



Board Public Meeting

Mon Jan 6, 2025 5:00 PM - 7:30 PM CST

TRUSTEES PRESENT: Ryan Bast (Board Chair), Vicky Bonnell (Deputy Chair), Bob Kowalchuk (Deputy Chair) (MS Teams), Rob Bresciani, Shauna Weninger, Darren Wilcox

STAFF PRESENT: Sean Chase (Director), Josh Kramer (CFO)(MS Teams), Kelley Ehman, Stacey Gherasim, Heidi Hildebrand, Joanna Landry, Dave Magnusson, Ryan Robinson, Twylla West, Jill Hrynkiw (Recorder)

PRESENTERS: Axel Castillo, Chevonne Lesiuk, Makara Simpson

R. Bast called the meeting to order at 5:00 p.m.

1. Land Acknowledgement

R. Bast: We are blessed to serve, live and learn on Treaty 4 territory, traditional lands of the nêhiyawak (neh HEY o wuk), nahkawé (NUK ah way), Nakota, and homeland of the Métis, Lakota, and Dakota. Collectively, we are committed to seeking the Truth and taking intentional steps toward Reconciliation with Indigenous Peoples in our communities.

2. Opening Prayer

B. Kowalchuk opened the meeting with a prayer.

3. R. Bast: This meeting will be recorded.

4. Consent Items

R. Bast: The following consent items have been received as information. Do any of the trustees want to move a consent item to discussion? V. Bonnell highlighted item iv. RCSD Video Message of Gratitude to the Knights of Columbus, emphasizing the significance of their generous donation and the positive impact it is having on the lives of students and families.

i. Staffing Report - Nov 26 - Dec 19 2024

ii. RCSD Board of Trustees Update - January 2025

iii. Student Enrolment - December 31, 2024

iv. RCSD Video Message of Gratitude to Knights of Columbus

K of C Donation to RCSD of Augmentative and Alternative Communication (AAC) Devices

[Video Message from RCSD to K of C](#)

v. 2025-26 Relocatable Approvals

5. 14082: Adoption of Agenda

S. WENINGER: That the agenda be adopted.

 CARRIED

6. Conflict of Interest

R. Bast: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.

7. 14083: Adoption of Minutes

G. FISCHER: That the minutes of the December 9, 2024 Public Board Meeting be adopted.

 CARRIED

8. Presentation

a. Student Trustees (STRIVE)

K. Ehman introduced Archbishop M.C. O'Neill Catholic High School STRIVE students Axel Castillo, Chevonne Lesiuk, Makara Simpson & Principal Mark Wernikowski. The STRIVE students shared highlights from recent events at O'Neill including fall & winter sports, individual athlete accomplishments, fine arts, SRC, academics & programming, Following Their Voices (FTV) and Indigenous Student Leadership Team.

Axel Castillo, Chevonne Lesiuk, Makara Simpson and M. Wernikowski left the meeting.

9. Decision Items

a. 14084: Transportation Appeal

That the Board approve that transportation will remain in place for the remainder of the 2024-25 school year as long as there is capacity on the bus.

V. BONNELL: That the Board formally recognizes the aforementioned transportation appeal decision.

 CARRIED

10. Discussion

a. Review 2024-25 Board Annual Work Plan and Events Schedule

The Board reviewed the Board Annual Work Plan and Events Schedule.

b. Annual Meeting of Electors Agenda - February 3, 2025

R. Bast shared, after discussion, that the Annual Meeting of Electors for the 2024-25 school year will be held prior to the February public meeting beginning at 4:30 p.m., rather than following the meeting as in previous years.

11. Governance

a. 2024-25 Governance Budget Summary - September 1 - November 30, 2024 (Quarter 1)

J. Kramer, CFO provided an overview of the 2024-25 Governance Budget Summary including Trustee Remuneration and Expense Allowances for September 1 - November 30, 2024.

b. Policy 12 - Role of the Director (Mid-Year Discussion)

As the Director of Education announced his retirement effective July 31, 2025, the Director performance assessment will not take place.

