

**Chief
Financial Officer**
J. Kramer

**Superintendent
Human Resources**
H. Hildebrand

**Superintendent
Education Services**
D. Magnusson

**Superintendent
Education Services**
S. Gherasim

**Superintendent
Education Services**
J. Landry

**Superintendent
Education Services**
K. Ehman

**Chief
Information Officer**
S. Fossenier

**Controller Plant &
Accommodation
Services**
TBD

**Supervisor
Curriculum & Instruction**
S. L. Chase

**Supervisor
Human Resource
Services**
A. Ward

<ul style="list-style-type: none"> Budget /Financial Management and Reporting Payroll Purchasing Transportation Accounts Payable Accounts Receivable Before & After School/ Preschools/ Child Care Contracts /Agreements Severe Weather Protocol Enterprise Risk Management Insurance Education Property Tax Auditing Project Management <p>Committees</p> <ul style="list-style-type: none"> City Council/School Boards Liaison Negotiation Committee(s) Cyber Risk Working Advisory Group 	<ul style="list-style-type: none"> HR Supervisor Training Accommodation Officer <p>Hiring, Performance and Talent Management</p> <ul style="list-style-type: none"> Division Recruitment/Hiring & Staffing Advertisements, selection, interviewing, orientation & transfer process of all staff Employee data management EEP Admin Applications (7000 series) Baragar Systems Criminal Record Checks(staff) Leadership Development Professional Development Our SCHOOL SPTRB Performance Management Teacher Accreditation Teacher Reclassification Absence Management New Teacher Orientation <p>Employee Wellness, Training & Accommodation Management</p> <ul style="list-style-type: none"> Employee assistance programs, wellness & health Duty to Accommodate Planning In-service and training Safe School Requirements <p>Labour Relations</p> <ul style="list-style-type: none"> School Year Calendar Labour negotiations RCSTA & CUPE <p>Committees</p> <ul style="list-style-type: none"> Provincial Human Resource Services University of Regina Field Experience STF Liaison Diversity, Equity & Inclusion 	<ul style="list-style-type: none"> Criminal Record Checks CSCC/CPAC Coordinator Elementary Interschol Sports Emergency Response Institute Support Learning Online PAA/Partnerships Provincial Auditor Follow up/Safety Regina District Industry & Education Council (RDIEC) Regina Trades & Skills School Safety Patrol - CAA Severe Weather Protocol Technology Department VTRA/ARTO Threat Assessment <p>Committees</p> <ul style="list-style-type: none"> City of Regina Emergency Planning Committee Provincial School Operations Committee Regina Anti-Gang Committee Strategy Regina Crime Prevention Committee Regina Hub Steering Committee School Resource Officers TRIP Steering Committee VTRA/ARTO Protocol Committee 	<ul style="list-style-type: none"> Administrative Almanac Child Nutrition Program Circle of Voices CLASS Elementary Function/SBA Meetings Indigenous Education Institute Support International Students Levelled Improvement Plan (DIP & SIP) Privacy Act/LAFOIP French Education Program Multilingual & Multicultural Program English as an Additional Language Research Program United Way Campaign Dream Brokers Michif Language Program Following Their Voices OurSCHOOL Data Supervision Allotments <p>Committees</p> <ul style="list-style-type: none"> Provincial School Operations Committee SSWIS Steering Committee Campaign for Grade-Level Reading Attendance Matters Summer Success Camps PEPIT LEADS Executive Board Dean's Advisory Committee to the BAC Program NRJUS Admin. Working Group RASP Admin. Working Group City of Regina Food Summit PEP Inspiring Success Priority Action Team 	<ul style="list-style-type: none"> Addiction Resource Program Attendance Officer School Support Specialists Critical Incident Response Student Cumulative Records Elementary Counsellors Institute Support Integrated Classrooms Intensive Needs Students Alt. Ed. Gr. 9-12/ Mod. Prog. Gr. 10-12 Response to Intervention QHS/SLE Intake Decisions Learning Resource Program & Teachers Family Support Coordinator Speech & Language Safe & Caring Schools School-wide Positive Behaviour Intervention Duty to Accommodate Students with a Disability Student Retention Intervention Committee Public Health Immunization Program Division Wide Pandemic Early Learning Intensive Support Program Mental Health Capacity Building Program Student Alternative Placements Cornwall Alternative School/Ranch Ehlo Adolescent Psychiatry Unit RGH <p>Committees</p> <ul style="list-style-type: none"> Archbishop's Advisory Council Campion College <ul style="list-style-type: none"> Advisory Council for Indigenous Relations Cornwall/Ranch Ehlo Our Lady of Guadalupe National Circle Saskatchewan Health Authority (SHA) Suspension/Intervention Committee 	<ul style="list-style-type: none"> Assessment/Grading /Reporting - Secondary Band & Choral Programming Gr. 10-12 Course Challenges Gr. 10-12 Curriculum Alt. Mod. Gr. 10-12 Special