

## **School Soft Conference Manager**

Please book your child (ren) for Student Involved Conferences with their **classroom** teacher.

**The site will open at 8am on Monday, March 11 and will close at 10pm on Sunday, March 17.**

Conferences are **Wednesday, March 27 from 3:30 – 7:30pm** and **Thursday, March 28 from 3:30 – 7:30pm.**

**NO SCHOOL IN LIEU OF CONFERENCES ON FRIDAY, MARCH 29**

Kindergarten (English) – Grade 8 Conferences will be booked every 15 minutes. The actual conference will be 12 minutes with 3 minutes to transition to your next conference.

**You may also book with the following prep/specialized teachers.**

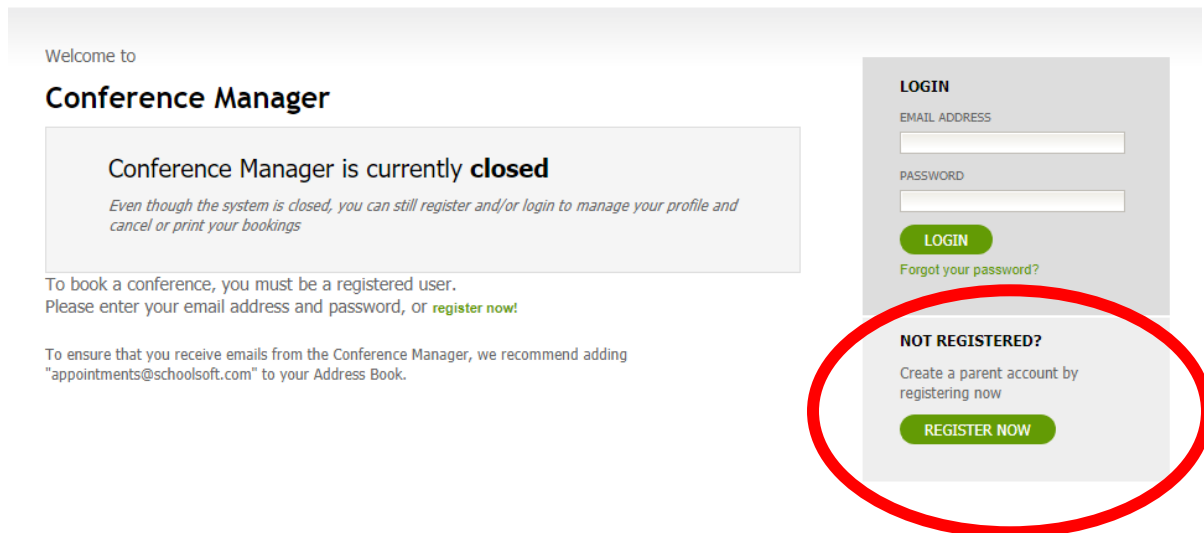
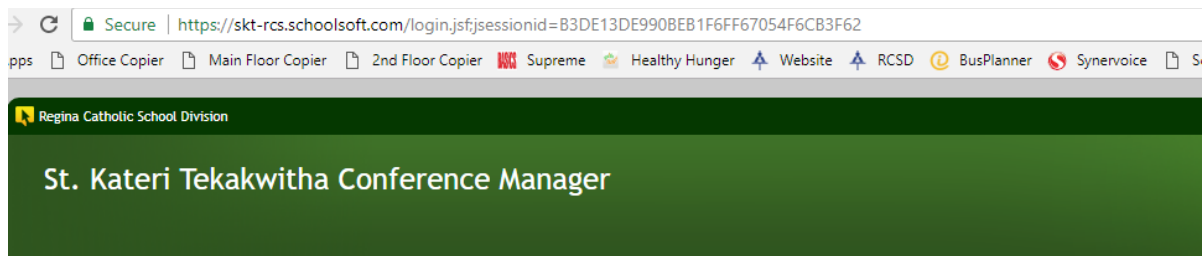
<b><i>Prep Teacher</i></b>	<b><i>What do they teach?</i></b>	<b><i>Prep Teacher</i></b>	<b><i>What do they teach?</i></b>
M. Chase	Core French	Mr. Sentes	Phyzed
Mme Bachiu	Phyzed, Religion, Health	Mr. Hicks	Arts Education
Mrs. Gilroy	Phyzed, Health	Ms. Long	English (Gr. 5/6 Niragira)
Mrs. Zampese	Learning Resource English	Mme Anderson	Learning Resource French
Mrs. Vaughn	English as an Additional Language		

**Instructions are on the next page**



# Instructions

1. Please log in to (you may also find the link on our website):  
<https://skt-rcs.schoolsoft.com/login.jsf>



2. Click on **“Register Now”**. You may have an account if your child was here in November.
3. Complete the **“Registration form”** for all of your children.

## **Registration**

Please enter the required information below:

**PARENT/GUARDIAN INFORMATION**

First Name  Last Name  Daytime Phone

Email Address  Confirm Email Address

Password  Confirm Password

Passwords are case sensitive and must be at least 6 characters in length.  
To ensure that you receive emails from the Conference Manager, we recommend adding "appointments@schoolsoft.com" to your Address Book.

**STUDENT INFORMATION**

STUDENT 1 First Name  Last Name

STUDENT 2 First Name  Last Name

STUDENT 3 First Name  Last Name

STUDENT 4 First Name  Last Name

**ADD ANOTHER STUDENT**

Terms and Conditions

This service is provided by SchoolSoft Technologies Inc. (SchoolSoft). Your use of the