



Special Public Board Meeting Agenda

DATE: Wed June 22nd, 2022

TIME: 3:00pm - 4:30pm CST

LOCATION: Board Room/MS Teams (optional)

GROUPS: Board, Executive Council

REMOTE: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODI4OWE1NDItZDRhNS00Njc2LWJhZGItN2M2NDA4OGUyNjlm%40thread.v2/0?context=%7b%22Tid%22%3a%22907051ff-b5ce-496f-bb1d-c671754ccd7f%22%2c%22Oid%22%3a%2250970cda-1def-4b81-81d4-9db360de9e14%22%7d

1. Land Acknowledgement

VICKY BONNELL

- a. I wish to acknowledge that we are on Treaty 4 territory, traditional lands of the Nêhiyawak (neh HEY o wuk), Nahkawé (NUK ah way), Nakota, and homeland of the Métis, Lakota, and Dakota. I also wish to acknowledge my own personal journey of learning and walking in relationship with Indigenous and Metis peoples, on these traditional lands.

2. Opening Prayer

JULIET BUSHI

3. Adoption of Agenda

VICKY BONNELL

- a. Recommendation: That the agenda be adopted.

4. Conflict of Interest

VICKY BONNELL

- a. Do any of the trustees have a conflict of interest based on the agenda they need to declare?

5. Adoption of Minutes

VICKY BONNELL

[R06-06-2022.pdf](#)

- a. **Recommendation: That the minutes of the June 6, 2022 Public Board Meeting be adopted.**

6. **Decision Items**

VICKY BONNELL

- a. **Sacred Heart Community School Walking Boundary Change**

- i. Recommendation: That Effective September 1, 2022, students from Sacred Heart Community School will be eligible for transportation if their home address or daycare is 750 meters or more driving distance to school and located on or south of Dewdney Avenue.

- b. **2022-23 Budget**

Review of 2022-23 RCSD Budget Summary.

[2022-23 Budget FINAL.pdf](#)

- i. Recommendation: That the Board approve the 2022-23 Budget as presented with revenues of \$140,526,539 and expenses of \$131,556,105.

7. **Adjournment**

VICKY BONNELL

- a. **Recommendation: That the meeting be adjourned.**

8. **Closing Prayer**

SHAUNA WENINGER

Regina Catholic Schools



Public Board Meeting Minutes

Jun 6th, 2022 5:30 pm - 7:30 pm

TRUSTEES PRESENT: Vicky Bonnell (Chair), Shauna Weninger (Deputy Chair), Ryan Bast, Rob Bresciani, Juliet Bushi, Darren Wilcox

STUDENT TRUSTEES: Wendell Sta. Maria, Nerissa BeBeau (MS Teams)

STAFF PRESENT: Sean Chase (Director), Josh Kramer (CFO), Kelley Ehman, Stacey Gherasim, Heidi Hildebrand, Joanna Landry, Doug Sears, Twylla West, Carla Redler (Recorder)

GUEST PRESENTERS: Sherry Chase, Monique Wahl, Kyle Webb

1. Land Acknowledgement

V. Bonnell: I wish to acknowledge that we are on Treaty 4 territory, traditional lands of the Nêhiyawak (neh HEY o wuk), Nahkawé (NUK ah way), Nakota, and homeland of the Métis, Lakota, and Dakota. I also wish to acknowledge my own personal journey of learning and walking in relationship with Indigenous and Metis peoples, on these traditional lands.

