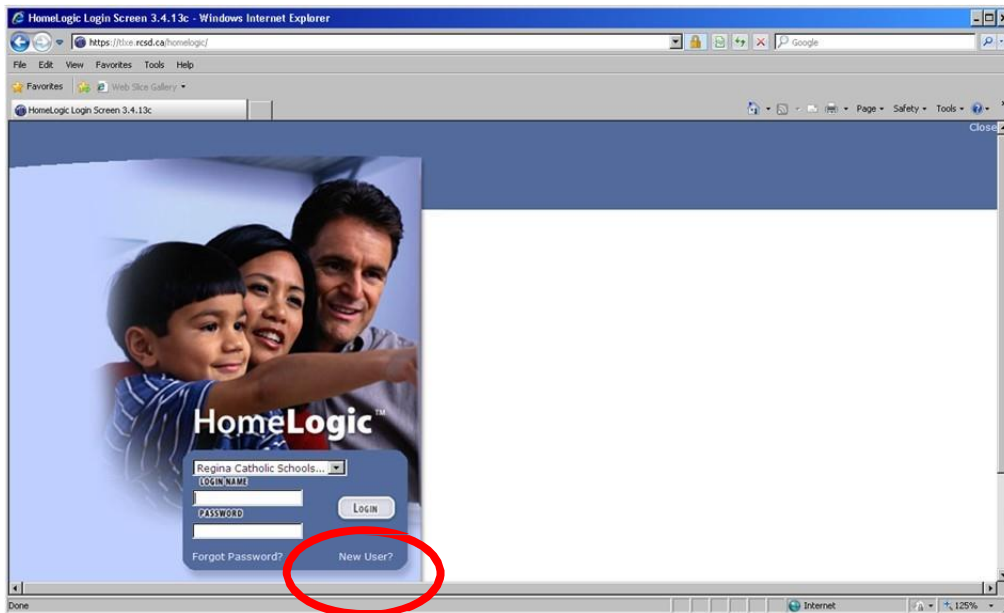


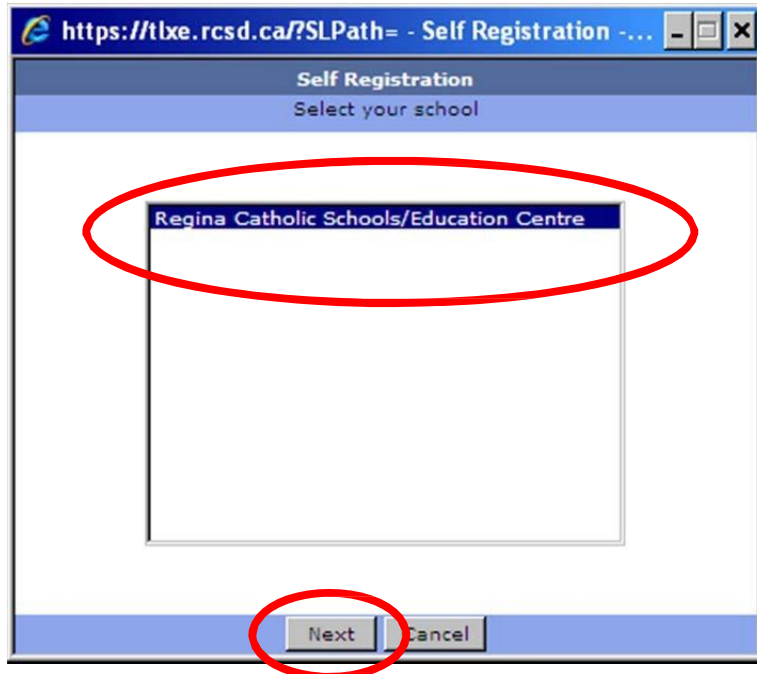
## HomeLogic Parent/Guardian Online Access

We are pleased to announce that we will be utilizing an excellent communication tool for parents and guardians – HomeLogic. This web-based program will provide 24/7 access to a student’s timetable, attendance profile, fees, graduation requirements, grade history, current/past assignments and exams (with due date information). Best of all, a student’s up-to-date Gradebook information (assignment marks, exam marks, and his/her current average in the class) can be viewed anytime. We recommend that you register for the program and establish a username and password. Follow the directions below to register as a Parent/Guardian.

