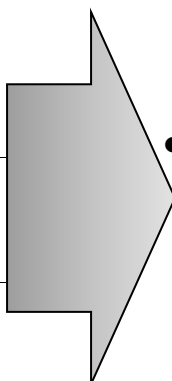


Welcome to Specialized transportation with Regina Catholic Schools. Please read over this guide and keep it for reference. If you have questions that aren't answered below, check out the [transportation website](#) or email transportation@rcsd.ca.

Create an account in the [Parent Portal](#) and add your student to view their transportation schedule, including their route number, and pick up and drop off times.

Daily transportation notifications are available through [First View](#). Create an account and add your child and their routes to see whether the vehicle has been delayed. Email notifications can also be configured.

ANGEL GUARD:	To give permission for an angel guard to be used while transporting your child, complete the form: Angel Guard Permission	
HEALTH AND WELLNESS OF STUDENTS	Due to severe allergies, choking hazards and to ensure the safety and wellbeing of all vehicle occupants being transported, IT IS IMPERATIVE that: <ul style="list-style-type: none">○ A car seat/booster seat is:<ul style="list-style-type: none">▪ Used by all students younger than 7 years of age▪ Clean and free from food, pet dander and odours▪ Disinfected daily by a parent/guardian before being placed in a vehicle○ Students do not eat or drink in the vehicle. No open food is allowed.○ Vans are scent-free and fragrance-free.	
PICKUP AND DROP OFF	<u>It is the responsibility of the Parent/Guardian to ensure the child is:</u> <ul style="list-style-type: none">• ready prior to estimated arrival time• seated and secured correctly in their assigned seat in the vehicle• received at the van by a responsible adult at drop off (<i>Unless parent permission for release without an adult is provided to transportation@rcsd.ca</i>)	
DAILY CANCELLATIONS *	If your child doesn't require transportation due to illness, vacation, appointments, etc, email transportation@rcsd.ca prior to 7:30 AM. (advance notice preferred)	 <ul style="list-style-type: none">• Email: transportation@rcsd.ca• DO NOT contact the service provider, school or driver.
ADDRESS CHANGE	Complete a new application at least 3 days prior , if you require changes to your child's transportation address or school.	
REMOVAL FROM SERVICE	If your child no longer requires RCSD Specialized transportation, email the transportation office.	
FAILURE-TO-NOTIFY	* If you do not notify the Transportation office as per the above in <i>Daily Cancellations</i>, it is called a Failure-to-Notify.	
	<u>10</u> Failures-to-Notify:	A warning *
	<u>20</u> Failures-to-Notify:	Removed from regular service. Service by request only, subject to timely notification and availability.
	At each level, school administration will also be notified by Transportation.	<i>* St. Luke School students are subject to a service review after three (3) consecutive days of Failure-to-Notify.</i>