2. Opening Prayer

D. Wilcox opened the meeting with a prayer.

3. Consent Items

V. Bonnell: The following consent items have been received as information. Do any of the trustees want to move a consent item to discussion? No Trustees responded.

i. Student Enrolment - May 31, 2022

ii. Staffing Report - May 31, 2022

iii. RCSD Board of Trustees Update - June 2022

iv. Media Release - Mosaic School Nutrition Challenge 2022

v. 2022 Summer Programs and Camps

vi. See Us Hear Us 2.0 Survey

vii. Michif Early Learning Pilot Project Update

viii. Mental Health Capacity Building Summer Programming

ix. RCS Student Support Services Quarterly Newsletter - June 2022

x. Downtown Express - June 2022

xi. 2021-22 Board Activity Schedule

4. 13813. Adoption of Agenda

R. BAST: That the agenda be adopted.

Decision | CARRIED

5. Conflict of Interest

V. Bonnell: Do any of the trustees have a conflict of interest based on the agenda they need to declare? R. Bast and D. Wilcox declared a conflict of interest for 8.e RCSD/RCSTA Tentative LINC Agreement. R. Bast and D. Wilcox will leave the meeting during the discussion and decision of this agenda item. S. Weninger declared a conflict of interest for a Closed Session agenda item and will leave the meeting during the discussion of this item.

6. 13814. Adoption of Minutes

R. BRESCIANI: That the minutes of the May 2, 2022 Public Board Meeting be adopted.

Decision | CARRIED

7. Presentation

a. Student Trustees (STRIVE)

i. Presentation to 2022 STRIVE Graduates

The Board acknowledged the 2022 STRIVE graduates for their valuable contributions to the Regina Catholic School Division. This year's STRIVE graduates include: Marah Ball, Nerissa BeBeau, Ian Farrell, Wendell Sta. Maria, Taylor Gottselig, Alex Jones and Alyssa Magnusson. V. Bonnell, Board Chair presented W. Sta. Maria with a plaque, RCSD journal and Certificate of Recognition and acknowledged K. Ehman, Superintendent of Education Services for her guidance and leadership of STRIVE. K. Ehman will deliver the gifts of appreciation to the STRIVE graduates who were unable to be at the meeting for the presentation.

8. Decision Items

a. 13815. Auditor Appointment

S. WENINGER: That the Board appoint Dudley & Company LLP as external auditor for the 2021-22 fiscal year end.

Decision | CARRIED

b. 13816. 2021-22 Board Self-Evaluation

J. BUSHI: That the 2021-22 Board Self-Evaluation be approved and filed.

Decision | CARRIED

c. 13817. 2021-22 Director of Education Evaluation

B. KOWALCHUK: That the 2021-22 Director of Education Evaluation be approved and filed.

Decision | CARRIED

d. 13818. RFI0322SPORT - Sports Academy Program

D. WILCOX: That the Board approve the award of RFI0322SPORT to Golden Ticket Sports Academy.

Decision | CARRIED

R. Bast and D. Wilcox left the meeting.

e. 13819. RCSD/RCSTA Tentative LINC Agreement

B. KOWALCHUK: That the Board approve the Local Collective Bargaining Tentative Agreement between the Board of Education for the Regina Roman Catholic Separate School Division No. 81 (RCSSD #81) and the Regina Catholic Schools Teachers Association (RCSTA),

The membership ratified the agreement voting 87% in favour, with 460 votes cast - shared by RCSTA President Chris Kampman.

Decision | CARRIED

R. Bast and D. Wilcox returned to the meeting.

f. 13820. Lunchroom Supervision Fees Business Case

J. BUSHI: That the Board approve lunchroom supervision fees of \$70 for full-time students and \$35 for part-time students for the 2022-23 school year to recover the costs of the program.

Decision | CARRIED

9. Discussion

a. 2022-23 RCSD Draft Budget Summary

J. Kramer, CFO provided an overview of the draft 2022-23 Budget Summary. The Board acknowledged J. Kramer and Executive Council for their high-level input and leadership to provide a draft budget which had a shortfall of \$3.2 million in RCSD funding to cover the Division's pressures. The Board is committed to continue to lobby the government for more funding in education. The RCSD 2022-23 Budget will be final and ready for Board approval at the June 22, 2022 Special Board Public Meeting.

10. Governance

11. Governance - Executive Council Reporting

a. Detailed Implementation Plan (DIP) Faith Permeation #2

S. Chase, Director shared highlights and updates for the DIP Faith Permeation report that was initially presented to the Board in January 2022. The Board acknowledged the great work the schools are doing to provide quality, Catholic education.

