

## Policy 10 – Board Representatives

Initial Approval:	September 4, 2018		
References:	The Education Act, 1995, Sections 85, 87; The School Division Administration Regulations, 2017, Parts 4, 8		
Date Revised:	February 2, 2026	Motion:	14190

The Board will consider naming representatives to various external committees, agencies, and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations. The Board shall consider the merits of membership in other organizations annually.

The following guidelines shall apply to such representation:

1. Where appropriate, the Trustee shall reflect the current formal position of the Board.
2. On other issues of significant importance, the Trustee shall consult with the Board to determine the formal view of the Board.
3. The Trustee may give an opinion as long as the Trustee makes it clear that the opinion does not represent the formal view of the Board.
4. The Board expects that important issues shall be brought to its attention. Therefore, if an issue has policy implications it shall be verbally reported at meetings of the Board and may be supplemented by a written report, along with all other reports that may be written and included with the meeting agenda.
5. All expenses of this activity shall be covered in accordance with compensation guidelines approved annually at the September Public Board Meeting.
6. The Director may assign staff to support work of the representative and shall determine the roles, responsibilities, and reporting requirements of the assigned staff.
7. The Board will finalize the Board representatives as listed in "Appendix A", annually at the Organizational meeting.

## Appendix A

### Policy 10 – Board Representatives

Community Linkage	Meetings Per Year	Purpose	Composition	
			Trustees	Staff and Other
<b>Canadian Catholic School Trustees Association (CCSTA) Conference &amp; AGM</b>	1	The association encourages Catholic education across Canada through cooperation with its provincial associations, by assisting Catholic School Trustees in the performance of their duties and representing Catholic education at the national level.	Availability	• n/a
<b>Catholic School Community Councils (CSCC)</b>	1	To facilitate communication, Board members will meet Catholic School Community Councils(s).: <ul style="list-style-type: none"> <li>• Enhance communication with Catholic School Community Councils.</li> <li>• Enhance the development of educational governance across the school division.</li> <li>• Create, develop, and maintain an effective network between the various groups that are part of the school division.</li> <li>• Help clarify and reinforce the Board's role, school division protocols, Board directions and initiatives.</li> </ul>	All	<ul style="list-style-type: none"> <li>• Director of Education</li> <li>• Executive Council</li> <li>• School Officials</li> <li>• CSCC Representatives</li> </ul>
<b>Circle of Voices</b>	3		Designated Trustee	• Director of Education
<b>Catholic Partners</b>	1	An opportunity to appreciate and recognize Clergy, Consecrated Life members, and other Catholic Community Partners for their role and contribution to Catholic Education.	All	<ul style="list-style-type: none"> <li>• Director of Education</li> <li>• Executive Council</li> <li>• Catholic Education Services Coordinator</li> <li>• Communications &amp; Media Coordinator</li> <li>• Archbishop, Priests, and Deacons</li> <li>• All Consecrated Life Members</li> <li>• Catholic Community Partners</li> </ul>
<b>Director's Meeting</b>	1	Bring together the community to engage in some professional development, give thanks to God and acknowledge the good work of our school division, clergy, and elders.	All	<ul style="list-style-type: none"> <li>• Director of Education</li> <li>• Executive Council</li> <li>• School Based Administration (SBA)</li> <li>• Employee Group Presidents or Designate</li> <li>• CEC Staff</li> <li>• Clergy and Elders</li> <li>• Invited Guest(s)</li> </ul>
<b>Employee Groups (CUPE, RCAA, RCSESPA, RCSTA, OOS)</b>	1	Meet to share updates and foster strong relationships to reinforce the division's team structure.	All	• Director of Education
<b>Home Based Educators</b>	1 (if required)	Update, share information and discuss issues related to education.	Board Chair	<ul style="list-style-type: none"> <li>• Director of Education</li> <li>• CFO</li> </ul>
<b>Ministry of Education</b>	1		All	• November/December
<b>MLA's Government</b>	1	Update, share information and discuss issues related to education.	All	<ul style="list-style-type: none"> <li>• Director of Education</li> <li>• CFO</li> </ul>

## Appendix A

### Policy 10 – Board Representatives

Community Linkage	Meetings Per Year	Purpose	Composition	
			Trustees	Staff and Other
<b>MLA's Opposition</b>	1	Update, share information and discuss issues related to education.	All	<ul style="list-style-type: none"> <li>• Director of Education</li> <li>• CFO</li> </ul>
<b>Post-Secondary Education Institution Linkage</b>	Biennially (Spring - every two years)	Update, share governance information and discuss issues related to post-secondary education.	Availability	<ul style="list-style-type: none"> <li>• Director of Education</li> <li>• CFO</li> <li>• Executive Council</li> <li>• Communications &amp; Media Coordinator</li> <li>• Ministry of Ed, U or R, Campion College, FN U of C, Luther College, Regina Trades &amp; Skills, Sask. Polytechnic, SIIT, SUNTEP/Gabriel Dumont)</li> </ul>
<b>RCSD and RPSD School Boards</b>	1	Update, share information and discuss issues related to education.	All	<ul style="list-style-type: none"> <li>• Directors of Education and CFOs from both divisions</li> </ul>
<b>Saskatchewan Catholic School Boards Association (SCSBA)</b>	Determined by the SCSBA	Solicit from the Board opinions and perspectives in advance at the SCSBA Board of Directors and Director of Education table. Represent the Board's views and interests and communicate to the Board directions and decisions taken by the SCSBA Board of Directors and Director of Education	1	<ul style="list-style-type: none"> <li>• Director of Education</li> </ul>
<b>Saskatchewan School Boards Association (SSBA)</b>	Determined by the SSBA	Trustees attend SSBA meetings as determined by the Board. If required, the meeting with the four urban school divisions will be scheduled.	Availability	<ul style="list-style-type: none"> <li>• Director of Education</li> </ul>
<b>Saskatchewan School Boards Association (SSBA) – Board Chairs' Council</b>	Determined by the SSBA	Attend meetings of the SSBA Board Chairs' Council. Represent the Board's views and communicate to the Board directions taken by the Board Chairs' Council.	Board Chair or Designate	n/a
<b>School Board / City Council Liaison</b>	3	Update, share information and discuss issues related to education and the City of Regina.	Board Chair and Deputy Chair	<ul style="list-style-type: none"> <li>• Directors of Education and CFOs from RCSD &amp; RPSD, City Councillors &amp; Mayor</li> </ul>

**Out of respect for the Committees / Linkage meetings where “All Trustees” are asked to be present, there are to be at least four Trustees in attendance, either in-person or electronically, or the meeting will be rescheduled.**