

Policy 10 – Board Representatives							
Initial Approval:	September 4, 2018						
References:	The Education Act, 1995, Sections 85, 87; The School Division Administration Regulations, 2017, Parts 4, 8						
Date Revised:	March 3, 2025	Motion:	14104				

The Board will consider naming representatives to various external committees, agencies, and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations. The Board shall consider the merits of membership in other organizations annually.

The following guidelines shall apply to such representation:

- 1. Where appropriate, the Trustee shall reflect the current formal position of the Board.
- 2. On other issues of significant importance, the Trustee shall consult with the Board to determine the formal view of the Board.
- 3. The Trustee may give an opinion as long as the Trustee makes it clear that the opinion does not represent the formal view of the Board.
- 4. The Board expects that important issues shall be brought to its attention. Therefore, if an issue has policy implications it shall be verbally reported at meetings of the Board and may be supplemented by a written report, along with all other reports that may be written and included with the meeting agenda.
- 5. All expenses of this activity shall be covered in accordance with compensation guidelines approved annually at the Organizational Meeting of the Board.
- 6. The Director may assign staff to support work of the representative and shall determine the roles, responsibilities, and reporting requirements of the assigned staff.
- 7. The Board will determine the Board representatives as listed in "Appendix A", annually at the Organizational meeting.



## Appendix A Policy 10 – Board Representatives

Community Linkage	Meetings Per	Purpose	Composition		
	Year		Trustees	Staff and Other	
Canadian Catholic School Trustees Association (CCSTA) Conference & AGM	1	The association encourages Catholic education across Canada through cooperation with its provincial associations, by assisting Catholic School Trustees in the performance of their duties and representing Catholic education at the national level.	Availability	• n/a	
Catholic School Community Councils (CSCC)	As per the Board Annual Work Plan	To facilitate communication, Board members will meet Catholic School Community Councils(s).:  • Enhance communication with Catholic School Community Councils.  • Enhance the development of educational governance across the school division.  • Create, develop, and maintain an effective network between the various groups that are part of the school division.  • Help clarify and reinforce the Board's role, school division protocols, Board directions and initiatives.	All	<ul> <li>Director of Education</li> <li>Executive Council</li> <li>School Officials</li> <li>CSCC Representatives</li> </ul>	
Circle of Voices			Designated Trustee	Director of Education	
Clergy	1	An opportunity to appreciate and recognize the clergy for their role and contribution to Catholic Education.	All	<ul> <li>Director of Education</li> <li>Executive Council</li> <li>Catholic Education Services Coordinator</li> <li>Communications &amp; Media Coordinator</li> <li>Archbishop, Priests, and Deacons</li> </ul>	
Consecrated Life	1	An opportunity to appreciate and recognize the Consecrated men and women for their role and contribution to Catholic Education.	All	<ul> <li>Director of Education</li> <li>Executive Council</li> <li>Catholic Education Services Coordinator</li> <li>Communications &amp; Media Coordinator</li> <li>All consecrated men &amp; women in Regina</li> </ul>	
Director's Meeting	1	Bring together the community to engage in some professional development, give thanks to God and acknowledge the good work of our school division, clergy, and elders.	All	<ul> <li>Director of Education</li> <li>Executive Council</li> <li>School Based Administration (SBA)</li> <li>Employee Group Presidents or Designate</li> <li>CEC Staff</li> <li>Clergy and Elders</li> <li>Invited Guest(s)</li> </ul>	
Employee Groups (CUPE, RCAA, RCSESPA, RCSTA, OOS)	1	Meet to share updates and foster strong relationships to reinforce the division's team structure.	All	Director of Education	



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Camana	Meetings Per Year	Purpose	Composition		
Community Linkage			Trustees	Staff and Other	
Home Based Educators	1	Update, share information and discuss issues related to	Board Chair	Director of Education	
	(if required)	education.		• CFO	
Ministry of Education	1		All	November/December	
MLA's Government	1	Update, share information and discuss issues related to education.	All	<ul><li>Director of Education</li><li>CFO</li></ul>	
MLA's Opposition	1	Update, share information and discuss issues related to education.	All	Director of Education     CFO	
Post-Secondary Education Institution Linkage	Biennially (Spring - every two years)	Update, share governance information and discuss issues related to post-secondary education.	Availability	<ul> <li>Director of Education</li> <li>CFO</li> <li>Executive Council</li> <li>Communications &amp; Media Coordinator</li> <li>Ministry of Ed, U or R, Campion College, FN U of C, Luther College, Regina Trades &amp; Skills, Sask. Polytechnic, SIIT, SUNTEP/Gabriel Dumont)</li> </ul>	
RCSD and RPSD School Boards	1	Update, share information and discuss issues related to education.	All	Directors of Education and CFOs from both divisions	
Regina Catholic Connections	1	Update, share information and discuss issues related to Catholic education.	All	<ul> <li>Director of Education</li> <li>Executive Council</li> <li>Catholic Education Services         <ul> <li>Coordinator</li> </ul> </li> <li>Communications &amp; Media Coordinator</li> <li>Catholic Education Partners</li> </ul>	
Saskatchewan Catholic School Boards Association (SCSBA)	Determined by the SCSBA	Solicit from the Board opinions and perspectives in advance at the SCSBA Board of Directors and Director of Education table. Represent the Board's views and interests and communicate to the Board directions and decisions taken by the SCSBA Board of Directors and Director of Education	1	Director of Education	
Saskatchewan School Boards Association (SSBA)	Determined by the SSBA	Trustees attend SSBA meetings as determined by the Board. If required, the meeting with the four urban school divisions will be scheduled.	Availability	Director of Education	
Saskatchewan School Boards Association (SSBA) – Board Chairs' Council	Determined by the SSBA	Attend meetings of the SSBA Board Chairs' Council. Represent the Board's views and communicate to the Board directions taken by the Board Chairs' Council.	Board Chair or Designate	n/a	
School Board / City Council Liaison	3	Update, share information and discuss issues related to education and the City of Regina.	Board Chair and Deputy Chair	Directors of Education and CFOs from RCSD & RPSD, City Councillors & Mayor	

Out of respect for the Committees / Linkage meetings where "All Trustees" are asked to be present, there are to be at least four Trustees in attendance, either in-person or electronically, or the meeting will be rescheduled.