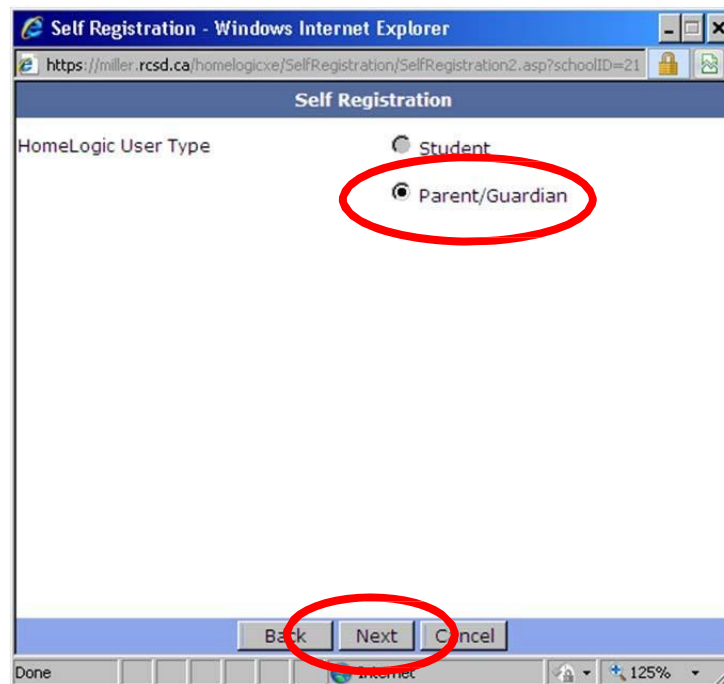
**Step 1:** Go to website: <https://tlxe.rcsd.ca/homelogic/> (shown below). Click “New User?” (Please **bookmark this site** (add it to your favourites). You will want to access it again in the future. )



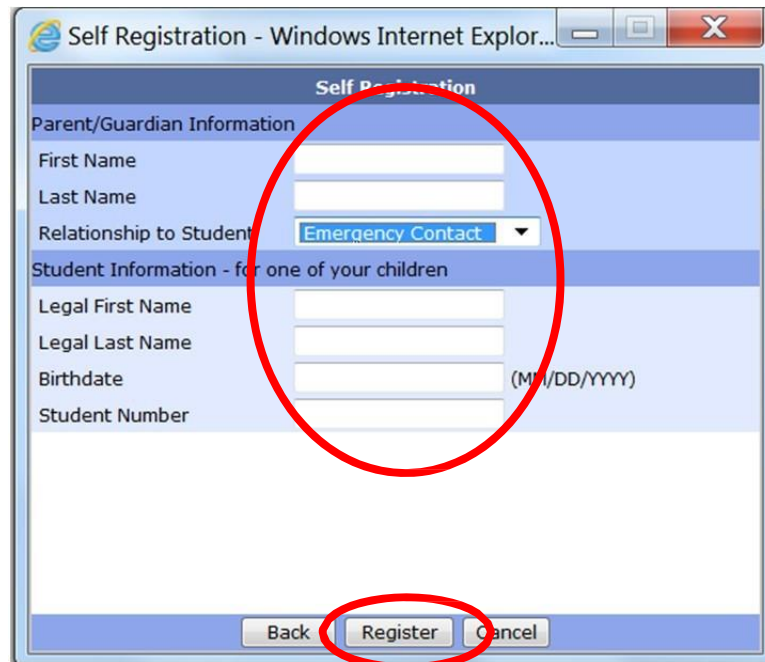
**Step 2:** Highlight “Regina Catholic Schools/Education Centre” and click “Next”.



**Step 3:** Select “Parent/Guardian” and click “Next”.



**Step 4:** Fill in all fields shown below. You will need your Regina Catholic School Division **Student Number** which has been emailed to you. Please use “**Emergency Contact**” from the drop down list as Relationship to Student.



Self Registration - Windows Internet Explor...

**Self Registration**

Parent/Guardian Information

First Name

Last Name

Relationship to Student

Student Information - for one of your children

Legal First Name

Legal Last Name

Birthdate  (MM/DD/YYYY)

Student Number

Back Register Cancel

The Homelogic system will send you your login username and password via email. Simply return to the original website that you bookmarked and use the provided *username* and *password* to login (you are able to change your password at this time so that it is something easier to remember – also, if you forget your password, the system has a “*forgot my password*” process in place).

Please contact Cynthia Mack if you need assistance at [c.mack@rcsd.ca](mailto:c.mack@rcsd.ca).