

Students 9120 Truancy	Administrative Application	
	Last Reviewed /Approved on:	December 17, 2025
	References:	The Education Act, 1995, Sec. 159, 160, 161 162 Student Tracking Program – Ministry of Education Policy 12 – Role of the Director
	Status:	Operational

Application

A student who is frequently absent from school for no valid reason or who is truant shall be reported to the designated superintendent or designate in accordance with *the Education Act* and the Regina Catholic School Division (RCSD) attendance manual.

The Ministry of Education created a *Student Tracking Programming: Standards of Practice for Student Enrolment and Withdrawal from the Student Data System*. **“Code 61 Discontinued Schooling – Monitoring”** is the standard of practice for students with whom you have contact, but who are not attending (truant). The “non-attendance” standard of practice advises Student Records at the Ministry of Education as to when the investigation is complete and when the school and/or school division has exhausted all their best efforts to help the student and family achieve regular attendance.

The principal or designate in each high school shall carry out the duties of the local attendance officer as prescribed in *The Education Act*.