Sherry Chase, M. Wahl and K. Webb joined the meeting.

b. Detailed Implementation Plan (DIP) Reading, Writing, Math

Sherry Chase, Supervisor of Curriculum and Instruction, M. Wahl, Early Learning & Literacy Consultant, K. Webb, Numeracy & Science Consultant presented the Detailed Implementation Plan (DIP) Reading, Writing and Math and provided deliverables and results. Trustees acknowledged the group for all their work in supporting the Division's students.

Sherry Chase, M. Wahl and K. Webb left the meeting.

12. Reports

a. Chair's Report

V. Bonnell reported she attended thirteen meetings and/or functions and eight school visits during the month of May. Highlighted events included: Indigenous Education Symposium 2022; Canadian Catholic School Trustees Association (CCSTA) Annual General Meeting (AGM) and guest speakers; Bishop Bryan's Farewell Supper; First Nations University of Canada Spring Celebration PowWow; and the School Board City Council Liaison Committee (SBCCLC) meeting.

b. Trustee Reports / Committee Chair Reports

None.

c. Director's Report

S. Chase provided the following updates: RCSD Diversity, Equity and Inclusion (DEI) Committee; Well at Work - RCSD Initiative to Support Mental Health & Well-being Detailed Implementation Plan; 2SLGBTQ+ Presentation - May 19, 2022; and Administrative Application 9100 - Admission of Students to the Regina Catholic School Division.

13. Community Linkage

a. Regina Catholic Connections Forum Minutes - April 27, 2022

Provided as information.

14. Correspondence

- a. A. Jones - Volunteer Acknowledgement - May 2, 2022**
- b. A. Magnusson - Congratulatory Letter - May 2, 2022**
- c. Saskatchewan Bishops re: Catholic Education Week - May 22-29, 2022**
- d. Mental Health Capacity Building (MHCB) Support Letter**
- e. City of Regina - Rapid Housing Initiative Email Updates**
- f. STRIVE Graduating Members Invitation to June 6, 2022 Public Board Meeting**

15. 13821. Move in to Closed Session

R. BRESCIANI: That the Board move in to Closed Session.

Decision | CARRIED

R. Bresciani left the meeting.

i. Sensitive Matters

ii. Individual Students

16. 13822. Move out of Closed Session

B. KOWALCHUK: That the Board move out of Closed Session.

Decision | CARRIED

17. Review Board Annual Work Plan

The Board reviewed the Annual Work Plan.

18. Items for Future Agenda

Approval of 2022-23 Budget - June 22, 2022

19. 13823. Adjournment

D. WILCOX: That the meeting be adjourned.

Decision | CARRIED

20. Closing Prayer

B. Kowalchuk closed the meeting with a prayer.

Vicky Bonnell, Board Chair

Josh Kramer, CFO

2022-23 Budget

BOARD MEETING DATE
June 22, 2022 (Special Public)
TOPIC
2022-23 Budget

FORUM	INTENT
<input checked="" type="checkbox"/> Public	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Planning	<input type="checkbox"/> Discussion
<input type="checkbox"/> Closed	<input type="checkbox"/> Information
<input type="checkbox"/> Committee	<input type="checkbox"/> Presentation

BACKGROUND:
See attached Executive Summary <input type="checkbox"/> see attachment <input checked="" type="checkbox"/>

RECOMMENDATION(S) (if applicable):
That the Board approve the 2022-23 Budget as presented with revenues of \$140,526,539 and expenses of \$131,556,105.

Prepared by:	Attachment	Date:
Josh Kramer, CFO	2022-23 Budget	June 21, 2022

VISION

The Regina Catholic School Division will provide a quality Catholic education that is faith-based, student-centered, and results-oriented.



**Regina
Catholic Schools**

www.rcsd.ca

MISSION

The Regina Catholic School Division will work with the community and local church to provide a quality Catholic education that fosters academic excellence and the development of informed, responsible citizens.



