

Safety and Emergency Measures 10310 Unscheduled Student Dismissal	Administrative Application	
	Last Reviewed / Approved on:	August 14, 2024
	References:	RCSD Emergency Response Guide for School Administrators Policy 12 – Role of the Director
	Status:	Operational

Preamble

In the event of physical plant breakdown, power outage or any other condition that may jeopardize the safety of students or staff, the principal is authorized to dismiss students from school in accordance with the Regina Catholic School Division (RCSD) *Emergency Response Guide for School Administrators*.

Application

1. Principals shall develop procedures for the unscheduled dismissal of students in the event of physical plant breakdown or any other condition that may jeopardize the safety of students or staff.
2. In the event of an unscheduled dismissal, the Principal shall work with the Superintendent of the school.
3. Principals shall advise and inform parents, staff, and students of the procedures for unscheduled dismissal.
4. When the procedures for each school have been established, a copy of the procedures shall be filed with the designated superintendent and with the transportation officer.