12. Governance - Executive Council Reporting

a. Enterprise Risk Management (ERM) Report - Duty to Accommodate

J. Landry presented the Enterprise Risk Management (ERM) Report - Duty to Accommodate. Key points from the presentation include:

1. Supporting Students with Potentially Life-Threatening Medical Conditions
2. Saskatchewan Education Leadership Unit (SELU) RCSD Student Services Comprehensive Three-Year Review to enhance support systems and mitigate risks across the division:
 - Phase One (2021-2022): Focused on student support teams, educational psychologist services, and grade 8/9 transitions. The review led to the alignment of procedures across school divisions to reduce risks.
 - Phase Two (2022-2023): Examined the Elementary Functionally Academic Program (EFAP) and Functionally Integrated Program (FIP), addressing safety-related recommendations and areas of support.
 - Phase Three (2023-2024): Conducted an internal review of counseling and learning resource teacher services through strategic dialogue, resource mapping, and gap analysis. This phase also included the "Telling St. Luke School's Learning Community Story" project at St. Luke School.
3. Inclusion and Intervention Plans (IIP) including a breakdown by diagnosis.
4. Partner Agencies
5. Mitigating Risks- Current & Future

The significant increase in students with diverse needs and official diagnoses has placed greater demand on the division's resources, support services, and staff.

☑ Add ERM - Duty to Accommodate increase in student support #'s to MLA/Opposition Meeting Agenda.

Assigned to: Jill Hrynkiw, Sean Chase

b. 2024-25 Quarter 1 Forecast

J. Kramer, CFO provided an overview of the 2024-25 Quarter 1 Forecast Report.

c. 2024-25 Transportation Report - September 1 - November 30, 2024

J. Kramer, CFO, provided an overview of the September 1 to November 30, 2024, Transportation Report, highlighting the notably low indicator for driver shortages compared to previous years. This reflects that First Student is well-staffed, which is an excellent sign of operational stability.

d. Policy 11 - Board Delegation of Authority Report

S. Chase and J. Kramer provided the Policy 11 - Board Delegation of Authority Report acknowledging compliance in all areas for the period of January 1, 2024 to December 31, 2024.

13. Reports

a. Chair's Report

R. Bast provided a report of the many Advent celebrations and activities attended by the trustees in the month of December 2024 including Sacred Heart Santa Store Gift Wrapping, RCSD Choral Event at Conexus Arts Centre, working with SELU on the Director Hiring Process, December 18- full day of events, December 19 - St. Augustine School Christmas Lunch.

b. Trustee Reports / Committee Chair Reports

No Trustee reports.

c. Director's Report

S. Chase shared updates on:

Catholic Education Centre Open House

- On January 13, all RCSD staff are invited to tour the new facility at 2550 Sandra Schmirler Way. This event offers an opportunity for those who haven't yet visited to see the space and celebrate its completion.

2025-26 Staffing

- The staffing process now includes the Director of Education search, with timelines shared and virtual Q&A sessions held in December. Regina Catholic Schools welcomes new graduates and Education Support Professionals, continuing its commitment to hiring exceptional professionals.

14. Community Linkage

a. Consecrated Life Luncheon Agenda Review

R. Bast shared the Catholic Partners ThoughtExchange results, noting that they will be brought to the upcoming Planning Meeting for discussion on next steps.

☑ Add Catholic Partners Linkage discussion to January Planning.

Assigned to: Jill Hrynkiw

15. Correspondence

16. 14085: Move in to Closed Session

S. WENINGER: That the Board move in to Closed Session.

 CARRIED

- i. Negotiations for Purchase, Lease or Other Acquisition or Sale of Property
- ii. Sensitive Matters

17. 14086: Move out of Closed Session

B. KOWALCHUK: That the Board move out of Closed Session.

 CARRIED

18. Items for Future Agenda

19. 14087: Adjournment

R. BRESCIANI: That the meeting be adjourned.

 CARRIED

20. Closing Prayer

D. Wilcox closed the meeting with a prayer.

21. 2024-2025 Board of Trustees Goals

- a. Continue to prepare for the future of the school division through succession planning.
- b. Continue to support and advocate for Catholic Education and liaise with our Church.
- c. Create a long-range plan, five to ten years that is sustainable.
- d. Establish the role of the board as it relates to the division.
- e. Ensure Board/Division culture is maintained.

Ryan Bast

Ryan Bast, Board Chair

Josh Kramer

Josh Kramer, Chief Financial Officer