Project Challenges High School Advanced Placement High School Counsellors High School Function Meetings Homebased Educators Institute Lead Reading/Writing/ Math Data School Promotions Statistical reports STRIVE (Student Trustees) Student Achievement Team Graduation DIP <p>Committees</p> <ul style="list-style-type: none"> Ministry of Education - Curriculum Contact RHSAA Executive Board University of Regina Transitions City of Regina Joint Use STF/LEADS Sterling McDowell Foundation CEC 2.0 Project Management Team 	<ul style="list-style-type: none"> Participate in strategic operational governance processes Lead strategic technological planning Collaborate to develop & maintain a technology plan Develop & maintain the IT organizational structure Establish IT departmental goals, objectives & operating procedures Identify opportunities for cost-effective investment of IT systems & resources Develop, track & control the IT annual operating and capital budgets Develop business case for IT spending & initiatives Define requirements for new technology implementations & communicate them to stakeholders Review hardware & software acquisition & maintenance contracts Define & communicate corporate procedures, policies & standards Approve, prioritize & control projects & the project portfolio <p>Management</p> <ul style="list-style-type: none"> Analyze & improve upon technology standards across the organization Supervise recruitment development, retention & organization of all technical staff Ensure continuous delivery of technical services Develop, track & control the technical services annual operating & capital budgets for purchasing, staffing & operations 	<ul style="list-style-type: none"> Statistics & information related to SD facilities Facility inspections Ministry contact- capital projects / portable classrooms Staff development Regina Joint Use Agreement Yearly site survey School maintenance reviews Supply/repair/ replacement of school division assets Specs & documentation of new purchases Disposal of surplus equipment <p>Heidi/Andrea</p> <ul style="list-style-type: none"> Disciplinary & dismissal procedures Evaluate maintenance/ caretaking staff (Andrea) OH&S committees, worker safety programs CUPE Negotiation Committee <p>Committees</p> <ul style="list-style-type: none"> City of Regina Downtown Planning Committee City of Regina Recreational Facility Planning Committee CEPPI (Council of Educational Facility Planners) {Tyler} City of Regina EMO Team (Tyler) City of Regina Parks & Recreation Advisory Board (Tyler) City of Regina Winter Maintenance Review Committee (Tyler) Board Chair - Sacred Heart Manor Housing 	<p>Curriculum, Instruction & Assessment</p> <ul style="list-style-type: none"> Curricular implementation Assessment/Grading/ Reporting-Elementary Supervise Achievement Team-Advance SMART goals Curriculum Technology Implementation Support Ministry of Education Assessments Professional Development Plan - Institute chair, New Teacher Orientation, PD calendar Long Range Planning Support Interdisciplinary Instruction Lead Coordinator & Consultant Supervision & Evaluation Leadership & PD for Learning Catalyst Teachers Early Years Family Resource Centre (EYFRC) <p>Direction & Management for the Information & Library Services Department</p> <ul style="list-style-type: none"> Leadership for School Library Services Evaluation, selection, resource materials for elementary schools Annual book display Manage online subscription resources & licenses Administrative Applications for library services, learning resources & copyright Promote reading literacy activities & events Supervise ILS personnel <p>Committees</p> <ul style="list-style-type: none"> Multitype Data Licensing Program United Way Response to Diversity Committee Regional Early Years Joint Use School Committee 	<p>Hiring, Performance & Talent Management</p> <ul style="list-style-type: none"> Division staffing Educational Support Professional/CUPE members Advertisements, selection, interviewing, hiring, orientation & transfer for ESP/CUPE including casual replacements Supervise substitution line for IA/TA/ESP Practicum placements with outside agencies Support & CUPE Working Hours/OT <p>Employee Wellness, Training & Accommodation Management</p> <ul style="list-style-type: none"> Return to work & long-term disability programs for ESP & CUPE members Employee assistance programs, employee welfare, wellness & health Workers Compensation Human Resource Services Training & Accommodations Officer Duty to Accommodate Support staff development, supervision & evaluation In-service & training as required <p>Labour Relations</p> <ul style="list-style-type: none"> CUPE contract negotiations ESP Conditions of Employment, Compensation & Benefits <p>Committees</p> <ul style="list-style-type: none"> HR Provincial Network Committee Diversity, Equity & Inclusion
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