2022-23 Budget

Faith
based

Student-
centered

Results-
oriented

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BOARD OF TRUSTEES

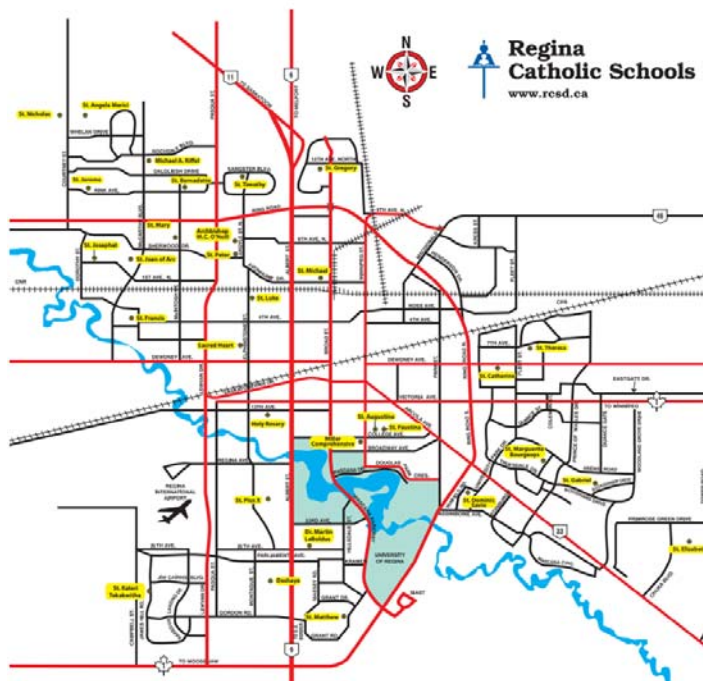
Regina Catholic School Division (RCSD) is governed by a seven-person elected Board of Education. *The Education Act, 1995* gives the Board of Education the authority to govern the school division.

The current Board of Education was elected on November 13, 2020 and will serve a four-year term. Board of Education members are:

						
Vicky Bonnell, Board Chair	Shauna Weninger, Deputy Chair	Ryan Bast, Trustee	Rob Bresciani, Trustee	Juliet Bushi, Trustee	Bob Kowalchuk, Trustee	Darren Wilcox, Trustee

The Division currently serves over 12,000 Prekindergarten to Grade 12 students, making us the fourth largest school division in the province. Our student population is steadily growing and diversifying, a reality that presents many opportunities.

We serve our students in 33 schools. We have 26 elementary schools, which include five French Immersion schools and one Special Education school for medically fragile students. We have four high schools, which include three French Immersion high schools, and one trades-focused school. We also have one Kindergarten to Grade 12 alternative school, the only one of its kind in Regina. Additionally, we offer a unique educational experience through Learning Online, which offers over 40 grade 9 to 12 courses and an elementary program. Over 1,200 dedicated people work together as the staff of Regina Catholic, including teachers, education support professionals, and CUPE employees who manage our facilities. We are governed by a seven-member Board of Trustees that works with the Division administration to develop and implement policies based on ever-evolving student and school needs.



The Division's Theme is *Know, Love, Serve*. Our students, staff, and parents work together to make a difference. Every month, we publish our Director's Communique on the Division website. These publications are always filled with countless examples of students and staff members reaching out to others in our local, national, and international communities in an effort to put our Division's Theme into action.

