcsd.ca](mailto:e.chase@rcsd.ca).

**The Division asks that all communication regarding transportation go through our Division Transportation Office and not the bus provider.**

Looking forward to the transportation of your student in 2017-18.

Sincerely yours;



Eléna Chase  
Transportation Officer

[www.rcsd.ca](http://www.rcsd.ca)

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