SCHOOLS

Deshaye Catholic School	St. Dominic Savio School	St. Michael Community School
École St. Angela Merici *	St. Francis Community School	St. Nicholas School
École St. Elizabeth *	St. Gabriel School	St. Peter School
École St. Mary *	St. Gregory School	St. Theresa School
École St. Pius X *	St. Jerome School	St. Timothy School
Holy Rosary Community School	St. Joan of Arc School	Archbishop M.C. O'Neill Catholic High School **
Sacred Heart Community School	St. Josaphat School	Dr. Martin LeBoldus Catholic High School **
St. Augustine Community School	St. Kateri Tekakwitha School **	Michael A. Riffel Catholic High School
St. Bernadette School	St. Maria Faustina School	Miller Comprehensive Catholic High School**
St. Catherine Community School	St. Marguerite Bourgeoys School	St. Luke School
	St. Matthew School	Mother Teresa Middle School ***

* French Immersion

** English and French Immersion

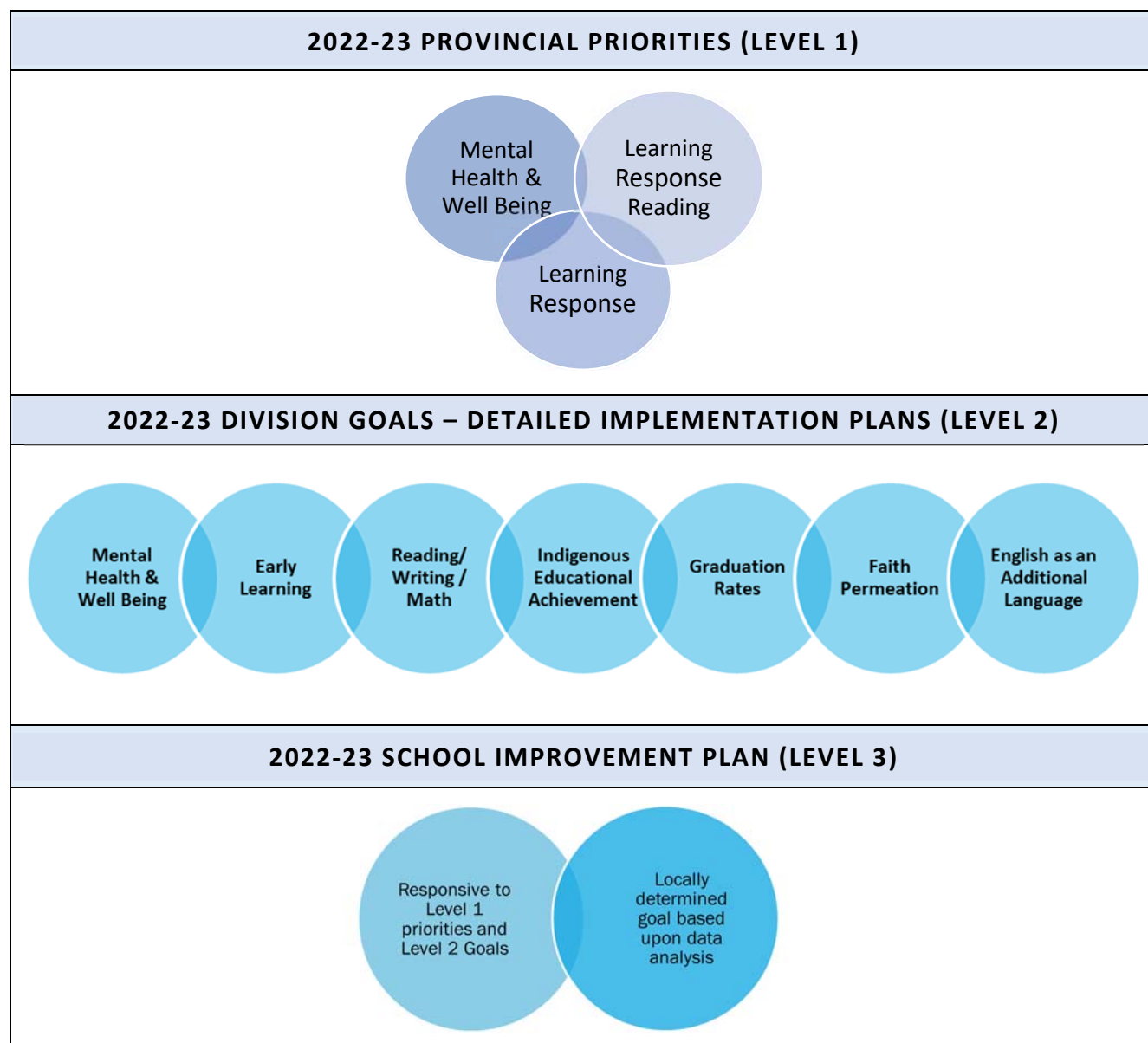
*** Associate School



2022-23 STRATEGIC PLAN

The extension of the one-year concept to the 2022-23 school year is based upon several factors:

- The Ministry of Education has delayed the release of the Provincial Education Plan (PEP) for an additional year due to the ongoing pandemic, and through consultation with school divisions.
- Engagements with provincial division stakeholders in the Fall 2021 indicated the extended focus would be the most logical step given the sustained levels of general uncertainty due to the pandemic.
- RCSD stakeholder engagement in early 2023 will provide crucial feedback to the Board in determining its future plans, as will the official release of the multi-year Provincial Education Plan.
- Data from the 2020-21 and 2021-22 school years indicates the continued narrowed focus is necessary to address the learning needs of our students.
- The transition back to physical school for at-home learners, and the Division's commitment to supporting medically fragile students/families through flexible learning options.



BUDGETARY IMPACTS

On March 23, 2022 the Government of Saskatchewan (GOS) released its 2022-23 Estimates, which are the government's spending plans for the coming year.

Overall, the Ministry of Education's 2022-23 expense is \$1.99 Billion for Saskatchewan's 27 school divisions, an increase of 1.5%. RCSD's overall operating funding increased by 1.0% resulted from the projected decrease in the September 2022 student enrolment.

The projected Prekindergarten to Grade 12 enrolment for September 2022 is 11,317 full-time equivalent (FTE) students compared to September 2021 which was 11,385.

KEY BUDGET ELEMENTS FOR RCSD

OPERATING GRANTS

- Total operating grant for RCSD of \$116,554,503
- Increase of \$1.104 million or 1.0% over 2021-22
- Provincial increase to education budget is 1.5%

FUNDING MODEL

- Based on 2022-23 projected enrolment of 11,317 student FTEs (PreK-12) or 11,166 FTEs (K-12).
- Funding will be adjusted up or down once student enrolment actuals are known as of September 30, 2022.
- Projected enrolment for 2022-23 is a decrease of 68 FTE PreK-12 students.
- Decreased enrolment is the main reason RCSD budget increase is 1.0% instead of provincial increase of 1.5%

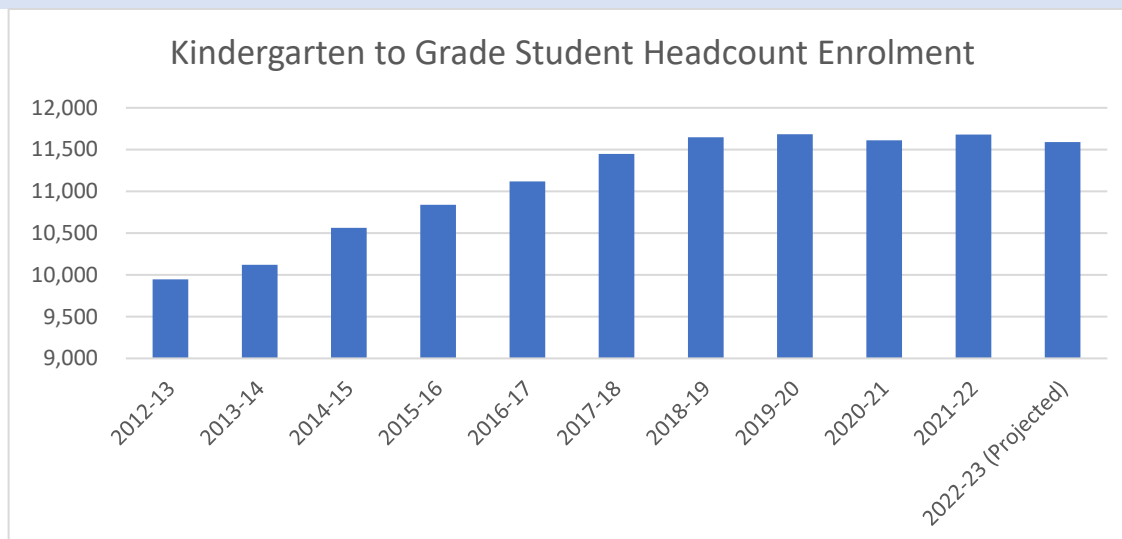
EDUCATION PROPERTY TAX (EPT) MILL RATE

- At the April 4, 2022 meeting, the Board approved exercising its constitutional right to set the education property tax mill rate for 2022. The mill rates will follow the rates set by the provincial government at its March 23, 2022, budget address.

TARGETED CLASSROOM SUPPORTS

- \$479,042 for additional educational assistants for additional, specialized and intensive supports.
- Remaining funds allocated proportionately based on the school division's specific supports for learning needs.

ENROLMENT



NEW INITIATIVES

- More than 60 students at Sacred Heart Community School will now be eligible for transportation by shrinking the walking distance from 1.2 km to 750 metres and those located on or south of Dewdney Avenue.
- Continuation of Indigenous Cultural Liaison after losing resourcing for the position previously funded by the Pandemic Contingency Fund.
- Hiring an Instructional Aid Program Mentor through the Targeted Classroom Supports Fund.
- Hiring an additional Educational Psychologist.
- Upgrade the security, coverage, reliability, and speed of Wi-Fi in our classrooms.
- New elite basketball program at six host schools for Grade 5 to 8 students. This program runs at no cost to the school division, and at reasonable cost to families when compared with other youth athletics programs.
- Purchase of laptops for students in Grades 5 to 12 who require Assistive Technology to support their learning and overall success. This is part of RCSD's commitment to a needs-based model that ensures equitable opportunities and transitions to support all learners.

REDUCTIONS

- Transitioning most of the elementary Learning Online staff back to physical classrooms, reducing 7.0 teachers.
- Reducing 2.5 teacher-librarian time and replacing with Education Support Professional Library Assistant time.
- Reducing 3.5 teachers, in line with the projected enrolment decline.
- Reducing the Mental Health and Wellness Learning Consultant.
- Moving the Newcomer Welcome Center into Holy Rosary Community School, saving lease expenses.

- Catholic School Community Council grant will be reduced for 28 schools by \$982 to \$1,000. Eight schools in the most vulnerable communities will receive additional funding, at \$2,000/school.
- Reducing minor renovations budget and instead will use the preventative maintenance and renewal (PMR) program reserve more frequently.

PRESSURES

- RCSD faced a \$3.2 million pressure when developing the budget, some of these pressures included:
 - \$1.405 million or 2.0% in teachers' salaries (funded by the 2022-23 provincial budget);
 - \$574,000 or 2.0% in non-teacher salaries;
 - \$274,000 or 7.4% in fuel and contract costs in transportation;
 - \$255,000 or 13% in utilities; and,
 - \$75,000 or 17.4% increase in insurance.

NEW LUNCHROOM SUPERVISION FEE

- New lunchroom supervision fees will be introduced for the 2022-23 school year, \$70 for Grade 1-8 students and \$35 for kindergarten students. Families will not pay more than \$140.
- Charging lunchroom fees will recover the cost of providing supervision by staff.
- Seven schools operating on an adjusted school day with a 30-minute lunchbreak (Holy Rosary, Sacred Heart, St. Augustine, St. Francis, St. Michael, St. Maria Faustina, and St. Luke) are exempt.
- We recognize some families are not able to pay and we understand. We will not ask schools to follow up for unpaid fees.

RESERVES

- After adjusting for the Education Property Tax timing difference, \$16.042 million is the ongoing amount in restricted and unrestricted reserves.
 - Of the \$16.042 million, only \$2.482 million is designated as **unrestricted** and is for emergencies.
 - The remaining \$13.560 million is in restricted reserves and is for non-school buildings (e.g. warehouse, workshop, and head-office), Information Technology (IT) renewal, portables, and vehicles.
- To balance the budget, RCSD will use \$800,000 of restricted reserves to fund a one-time expense to upgrade the security, coverage, reliability, and speed of Wi-Fi in our classrooms.

CAPITAL

- RCSD will continue with the rebuild of St. Pius / Argyle schools.
- Design phase moving to construction on the replacement of St. Peter / St. Michael / McDermid / Imperial schools.

- Joint-use facility in Harbour Landing is pending due to land acquisition issues.
- New RCSD high school is on provincial top ten list.

FINANCIALS

REVENUES

Revenues	(\$000s)			
	2021-22 Budget	2022-23 Budget	\$ Variance	% Variance
Property Taxation	45,321	46,037	716	1.6% 1
Operating Grants	67,735	69,065	1,330	2.0% 2
Capital Grants	15,233	14,688	(545)	-3.6% 3
Other Grants	4,155	5,077	922	22.2% 4
Tuition and Related Fees	153	128	(25)	-16.3% 5
School Generated Funds	1,954	1,523	(431)	-22.1% 6
Complementary Services (PreK)	1,482	1,507	25	1.7%
External Services	613	632	19	3.1%
Other Revenue	2,925	1,869	(1,056)	-36.1% 7
Total Revenues	139,570	140,526	956	0.7%

Notes

1. Provincial taxation based on projected cash collections.
2. Operating grant increase of 1.0% plus a targeted classroom supports conditional grant, adjusted by property tax.
3. Decrease due to the nearing of completion of St. Pius / Argyle school.
4. Projected increase in other Ministry of Education and Provincial grants, including preventative maintenance and renewal.
5. Less tuition students.
6. Based on historical activity.
7. Lunchroom supervision fees increase offset by reduction in dissolving the joint-use transportation agreement with Regina Public Schools, accounting for the GST rebate differently, and decrease in rent revenue.

EXPENSES

Expenses	(\$000s)			
	2021-22 Budget	2022-23 Budget	\$ Variance	% Variance
Governance	627	632	5	0.8% 1
Administration	4,355	4,432	77	1.8% 2
Instruction	96,898	97,956	1,058	1.1% 3
Plant	18,703	19,264	561	3.0% 4
Transportation	5,880	5,731	(149)	-2.5% 5
Tuition and Related Fees	98	98	-	0.0%
School Generated Funds	1,995	1,564	(431)	-21.6% 6
Complementary Services (PreK)	1,291	1,173	(118)	-9.1% 7
External Services	687	696	9	1.3% 8
Other Expense	11	11	-	0.0%
Total Expenses	130,544	131,556	1,012	1%

Notes

1. Remuneration increase based on Board Policy.
2. Insurance and salary negotiated increases.
3. Primarily due to salary negotiated increases, Wi-Fi upgrade, additional laptops, Indigenous Cultural Liaison, IA Mentor, insurance increase, offset by 7.0 teachers in Learning Online, 2.5 teacher-librarians, and 3.5 teachers related to enrolment decline.
4. Salary negotiated increases and utility increases partially offset by a decrease in minor renovations.
5. Reduction from dissolving a joint-use transportation agreement with Regina Public Schools, partially offset by contract and fuel increases.
6. Based on historical activity.
7. Based on historical activity.
8. Based on historical activity.

SURPLUS / (DEFICIT)

	(\$000s)		
	2021-22 Budget	2022-23 Budget	\$ Variance
Total Revenues	139,570	140,526	956
Total Expenses	130,544	131,556	1,012
Surplus (Deficit)	9,025	8,970	(56)
Tangible Capital Assets	(16,373)	(14,904)	1,469
Non-cash Expense	4,992	5,312	320
Other Cash Requirements	(195)	(178)	17
Adjusted Surplus (Deficit)	(2,551)	(800)	1,750

Note

1. Using \$800,000 out of restricted reserves to balance the budget in 2022-23.

